



Contract Committee Review Request  
**MUST BE COMPLETED IN FULL**

Date:

Contract/Agreement Vendor:

Tulsa Public Schools / Jaxon Richins

Name of Vendor & Contact Person

richija@tulsaschools.org

Vendor Email Address

NEW agreement for IEPSA Services / Student B

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase , any titles, and details for the Board of Education to review.

Student B

Reason/Audience to benefit

BOE Date

\$ 15,778.85

Amount of agreement

Person Submitting Contract/Agreement for Review: Daylene Thornton

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator: Daylene Thornton

D23EAE1B28D6C0BCF621A58F055F8AC7

readysign

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin:

Cabinet Team Member:

Karla Syess

F2E63BEAAE31AA47112F240E69DA8A9F

readysign

Funding Source: 11/152

Fund/Project

11-152-1000-561-239-6000-000-720

OCAS Coding

☒ Consent

☐ Action

NEW statement of agreement between Broken Arrow and Tulsa Public Schools. BA agrees to pay \$15,778.85 in tuition fees to TPS. TPS agrees to provide direct services that are not available in BA to a Student B for the 2024-2025 school year.

**PLEASE REDACT ALL IDENTIFYING STUDENT INFORMATION.**

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

Date: 2/28/25

Date of Board Approval: 6/3/24

Department/Division: Special Education

Vendor: Broken Arrow Public Schools

Have they signed? Yes ☒ No

Subject: IEPs for Arianna Reeves

# Originals submitted: 1 (We keep 1 and return an electronic copy plus any additional copies)

Return signed contract to: Jaxon Richins

Ext: 66199

Date contract picked up:

Initialed by:

Notes:

General Fund 11-0000-2199-503200-239-000000-000-06-086

**RATIONALE:**

The agreement with HeartSpring will provide student academic, transitional and behavioral services based on the determination of the individual student's Least Restrictive Environment (LRE) as well as the District's desire to maintain the safety and security of all students and staff. Services provided will also be in accordance with the student's Individualized Education Plan (IEP). This will ensure that a free and appropriate public education is provided to the student(s) as required by the Individuals with Disabilities Education Act (IDEA). A portion of the funding is reimbursable from the state with the appropriate application.

**E.67. RECOMMENDATION:**

Renew Individualized Education Plan (IEP) service agreements with the following Oklahoma school districts to provide free appropriate public education (FAPE) for qualified students for whom they are unable to support during the 2024-2025 school year:

Berryhill Public Schools

Bibby Public Schools

Bristow Public Schools

Broken Arrow Public Schools

Caloosa Public Schools

Cherokee Public Schools

Clemmons Public Schools

Cleveland Public Schools

Collinsville Public Schools

Coweta Public Schools

Glenpool Public Schools

Inola Public Schools

Jenks Public Schools

Mannford Public Schools

Okemah Public Schools

Oklmulgee Public Schools

Owasso Public Schools

Sand Springs Public Schools

Sapulpa Public Schools

Skiatook Public Schools

Twin Hills Public Schools

Union Public Schools

Wagoner Public Schools

**FURTHER RECOMMEND:**

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**COST:** No cost to the district

**RATIONALE:**

An IEP service agreement between two districts is entered into when a student's resident district can not provide identified services that meet the student's Free Appropriate Public Education (FAPE) requirements as part of section 504 of the Rehabilitation Act of 1973. The resident district maintains all legal, financial, and transportation obligations for their students. The student is counted as part of the resident district's child count, and the resident district receives average daily attendance for the student. The resident district pays tuition to the receiving district based on the services required by the student's IEP. The receiving district will invite the resident district to all meetings regarding the provision of FAPE for the student.

