

BROKEN ARROW PUBLIC SCHOOLS

Educating Today *Leading Tomorrow*

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 20 July 2022

Contract/Agreement Vendor: Broken Arrow Roller Sports

Name of Vendor		
<u>Chanin Johnson</u>		<u>918-251-6200</u>
Contact Person		Phone Number
<u>551 W Oakland Pl</u>		
Address		
<u>Broken Arrow</u>	<u>OK</u>	<u>74012</u>
City	State	Zip
<u>partyspecialist.bars@gmail.com</u>		
Email address		
<u>6 September 2022 - 30 January 2023</u>		
Date of services		

IS THIS A NEW VENDOR? IF SO, PLEASE PROVIDE :
W9 _____
 And _____
Vendor Registration

Person Submitting Contract/Agreement for Review: Walter Gagajewski BAHS
Name Site

Reason for Review: (New Agreement, Renewal...): Renewal Agreement (3 events during year)

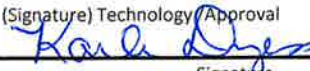
Audience/Group to benefit from Contract/Agreement: JROTC

Routing Approval: PLEASE SEND TO APPROPRIATE LEADERSHIP TEAM MEMBER BEFORE SENDING TO STACIE CHASE

Principal and Director or Administrator: 
Signature

Does this Contract/Agreement utilize technology? No Yes
 Has it been reviewed by the Chief Technology Officer? No Yes

If yes, Approved by: _____

Leadership Team Member: 
(Signature) Technology Approval

Funding Source: JROTC Activity Fund 621902
Description OCAS Coding

Process: PLEASE FOLLOW ALL STEPS

1. The Contract/Agreement is reviewed and approved by site Principal/ Director/ Administrator.
2. If Technology related, the Contract/Agreement is reviewed and approved Technology.
3. Prepare Board Agenda Memorandum and attach to Contract/Agreement.
4. Begin the requisition process and place a comment in the Notes section that says, "Please hold req pending board approval on _____"
Date of Board Meeting
5. Attach this form with Contract/Agreement and Board Memo
6. **The appropriate Leadership Team Member will review and submit to the Contract Committee**
7. Keep copy for your records

*The Contract/Agreement should be received **at least 2 weeks prior** to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:30a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Stacie Chase. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*

MEMORANDUM

To: To Whom It May Concern

From: BAHS JROTC/SASI

Date: 20 July 2022

Re: JROTC Contract with BA Roller Sports

SUBJECT

Discussion, motion and vote on to approve or disapprove a NEW contract between Broken Arrow Roller Sports and Broken Arrow Public Schools for JROTC.

ENCLOSURES/ATTACHMENTS

Contract Estimate

SUMMARY

BA Roller Sports will provide all facilities and equipment needed for JROTC to use the Broken Arrow Roller Sports facility on 6 September 2022, 14 November 2022, and 30 January 2023
Cost for each event is \$300 for the first 50 students and \$6 for each student above 50.

FUNDING

JROTC Activity Account

RECOMMENDATION

Approve



Broken Arrow Roller Sports

Signature requested on July 18, 2022

Service Agreement for ROTC Skate Nights for the 2022-2023 school year.

Business: Broken Arrow Roller Sports
partyspecialist.bars@gmail.com
551 W OAKLAND PL, BROKEN ARROW, OK,
74012-1962
(918) 251-6200

Recipient: Walter Gagajewski
wgagajewski@baschools.org
(918) 259-8591

This contract is between Broken Arrow Roller Sports (the "Business") and Walter Gagajewski (the "Client") dated 07/18/2022.

Terms

Payment methods

Payment will be made to Broken Arrow Roller Sports via cash, check, or credit card. If the invoice is paid via check, all checks must be mailed to our mailing address:

Broken Arrow Roller Sports
ATTN: Accounts Payable
10301 N 143rd East Ave
Owasso, OK 74055

Recipient initial

Signatures

This contract may be signed electronically or in hard copy. If signed in hard copy, it must be returned to the Business for valid record. Electronic signatures count as original for all purposes.

By typing their names as signatures below, both parties agree to the terms and provisions of this agreement.

Business signature

Owner name	Chanin Johnson - Manager
Owner signature	<i>Chanin Johnson - Manager</i>
Business date signed	07/18/2022

Recipient signature

Recipient name
Recipient signature
Recipient date signed