

**Contract Committee Review Request**  
**MUST BE COMPLETED IN FULL**

Date: 2/10/2025

Contract/Agreement Vendor: AOPA Foundation, Inc.  
Name of Vendor & Contact Person  
Elizabeth Plant, elizabeth.plant@aopa.org  
Vendor Email Address

 

Describe Contract (Technology, program, consultant-prof Development, etc.)  
**Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.**

License Agreement  
Reason/Audience to benefit  
3-10-2025 \$ 0.00  
BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review: Christine McMorris for Mrs. Sina

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator: Malinda Sina

Does this Contract/Agreement utilize technology? YES/NO \_\_\_\_\_  
 If yes, Technology Admin: \_\_\_\_\_

Leadership Team Member: Kara Dyer

Funding Source:      
Fund/Project OCAS Coding

**Consent**  
 **Action**

Curriculum license agreement with AOPA Foundation approval only. This is for our new Aviation course for 25-26 school year. The license is for High School Aviation STEM curriculum.

**Summary** This area must be complete with full explanation of contract

**The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.**

## **AOPA Foundation, Inc. High School Aviation STEM Curriculum license/agreement form**

For high schools planning to use the AOPA Foundation, Inc. High School Aviation STEM Curriculum (the "Curriculum") for the 2025-2026 school year.

The AOPA Foundation, Inc. requires that participating high schools agree to and sign the following license/agreement form. By signing, you agree to provide data to The AOPA Foundation, Inc. that helps demonstrate impact and growth from the Curriculum implementation. No personally identifying student information will be collected.

By signing this license/agreement form, Broken Arrow Freshman Academy ("School") and AOPA Foundation, Inc. ("AFI") agree as follows:

### **OWNERSHIP/LICENSE**

AFI agrees to provide School a copy of the Curriculum and authorizes School to use the Curriculum for the 2025-2026 school year subject to these terms and conditions.

All rights to the Curriculum are owned by AFI and are retained by AFI. No rights are transferred to School except the following License.

AFI licenses School's use of the Curriculum as necessary or appropriate to prepare for providing its students the course of instruction outlined in the Curriculum.

The School may make copies of the Curriculum or portions thereof as necessary to implement the Curriculum.

The School shall not without AFI's express prior written consent:

- 1) sell, publish, distribute, use for the benefit of, or in any way furnish the Curriculum to a third party;
- 2) create any derivative works of or from the Curriculum;
- 3) remove any identification, copyright or proprietary or other notices from the Curriculum or any copies thereof;
- 4) use the Curriculum in any manner not permitted by the License provided herein.

**Please initial to indicate that you have read the Ownership/License section.**

**District Administrator:** \_\_\_\_\_ **School Administrator:** \_\_\_\_\_

### **REQUIRED DATA**

School will provide AFI with the following data through pre- and post-academic term surveys for each teacher using the AFI Curriculum in each academic term by the dates below. Each teacher using the AFI curriculum is required to complete these data collections. No personally identifying student information will be collected. AFI may request additional data.

At the start of each academic term, teachers will receive a link to complete the required pre-term data collection. Pre-term data collections are due 20 school days after the start of the academic term.

One month prior to the end of each academic term, teachers will receive a link to complete the required post-term data collection. Post-term data collections are due within 5 school days after the term end date.

The start and end dates of each academic term are based on the dates provided by the school on the high school application.

<b>Data Collection Components</b>
School demographics including Free and Reduced Meal Rate (FARMS) and graduation rate
Dual enrollment or articulation agreement program information (if any)
Total number of course sections taught
Total number of students enrolled in course
Total number of students enrolled in course by gender and ethnicity
Total number of students enrolled in course by student grade level
Average pre- and post-term course assessment score (if available)
Intended courses and sessions to be taught in the next term or school year
Number of students this school year that: <ul style="list-style-type: none"> <li>• started flight training.</li> <li>• earned FAA Student Pilot Certificate.</li> <li>• obtained FAA Medical Certificate.</li> <li>• completed first solo flight.</li> <li>• passed FAA Private Pilot Knowledge Test.</li> <li>• earned FAA Private Pilot Certificate.</li> <li>• earned FAA Recreational UAS Safety Test (TRUST) Certification.</li> <li>• passed FAA Remote Pilot Knowledge Test.</li> <li>• earned FAA Remote Pilot Certificate.</li> <li>• passed FAA Instrument Knowledge Test.</li> <li>• earned FAA Instrument Rating.</li> </ul>
Total number of students this school year who graduated high school
Total number of graduates this school year, if any, whose intentions include: <ul style="list-style-type: none"> <li>• going to a two- or four-year college.</li> <li>• going to a trade, technical, or vocational program.</li> <li>• going directly into the workforce.</li> </ul>

<ul style="list-style-type: none"><li>• going directly into the military.</li><li>• other or unknown.</li></ul>
Total number of graduates this school year, if any, who are considering careers as: <ul style="list-style-type: none"><li>• manned aircraft pilots</li><li>• drone pilots</li><li>• engineers intending to work in aviation- or aerospace-related fields</li><li>• aviation maintenance technicians</li><li>• other aviation- or aerospace-related career</li><li>• other or unknown</li></ul>

**Please initial to indicate that you have read the required data section.**

**District Administrator:** \_\_\_\_\_ **School Administrator:** \_\_\_\_\_

**PROFESSIONAL DEVELOPMENT Administrator**

Any teacher using the Curriculum is required to participate in the AFI-provided professional development workshop, either in person or virtually, as made available by AFI. Additional webinars or virtual meetings may be provided throughout the school year.

**NO CHANGES AND NON-DISCLOSURE**

School, including participating teachers and administrators shall not in any circumstance edit, alter, share, disseminate or otherwise distribute the Curriculum (in whole or in part, or in digital or print formats) to other non-participating schools (at any level), organizations, and/or teachers.

**Please initial to indicate that you have read the no changes and non-disclosure section.**

**District Administrator:** \_\_\_\_\_ **School Administrator:** \_\_\_\_\_

**MISCELLANEOUS**

Neither this license/agreement nor any right/interest in it may be assigned, transferred or otherwise delegated by School without the prior written consent of AFI. AFI may assign, transfer or otherwise delegate this license/agreement and any and/or all of its rights/interest therein at any time.

**The School shall notify AFI immediately in the event of any proposed change in a teacher using the Curriculum.** AFI reserves the right to approve the School's use of the Curriculum with a different teacher. Such approval shall not be unreasonably withheld.

Either party's waiver, modification, or failure to insist by either party of any conditions or terms of this license/agreement shall not void, waive, or modify any of the other terms or conditions nor be construed as a waiver or relinquishment of that party's right to future performance of any such term or terms.

The rights and obligations hereunder shall be governed by, and construed in accordance with, the laws of the State of Maryland regardless of any principles of conflicts of laws or choice of laws of any jurisdiction. The state courts of the State of Maryland and, if the jurisdictional prerequisites exist at the time, the United States District Court for the District of Maryland, shall have sole and exclusive jurisdiction to hear and determine any dispute or controversy arising under or concerning this license/agreement.

**Please initial to indicate that you have read the miscellaneous section.**

**District Administrator:** \_\_\_\_\_ **School Administrator:** \_\_\_\_\_

**District Administrator**

\_\_\_\_\_  
**Name** **Date**

**Title**

**School Administrator**

Malinda Silva Malinda Silva 2-13-2025  
**Name** **Date**

**Title (select one from the drop down)**

Principal  
\_\_\_\_\_

**Title**