**E.68. RECOMMENDATION:**

Renew contracts with Northeastern State University, Oklahoma State University, Tulsa Community College, University of Arkansas, University of Oklahoma, Langston University, University of Central Oklahoma, and the University of Tulsa, setting forth the terms under which student interns will work with Special Education related services and Student & Family Support Services (SFSB). The following positions are applicable: Speech Pathologist, Occupational Therapist, Physical Therapist, School Psychologist/Psychometrist, School Counselor, Counselor, Social Worker, Board Certified Behavior

## **IEP SERVICE AGREEMENT**

### **STUDENT INFORMATION:**

**STUDENT NAME:** ARIANNA NICOLE REEVES  
**RESIDENCE ADDRESS:** 3500 E. LOUISVILLE ST  
**CONTACT NUMBER:** 918-904-4041  
**NAME(S) OF PARENT(S)/GUARDIAN(S):** TAMARA PRIVITT  
**RESIDENT DISTRICT:** BROKEN ARROW PUBLIC SCHOOLS  
**RECEIVING DISTRICT:** TULSA PUBLIC SCHOOLS

### **PRIMARY CONTACT AT RESIDENT DISTRICT:**

**NAME:** DAYLENE THRONTON  
**MAILING ADDRESS:** 701 S MAIN ST, BROKEN ARROW, OK 74012  
**CONTACT NUMBER:** 918-259-5759  
**EMAIL:**

### **PRIMARY CONTACT AT RECEIVING DISTRICT:**

**NAME:** Jaxon Richins  
**MAILING ADDRESS:** 3027 S New Haven, Tulsa, OK 74114  
**CONTACT NUMBER:** 918-746-6722  
**EMAIL:** [richins@tulsaeschools.org](mailto:richins@tulsaeschools.org)

This Agreement is entered into between Independent School District No. 3 of Tulsa County, Oklahoma and Tulsa Independent School District No. 1 of Tulsa County, Oklahoma, as to the above-named student for the 2024-2025 school year.

### **Recitals:**

- A. The Student, a child with a disability as defined by the Individuals with Disabilities Education Act ("IDEA"), 20 U.S.C. §§ 1400, et seq., is a resident of the Resident District for educational purposes and is entitled to receive a free appropriate public education ("FAPE") in accordance with the requirements of the IDEA.
- B. The Resident District desires to enter into this IEP Service Agreement (the "Agreement") with the Receiving District to satisfy its legal obligation to provide the Student with FAPE, in accordance with the IDEA, during the Operative School Year.
- C. The Receiving District desires to enter into this Agreement with the Resident District to provide the Student with the special education and related services as identified in the Student's then-current Individualized Education Program ("IEP")

**In order to provide FAPE in accordance with the requirements of the IDEA during the Operative School Year.**

- D. The Resident and Receiving Districts understand that if they enter into IEP Service Agreements for three (3) consecutive years for this Student, the Agreement will be automatically renewed for each subsequent year, and that, in that event, the Resident District will continue to pay tuition to the Receiving District as provided by law.**
- E. The Resident and Receiving Districts understand that compliance with any requirements of Section 504 of the Rehabilitation Act and the Americans with Disabilities Act during the Operative School Year shall solely be the responsibility of the Resident District even though the Student is attending school in the Receiving District.**

**Therefore, the parties agree as follows:**

- 1. The term of this Agreement extends from July 1, 2024, through June 30, 2025. During the term of this Agreement, either party may terminate the Agreement upon thirty (30) days' advance notice in writing to the other party. The terminating party will also notify the Student's parent(s) or guardian(s) in writing thirty (30) days in advance of the termination date.**
- 2. As provided by law, the Resident District is legally and financially responsible for the provision of FAPE to the Student, as the term "FAPE" is defined under the IDEA and Section 504 of the Rehabilitation Act. The Resident District is responsible for the development and implementation of the Student's IEP(s) and any Section 504 Accommodation Plans. In the event a due process complaint initiated under the IDEA or Section 504 of the Rehabilitation Act ("Complaint") is filed concerning the Student, the Resident District will be legally and financially responsible for that Complaint and, to the extent permitted by law, will indemnify and hold harmless the Receiving District for any expenses the Receiving District incurs in responding to that Complaint, including but not limited to attorney's fees and costs.**
- 3. During the term of this Agreement, the Receiving District will provide all special education and related services identified in the Student's then-current IEP for the purpose of providing FAPE as required by the IDEA, except as specifically set forth in paragraph 4 of this Agreement. The parties to this Agreement understand that the Student's IEP may be amended and that a new IEP may be developed during the term of this Agreement, and the parties intend that the Receiving District implement the amended, interim or subsequent IEP as well as the IEP in place at the time this Agreement takes effect.**
- 4. The Resident District will provide the related service to the Student as identified in the Student's then-current IEP:**
  - a. Transportation to and from school at the Receiving District  
(if transportation is a listed related service)**

