



Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 8/20/24

Contract/Agreement Vendor:

Kagan Vern Minor

Name of Vendor & Contact Person

Vern@kaganonline.com

Vendor Email Address

Kagan Cooperative Structures

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

District teachers

Reason/Audience to benefit

9/9/24

BOE Date

\$ 23,144.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Kristin Henness

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Kristin Henness

Does this Contract/Agreement utilize technology? YES (NO)

If yes, Technology Admin:

Cabinet Team Member:

Karl Dyes

Funding Source:

11/156

Fund/Project

156-2213/2573-320-100-0000-000-sites

OCAS Coding



Consent



Action

Create full student engagement with Kagan Structures simple yet powerful cooperative learning instructional strategies. Supported by a large body of scientific research, and proven effective in countless classrooms, schools, and districts, this revolutionary way to teach is transforming teaching and learning. The cost to the district will be \$23,144.00 using instructional funds. K Henness

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



Broken Arrow Public Schools ISD #I-3
Broken Arrow, OK

Quote 14291
Customer 206063

Kagan Quote August 19, 2024

District Flat Fee

Description	Quantity	Amount	Est. Total
Cooperative Learning Days 1 & 2 Date(s): September 17 & 18, 2024 Schools: Broken Arrow Public Schools ISD #I-3 Participant Description: 100 participants	2 days	\$8,997.00	\$17,994.00

Materials

Description	Quantity	Amount	Est. Total
Cooperative Learning Book, Workbooks, Action Plans, Software* Date(s): September 17 & 18, 2024 Schools: Broken Arrow Public Schools ISD #I-3 Participant Description: 100 participants	100 sets	\$44.00	\$4,400.00

Travel Fee

Description	Quantity	Amount	Est. Total
Travel Fee		\$750.00	\$750.00
Total:			\$23,144.00

Please Note: This Price Quote will expire on December 10, 2024

Notes

- Workshop Date: Requested date is contingent upon trainer availability.
- Course Material Fee : There is a one-time Course Material Fee for all workshops, not included in the Workshop Fee. The fee covers all materials, including additional workbooks for subsequent training days, up to 5 days of training on the same workshop topic.
- Sales Tax: *Sales tax applies to course materials except for tax exempt organizations.
- Travel Fee: The Travel Fee is a one-time fee that covers all flights, lodging, meals, cabs, rental car, parking, and incidentals for the duration of the trainer visit.
- For questions about this quote, please contact Jan Carroll – Jan@KaganOnline.com or 949.545.6341


240774



August 20, 2024

Kagan will provide onsite professional development services for the Broken Arrow School District for the following Cooperative Learning sessions for September 17-18. The cost to the district will be \$23,144.00. Please see Appendix A for detailed cost/information. No additional cost other than on Appendix A will be paid out by Broken Arrow Public Schools.

The Broken Arrow School District agrees to reserve and provide meeting space for the Kagan training.


Kagan Representative

8.20.2024
Date

Broken Arrow Public Schools Representative

Date

Appendix A

Thank you for booking a Kagan event! Your Kagan event number is # 40774.

Primary Contact:

Kristin Henness
Executive Director of Teaching and Learning
khenness@baschools.org
918-259-5725
918-519-5748

Secondary Contact:

Julie Williams
Administrative Assistant
jwilliams@baschools.org
918-259-7784
918-798-0756

Venue:

Central on Main
210 N Main St
Broken Arrow, Oklahoma, 74012-4181

Date & Time:

September 17 - 18, 2024
8:00am - 3:15pm, Central Time (US and Canada)
Please plan to have the room set up the day prior to your workshop.

Title:

Kagan Cooperative Learning Day 1 & 2

Price:

Event Fee: \$18744
Course Material Price: \$44.00 per person *plus applicable sales tax*
This pricing is for 100 participants from Broken Arrow Public Schools ISD #I-3.

* If your approved Purchase Order is not received at least 21 days prior to your event, you may be responsible for any additional shipping charges incurred.

Grade Level:

K-12

Participant Count:

100 participants from Broken Arrow Public Schools ISD #I-3.