



Contract Committee Review Request  
MUST BE COMPLETED IN FULL

Date: 4/22/2025

Contract/Agreement Vendor: VIROC Choreography, dba Varsity; Austin Robles

Name of Vendor & Contact Person

arobles@varsity.com

Vendor Email Address

Cheer Choreography Bundle

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Cheer

Reason/Audience to benefit

5/12/2025

BOE Date

\$ 10,000.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Dr. Dustin Smith

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin:

Leadership Team Member:

Funding Source: 11/159

Fund/Project

11.159.1000.337.826.3330.000.003

OCAS Coding

☒ Consent

☐ Action

Discussion, motion and vote on to approve or disapprove a NEW agreement between VIROC Choreography and Broken Arrow Public Schools for services providing Broken Arrow Cheer with a choreography bundle which includes an OK State routine, UCA routine, Junior Varsity NCA routine and a middle school NCA routine. The cost of VIROC Choreography services are quoted at \$10,000 and will be paid from General Funds. The dates of services are 7/8-7/9, 10/10-10/11, 10/12-10/13, 2025. D. Smith

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



## MEMORANDUM

To: Mr. Chuck Perry

From: Dr. Dustin Smith

Date: 4/22/2025

Re: V!ROC Choreography, dba Varsity: Consent Agenda

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### **SUBJECT**

Discussion, motion and vote on to approve or disapprove a NEW agreement between V!ROC Choreography and Broken Arrow Public Schools for services providing Broken Arrow Cheer with a choreography bundle which includes an OK State routine, UCA routine, Junior Varsity NCA routine and a middle school NCA routine. D. Smith

### **ENCLOSURES/ATTACHMENTS**

Contract agreement

### **SUMMARY**

The cost of V!ROC Choreography services are quoted at \$10,000 and will be paid from General Funds. The dates of services are 7/8-7/9, 10/10-10/11, 10/12-10/13, 2025.

### **FUNDING**

Athletic General Fund

### **RECOMMENDATION**

Approve

# **V!ROC CHOREOGRAPHY**

**EMAIL: AROBLES@VARSITY.COM**

**CELL: (405)-513-2738**

**Client: Broken Arrow Public School**

**Service Provided:**

1. **Varsity (STATE) - 7/8-7/9**
2. **Junior Varsity (UCA) 10/10-10/11**
3. **Middle School (NCA) 10/12-10/13**
4. **Varsity UCA Upgrades**

**Services Rendered: Choreography Bundle**

1. OK State Routine
2. UCA Routine 1:30 music portion & 1 minute of cheer (music not included)
3. Junior Varsity UCA Routine 1:30 music portion & 1 minute of cheer (music not included)
4. Middle School UCA Routine 1:30 music portion & 1 min of cheer (music not included)

**Services Rendered By: Austin G Robles**

**\*Note: payment of routines will be at due with in 30 days of each choreography camp labeled.**

**Quoted Amount Due: \$10,000.00**

**PLEASE MAKE ALL CHECKS PAYABLE TO  
V!ROC CHOREOGRAPHY**

A handwritten signature in black ink, appearing to read "Austin G Robles" in a stylized, cursive script. The signature is written over a white background.