5. The Receiving District will issue the Student progress reports and report cards, following the same procedures it applies to all other students, or as otherwise required under the Student's then-current IEP.
6. The Student will have the opportunity to participate in all educational and extra-curricular programs, events and activities available to other students of the same age and grade attending the Receiving District, subject to all eligibility requirements applicable to similarly situated students residing in the Receiving District. To the extent that the Student requires accommodations in order to be provided FAPE under Section 504 of the Rehabilitation Act, or accommodations pursuant to the Americans with Disabilities Act, all such accommodations, plans and related expenses shall be responsibility of the Resident District and at the sole expense of the Resident District.
7. If the IEP team or Review of Existing Data group determines that reevaluation or further evaluation(s) of the Student is necessary under the IDEA, the Resident District and Receiving Districts will jointly determine what evaluations are necessary, who will administer the evaluation(s), and , how such evaluation(s) will be administered. The Resident District is financially responsible for all evaluation(s) and reevaluation of the Student. If the Student's parent requests an independent education evaluation ("IEE"), the Resident District is financially responsible for any granted IEEs. In the event the Resident and Receiving Districts cannot agree on whether additional data is necessary, a consensus of the IEP team will decide the issue
8. The Receiving District will use reasonable efforts to comply with the procedural safeguards set out in the IDEA and the then-current version of the *Policies and Procedures for Special Education in Oklahoma* promulgated by the Oklahoma State Department of Education in its delivery of special education and related services to the Student under the IDEA.
9. The Primary Contact or designee for the Receiving District will schedule IEP and IEP Review meetings for the Student. To provide the Resident District the opportunity to participate, the Primary Contact or designee for the Receiving District will provide reasonable advance notice of every such meeting to the Primary Contact at the Resident District.
10. The Primary Contact or designee at the Receiving District will promptly notify the Primary Contact at the Resident District of every proposed disciplinary removal that would constitute a change of placement for the Student under the IDEA or Section 504 before that disciplinary removal is implemented.
11. The Primary Contact or designee at the Receiving District will use reasonable efforts to advise the Primary Contact at the Resident District of concerns about the Student's special education and related services expressed by the Student's parent(s) or guardian(s). Personnel at the Resident and Receiving Districts will use reasonable efforts to cooperate and resolve disagreements concerning appropriate special education and related services for the Student, implementation of the Student's then-current IEP, and any other issues that may arise.

12. All funds generated for the Student from local, state or federal funds will remain with the Resident District. The Resident District will include the Student on its Child Count. The Student's average daily membership will be credited to the Resident District.
13. The Resident District will pay the Receiving District the estimated sum of \$15,778.85 (hereinafter the "Preliminary Tuition Cost"), subject to revision based on the state aid mid-year adjustment as determined and published by the State Department of Education ("OSDE") for the Resident District (hereinafter referred to as the "Final Tuition Cost"), as tuition for the delivery of special education and related services to the Student provided in accordance with the requirements of the IDEA. A breakdown of the Preliminary Tuition Cost, based upon the OSDE initial state aid calculation for the Resident District is included on the State Aid Formula Sheet attached to and incorporated into this Agreement as Addendum 1. The Receiving District will forward to the Resident District a Final Tuition Cost within 45 school days after the final OSDE state aid mid-year adjustment for the Resident District is determined and published. Payment by the Resident District of the Final Tuition Cost shall be made on the following payment schedule: One annual payment at the conclusion of the Operative School Year. The Preliminary Tuition Cost includes the cost of all educational and related services that the Receiving District reasonably anticipates based upon review of the Student's current IEP. If during the term of this Agreement the Resident District IEP team amends the Student's IEP or develops another IEP that increases or decreases the cost of services to be provided by the Receiving District, the parties agree to meet for the purpose of negotiating any increase or decrease in the Final Tuition Cost.
14. Any amounts the Receiving District receives as the result of billing Medicaid for IDEA associated services it provides to the Student during the term of this Agreement will be credited against the Resident District's tuition obligation.
15. The parties will not identify the Student as a transfer student for student information purposes.
16. This Agreement contains the entire agreement of the parties. Any changes to this Agreement will be made in writing and signed by both parties.

