

Minutes of June 5-6, 2024 ~ SPECIAL Board Meeting RETREAT

PRESENT

Mr. Steve Allen
Mr. Jerry Denton
Mrs. Brandy Roulet
Mrs. Debbie Taylor

Mr. John Cockrell was absent both days.
Mrs. Brandy Roulet was absent on Thursday, June 6, 2024.

STATE OF OKLAHOMA)
)
COUNTY OF TULSA)

I, the undersigned Clerk of the Board of Education of Broken Arrow Independent School District No. I-3, of Tulsa County, Oklahoma, do hereby certify that prior to December 15th of the last calendar year, the date, time and place of this regular meeting was filed in the office of the County Clerk of Tulsa and Wagoner Counties in Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays, Sundays and holidays, notice of the date, time, place and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this School District this 10th day of June, 2024..

(School Seal)



Brandy Roulet

Clerk, Board of Education

Steve Allen

BOE President



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MINUTES

SPECIAL MEETING OF THE BOARD OF EDUCATION BROKEN ARROW PUBLIC SCHOOLS Wednesday, June 5, 2024 (8:00 AM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:: Jerry Denton
Steve Allen
Debbie Taylor
Brandy Roulet was present for the June 5th meeting but absent for the June 6th meeting.

John Cockrell was absent both days.

ALSO IN ATTENDANCE::

1.0 Call to Order

1. Call to Order (Except for item #1, any agenda item may be considered and acted on in any order.)

Recommendation: Approve

John Cockrell is absent. Mr. Perry and all of cabinet is here. Mr. Terry Cupp is here to discuss insurance for the 24-25 school year. Mike Leitch is also in attendance.

ORIGINAL - Motion

Member (xxxxx) Moved, Member (xxxxx) Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was: Aye: (xx) Nay: (xx). The motion (). (xx) - (xx)

2.0 Superintendent & Board of Education Communications

2. Discussion, motion, and vote on motion, to approve or disapprove one or more quotes for the District's insurance for the fiscal year 24. Terry Cupp will present some different options. N. Eneff

Recommendation: Information/Action

Mr. Terry Cupp, from Arrow Group, went over the District's insurance options for the 2024-2025 school year. He presented property, auto, cyber security, law enforcement, drone, crime, educator's legal liability, and excess workman's compensation options. Motion was made to move to OSIG for all coverage as presented.

ORIGINAL - Motion

Member **(Jerry Denton)** Moved, Member **(Brandy Roulet)** Seconded to approve the **ORIGINAL** motion 'Information/Action'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Brandy Roulet Yes
Jerry Denton Yes
Steve Allen Yes
Debbie Taylor Yes

2. Discussion, motion, and vote on motion, to approve or disapprove one or more quotes for the District's insurance for the fiscal year 24. Terry Cupp will present some different options. N. Eneff

Recommendation: Information/Action

AMENDED - Motion

Member **(Jerry Denton)** Moved, Member **(Brandy Roulet)** Seconded to approve the **AMENDED** motion 'Motion was made to move to OSIG for all coverage as presented.'. Upon a roll call vote being taken, the vote was: Aye: **(xx)** Nay: **(xx)**. The motion **()**. **(xx) - (xx)**

3.0 Operations

3. Construction updates: 1) Bond projects Presented by Larry Shackelford and Mike Leitch

Recommendation: Information only

Mike Leitch presented construction updates. He was also given a certificate of appreciation for all of his hard work and the way he conducts school business. Event Center should be completed by the end of June, 2024. They are finishing up the sound system, resurfacing the floor to meet rules for tournaments, add a hand rail all the way around to meet code as it is too low, (WRA missed this and is helping with costs), all being paid for with the same bond funds as the main center and contingency funds that were unused. BAPS wants to hold tournaments in the future. 8th grade center is under construction. Presentation showed models for the building. This is a new addition for the present 8th grade center. Adding interior commons, updated parking lots. Should be finished by July of 2025. Rosewood is having a new pod added that will add 5 classrooms and extra bathrooms. Highland Park is having a new pod added that will

add 6 classrooms and extra bathrooms. Rosewood and Highland Park should be finished in 2025. But this depends on bond sale timing, construction permits, etc. Rosewood is busting at the seams and really needs their addition completed as soon as possible. The team is planning ahead to make sure that these additions are completed soon. Fine Arts Renovation ~ moving some areas around to make additional room for the new renovation. This will add visual arts room, debate, and orchestra. Should be completed by July, 2025. Fencing and security ~ adding fence that you can't climb over. The stadium will have new fencing. Students will need their badges to enter the building to keep our campus safe. Security stations and new gates will be added as well. Transportation hub is in the process of being planned out. It will add offices, service areas for tech's, cleaning area, fueling stations, and additional bus parking. This new hub will have 30+ buses. We will still have the extra bus parking space at BAFA that we currently use. There is a concern of heavy traffic along 101st. Jungle bleacher construction will add additional seating for more students. Hopefully to be completed by the beginning of the 2024-2025 school year.

