

B

BROKEN ARROW PUBLIC SCHOOLS
Educating Today Leading Tomorrow

Contract Committee Review Request
 MUST BE COMPLETED IN FULL

Date: 4/17/2024

Contract/Agreement Vendor: Westlake Hardware, Inc., Michelle Dove
Name of Vendor & Contact Person

mdove@westlakehardware.com
Vendor Email Address

car wash fundraiser
Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase , any titles, and details for the Board of Education to review.

swim
Reason/Audience to benefit

5/6/2024 \$ 0.00
BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review: Dr. Dustin Smith

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES NO
 If yes, Technology Admin: _____

Leadership Team Member:

Funding Source: na
Fund/Project OCAS Coding

Consent

Action

Discussion, motion and vote on to approve or disapprove a NEW agreement between Westlake Hardware, Inc. and Broken Arrow Public Schools for providing a fundraising space in their parking lot for the Broken Arrow swim team to host a car wash fundraiser. The cost of Westlake Hardware, Inc are quoted at NA and will be paid from NA The dates of services will be May 18th, 2024. D. Smith

Summary This area must be complete with full explanation of contract

*The Contract/Agreement should be received **at least 2 weeks prior** to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*

MEMORANDUM

To: Mr. Chuck Perry

From: Dr. Dustin Smith

Date: 4/17/2024

Re: Westlake Hardware, Inc: Vendor Indemnity Agreement

SUBJECT

Discussion, motion and vote on to approve or disapprove a NEW contract between Westlake Hardware, Inc. and Broken Arrow Public Schools for providing a fundraising space in their parking lot for the Broken Arrow swim team to host a car wash fundraiser. D. Smith

ENCLOSURES/ATTACHMENTS

Contract agreement

SUMMARY

The cost of Westlake Hardware, Inc are quoted at NA and will be paid from NA The dates of services will be May 18th, 2024.

FUNDING

NA

RECOMMENDATION

Approve

Vendor Indemnity Agreement

Through execution of this Indemnity Agreement, Broken Arrow Swim Team ("Vendor") agrees to indemnify and hold harmless Westlake Hardware, Inc., ("Westlake") its officers, agents, employees, successors, heirs, and administrators and all other persons and Pacsan LLC, Steven Sandelman and Elsy Sandelman, Trustees ("Landlord"), from any and all claims, actions, causes of action, demands, rights, damages, costs, expenses and compensation whatsoever that may result from any and all injuries or claims for damages whatever that may occur as a result of the car wash event to be held at the Westlake Ace Hardware store located at 708 S. Aspen in Broken Arrow, Oklahoma ("Premises") from May 18, 2024, or during any other time in which Vendor is present on the Premises.

Vendor agrees that they are solely responsible for any and all accidents that may occur on or around the event area during the event.

Vendor shall keep in force a policy of insurance covering commercial general liability in an amount of \$1 million per occurrence, or greater. Westlake and Landlord shall be named as additional insureds under such commercial general liability policy.

The signer and representative of Vendor has the authority to execute this document.

Vendor Representative: _____

Printed Name: _____ Date: _____

Witness: _____

*Michelle Orr
Legal Assistant
5-10-24*