**Signatures:**

**"Resident District"**

**Independent School District No. 3 of Tulsa County, Oklahoma**

**By:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**President of the Board of Education**

**"Receiving District"**

**Independent School District No. 1 of Tulsa County, Oklahoma**

**By:** \_\_\_\_\_ **Date:** 3/10/25  
**President of the Board of Education**

**APPROVED AS TO FORM** 



**Tulsa Public Schools  
State Aid Formula Sheet  
2024-2025**

<b>School District</b>	<b>BROKEN ARROW PUBLIC SCHOOLS</b>
<b>Student Name</b>	<b>ARIANNA NICOLE REEVES</b>
<b>DOB</b>	<b>7/17/07</b>
<b>STN #</b>	<b>1002483655</b>

<b>Grade</b>	<b>11TH</b>	<b>1.20</b>
<b>Disability</b>	<b>HI</b>	<b>2.90</b>
<b>Related Service</b>	<b>Speech</b>	<b>0.00</b>
	<b>OT/PT</b>	<b>0.00</b>
	<b>ESY</b>	<b>0.00</b>
<b>Economic Disadvantage</b>		<b>0.00</b>
<b>Bilingual</b>		<b>0.00</b>
<b>Total Weight</b>		<b>4.10</b>
<b>State Aid Factor</b>	<b>(Estimated ADM)</b>	<b>\$3,848.50</b>
<b>1:1 Paraprofessional</b>	<b>\$21,000.00</b>	<b>\$0.00</b>
<b>Total IEP Service Agreement</b>		<b>\$15,778.85</b>

## IEP SERVICE AGREEMENT

### STUDENT INFORMATION:

STUDENT NAME: [REDACTED]  
RESIDENCE ADDRESS: [REDACTED]  
CONTACT NUMBER: [REDACTED]  
NAME(S) OF PARENT(S)/GUARDIAN(S): [REDACTED]  
RESIDENT DISTRICT: BROKEN ARROW PUBLIC SCHOOLS  
RECEIVING DISTRICT: TULSA PUBLIC SCHOOLS

### PRIMARY CONTACT AT RESIDENT DISTRICT:

NAME: DAYLENE THRONTON  
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**Signatures:**

**“Resident District”**

Independent School District No. 3 of Tulsa County, Oklahoma

By: \_\_\_\_\_ Date: \_\_\_\_\_  
President of the Board of Education

**“Receiving District”**

Independent School District No. 1 of Tulsa County, Oklahoma

By: \_\_\_\_\_ Date: \_\_\_\_\_  
President of the Board of Education

APPROVED AS TO FORM 

**Tulsa Public Schools  
State Aid Formula Sheet  
2024-2025**

<b>School District</b>	BROKEN ARROW PUBLIC SCHOOLS
<b>Student Name</b>	████████████████████
<b>DOB</b>	██████
<b>STN #</b>	1002483655

<b>Grade</b>	11TH	<b>1.20</b>
<b>Disability</b>	HI	<b>2.90</b>
<b>Related Service</b>	<b>Speech</b>	<b>0.00</b>
	<b>OT/PT</b>	<b>0.00</b>
	<b>ESY</b>	<b>0.00</b>
<b>Economic Disadvantage</b>		<b>0.00</b>
<b>Bilingual</b>		<b>0.00</b>
<b>Total Weight</b>		<b>4.10</b>
<b>State Aid Factor</b>	<b>(Estimated ADM)</b>	<b>\$3,848.50</b>
<b>1:1 Paraprofessional</b>	<b>\$21,000.00</b>	<b>\$0.00</b>
<b>Total IEP Service Agreement</b>		<b>\$15,778.85</b>