4.0 Facilities

4. Operations updates: 1) Department overview and summer projects 2) Department leadership training 3) Challenges and positives Presented by Larry Shackelford

Recommendation: Information only

Larry Shackelford presented updates in his department. He wants to help his team members grow. There have been opportunities for his team to complete different types of training. We have a staff of 38 guys taking care of our District. We had over 12,500 work orders during the 2023-2024 school year. They have completed some major projects at various sites. They are adding key fob entries across the District. Improving playgrounds, parking lots, HVAC replacements and repairs, replacing flooring, deep cleaning carpets, roofing replacements and repairs, replacing water heaters as needed, etc. Challenges for the operations team will be staffing as our District is growing and expanding. The passing of bond funds has had a positive impact on their ability to complete desperately needed repairs. We had over 12,000 facility rental requests during the 2023-2024 school year. We had \$35,000.00 in rental income for the District. The Event Center usage requests are rising. They are touching 13 roofs. 197 HVAC RTU & split systems at different sites. 12 sites getting new flooring. 7 sites getting new paving. 9 sites are getting playground updates BAHS will be getting LED security lighting. Adding color to our buildings and making them feel more welcoming. BAHS is getting some landscape upgrades. Our contract with Cenergistic is ending in February of 2025. The District is taking the overseeing of our energy usage in-house. We will start monitoring our thermostats, water usage, gas, etc., as being self sufficient in this area will save us a lot of money.

5.0 Superintendent

5. District topics: District overview Four day week Presented by Chuck Perry

Recommendation: Information only

Mr. Perry provided a District wide review. Enrollment is a major factor for our District. Working with the City of BA to help us with this growth. Our staff needs are growing. The District is searching for the very best leaders and teachers. All of our principal positions are filled for the 2024-2025 school year. We are looking for two assistant principals. Focusing on Fine arts, student activities, athletics, and creating different types of activities for students to do helps solidify our engagement with them. AI and technology are ever changing. AI can teach us so many things. So how do we incorporate that into our day to day? Exploring a 4-day week. Forming a large committee of admin, teachers, support staff, parents and community leaders to dive deep to lay out the vision and goals. How will it work? What does it look like?

6.0 Break

6. Break for lunch.

Recommendation: Information only

7.0 Student Services

7. Student Services updates: 1) Fine Arts 2) Student activities 3) Athletics 4) PAC Presented by Steve Dunn

Recommendation: Information only

Mr. Dunn presented the highlights, visions and opportunities for the Fine Arts Department. Our band received the Sudler Flag of Honor. Launched the official website and social media accounts for the BAPS Fine Arts. We were the Public Forum Debate State Champions. Fine Arts will be creating a leadership conference, leadership council, BAPS Fine Arts Festival. Will be launching a winter guard program. Creating and registering a formal HS art gallery. Begin researching a Fine Arts Academy model at the HS. Improving recruiting efforts for all Fine Arts classes at the MS level. Student activities: Added 5 sections of leadership to the HS program and at BAFA. Increase in participation numbers at all student events. +920 overall. Held Breaking Down the Walls at all secondary sites during the 2023-2024 school year. Vision for the future: Launching a leadership program at the new 8th grade center and at all MS sites. Athletics updates: 42 scholarships athletes. Cheerleading Game Day Championship Gameday State and Performance Nat'l Championship. Jr High Cheer Gameday Nat'l Championship. 11 regional championships. Athletic department recognized as an NIAAA Quality Program Assessment- 1 of 2 in Ok. Vision for Athletics- Work on complying with the new Title IX and determine the possibility of new programs. Expand My Jersey, Your Impact to include all sports. Implement a Program of Excellence recognition. Develop a masterplan for the tennis facility. Pursue indoor golf practice facility. Research a mental health and sports performance position. OSSAA rule 24 implications. Incentivize multi sport participation. Performing Arts Center: Stars on Stage doubled in size 75+. District wide job coaching site for career pathways. Increase the # of events. Broad Bootcamp continues to grow into a internationally recognized program. Vision for the future: Create a new BAPAC website and social media presence with updated branding. Continue to bring world class entertainment to BA. Continue to grow student internships and career opportunities.

Foster unique programming opportunities for all students. Address the aging theater seating and flooring and lobby furniture. Replace the curtains. Install a back stage video monitoring system. Update the infrastructure. Enhance the experience of attending an event at the PAC.

8.0 Support Services

8. Support Services updates: 1) Improving efficiencies 2) Overcoming challenges 3) Future planning Presented by Rosalynn Vann-Jackson

Recommendation: Information only

Rosalynn presented updates on Student Services. Improved efficiencies and stabilize the operating costs through the following endeavors: Purchasing used buses, increased centralized stops, increased ride time, route consolidations, great utilization of special service routes. Child Nutrition: Improved efficiencies by way of ordering practices, improved training programs, maximizing profitability by capitalizing on a la cart sales. We have increased the free and reduced lunch program to over 50%. The budgeting strategy is 40% food cost, 40% labor costs, and 20 % preventative maintenance/equipment. The greatest challenge is recruitment and retention. We confirmed competitiveness resulting in great investments in pay and providing leadership training to increase employee satisfaction. Future planning for transportation includes route optimization for efficiency, the new south bus terminal, A/C on our new buses, and phasing in A/C units in our existing buses, mitigating new construction and growth. Future planning for child nutrition includes farm to school, educating the public, warehouse freezer upgrade, investing in vending machines, improve equipment replacement life cycle and menu/meal improvements. B & A Tiny Tigers update: Continue to grow both departments, partner with other departments to share staff, regional market analysis is underway, and capitalizing on existing subsidies.

9.0 Superintendent & Board of Education Communications

9. Discussion, motion, and vote on motion, to approve or disapprove to reconvene on June 6, 2024. C.Perry

Recommendation: Approve

ORIGINAL - Motion

Member **(Brandy Roulet)** Moved, Member **(Debbie Taylor)** Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Brandy Roulet Yes

Jerry Denton Yes

Steve Allen Yes

Debbie Taylor Yes

10.0 Other Action

10. Mr. Allen, Board of Education President, will state that it is 8:00 o'clock am and we are reconvened to finish the meeting.

Recommendation: Approve

Mrs. Brandy Roulet and Mr. John Cockrell were absent. Meeting reconvened at 8:00 am. All of cabinet were present. Mr. Brandon Chitty was a guest speaker for the instructional segment.

11.0 Instructional Services

11. Instructional Services updates: 1) Academic achievement and Success indicators Brief review of District academic achievement, attendance, and opportunities for students. 2) Actions to impact: Overview of structures and resources available to impact student learning and achievement 3) Diversified needs: Review of student needs in the District to include special education, English language learners, and Title 1 data. 4) District advocacy: Overview of areas of need for advocacy in our District 5) Strategic focus: Presentation and discussion of the BAPS Strategic Focus (rough draft). Present by Dr. Karla Dyess

Recommendation: Information only

Dr. Karla Dyess presented academic updates. Our reading and math grades improved in our elementary schools. Graduation rates are high. Our attendance rates are at 91.6% across the District. 1320 students were served through school base therapy. Our instructional and classroom support is increasing. Working hard with our ESL students to help them advance. BAPS has offered strong professional development for our staff. Offering focus periods for students who might be at risk for getting behind for their grade level. Our Tiger Connect room is really working. We served 9 students thus far and 2 were transitioned back into their site. Looking forward to serving more students in the 2024-2025 school year. Our parent engagement has really taken off. Our internship programs have been very successful and we are broadening our scope of what we can offer. Blue Ribbon in our Title schools has helped them grow. We have an amazing system for our students that have special needs. Our Sped student population is growing. Our adult transition program for Sped students is growing. This serves students ages 18 to 22. Our EL student population is growing. We have 42 languages. Our homeless student population is growing. Our diverse populations require heavy resources to be appropriately served. So many hurdles to overcome. Brandon Chitty is presenting some information on how we educate our students. Strategic focus.

12.0 Human Resources

12. Human Resources updates: 1) Staffing update 2) HR goals and board policy Presented by Rusty Stecker

Recommendation: Information only

Mr. Stecker presented HR updates. Fewer vacancies overall. Sped teachers are still a need as our Sped student population is growing. We have already hired 84 teachers and 27 support staff for the 2024-2025 school year. Top needs in support are CN,

transportation and B&A connections. Emergency certifications are on the rise. How do we help them succeed? We are focusing on recruitment and retention.

13.0 Technology Services

13. Technology updates: 1) 2023-2024 Technology recap (wins, opportunities, the future) 2) Technology bond roadmap ~ The next 5 years Presented by Ashley Bowser

Recommendation: Approve

Mr. Bowser presenting technology updates: Infinite Campus has been a success. Our budget for new technology has been amazing and allowed for us to replace BenQ's across the District as well as providing new copiers. We added some new IT tech's as well as Chrome tech's. The Cyber Security grants we were awarded has been huge and has provided extra layers of protection. The new email protection is huge as that has always been a threat. Enrollment on the Road has been impactful and are doing it again this year. We will be providing training for the new BenQ's. Redistricting is always a challenge but it is done to provide relief to sites and keeping them from being overcrowded. Which AI provider is the best? Researching this through vision and frame working and how we might use it. Network improvements. Providing mobile technology for secondary teachers. Improving sound systems in sites that need it. Test pilot this fall with headphones to use in instructional programs. Phone system backups for when we have power outages. Provided a timeline for the technology bond expenses over the next 5 years. How, what, when are we spending these dollars?

14.0 Break

14. Break for lunch

Recommendation: Approve

15.0 Business Services

15. Finance updates: 1) Bond schedule for next school year ~ 3 sales 2) Oneta Power update 3) Financial recap of the year ~ Looking ahead Presented by Natalie Eneff

Recommendation: Information only

Mrs. Eneff provided an update on bond funds. November of 2024 ~ \$7.1 million from the November 2023 election will be spent on funding technology, maintenance, safety, fine arts, and the new south transportation terminal. February 2025 ~ \$29 million from the the February 2015 election will fund annual department allocations and funding the lease revenue bond payment that is due on September 1, 2025, \$22,385,500.00. Phase IV lease revenue 2025: \$53-\$55 million will fund the aquatics facility and fund additional classroom space. Presentation of proposed projects throughout the next several years with bond money. Financial outlook for 2024-2025 school year.

16.0 Communications

16. Communications updates: 1) Review the proposed 2024-2025 BOE meeting dates and sub committee dates 2) Biggest success ~ community engagement 3) Most potential ~ Thought Exchange implementation 4) Future challenge ~ Expanding language services Presented by Tara Thompson

Recommendation: Information only

Mrs. Tara Thompson presented communications updates. New website! Added several new pieces to it. All financials are available for review. Facebook hits have gone up. We are now in the #1 spot across the state as a District for people visiting our page. 97 photo shoots. 76 live streamed events. 451 total videos produced and 2.5 million views across all channels. Pod casts have been successful. Donations and community partners are on the rise as well. Bond passage rate of 80%. Our Thought Exchange survey system will be expanding among students, staff and community. In the future we are looking to have dual language communication. Within our District we have 44 languages & Dialects, 64 countries represented, almost 4,000 students identify as Hispanic, and 2,300 students list Spanish as their primary language.

ORIGINAL - Motion

Member (xxxxx) Moved, Member (xxxxx) Seconded to approve the **ORIGINAL** motion 'Information only'. Upon a roll call vote being taken, the vote was: Aye: (xx) Nay: (xx). The motion (). (xx) - (xx)

17.0 Adjourn

17. Adjourn the meeting

Recommendation: Approve

ORIGINAL - Motion

Member (Debbie Taylor) Moved, Member (Jerry Denton) Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Jerry Denton Yes
Steve Allen Yes
Debbie Taylor Yes

I, the undersigned Minute Clerk of the Board of Education of Broken Arrow, Independent School District No. I-3 of Tulsa County, Oklahoma, do hereby certify that the notice of the date, time, place and agenda of the **June 5, 2024**, SPECIAL Meeting of the Board of Education, was posted in prominent view in the front entrance of the Forest Ridge Golf Club, on or before 6:00 p.m., **Friday, May 31, 2024**.



Janet Brown, Board Minute Clerk



I, the undersigned Minute Clerk of the Board of Education of Broken Arrow, Independent School District No. I-3 of Tulsa County, Oklahoma, do hereby certify that the notice of the date , time, place and agenda of the **June 6, 2024**, SPECIAL Meeting of the Board of Education, was posted in prominent view in the front entrance of the Forest Ridge Golf Club, on or before 6:00 p.m., **Friday, May 31, 2024.**



Janet Brown, Board Minute Clerk

