



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2022 - June 30, 2023

SCHOOL SITE:

725 Options Academy

ACCOUNT NAME & PROJECT:

854 SAF FCCLA

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

NEW
 REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2022-2023	Donations; gifts	\$ 5.00
2022-2023	Dues & Fees; Registration fees; Rental fees	\$ 5.00
2022-2023	Catalog/Brochure Sales	\$ 5.00
2022-2023	Food Item sales; Clothing sales; Spirit Item sales; Art sales	\$ 5.00
2022-2023	Reimbursements; Refunds	\$ 5.00
2022-2023	Interest; Commissions	\$ 5.00
2022-2023	Restaurant profit sharing	\$ 5.00
2022-2023	Merchandise sales (notebooks, fanny packs, key chains, stickers, pencils, etc.)	\$ 5.00
2022-2023	Concession Sales	\$ 5.00
2022-2023	Ticket Sales; Admission Costs	\$ 5.00
2022-2023	Movie Night (Tickets, concessions, etc.)	\$ 5.00
2022-2023	Laser Tag; Car washes; Holiday Grams	\$ 5.00
2022-2023	Computer Match up; Fundraising Dinner	\$ 5.00
2022-2023	Service Projects	\$ 5.00
2022-2023	Inflatables	\$ 5.00
2022-2023	Color Run	\$ 5.00
	Go to Page 2 if more rows/cells are needed	
Total from Page 2		\$ 10.00
Total Revenue		\$ 90.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2022-2023	Co-curricular materials; green house supplies; shop supplies; flower purchases	\$ 10.00
2022-2023	Rentals; Lease Services	\$ 10.00
2022-2023	Communication Services	\$ 10.00
2022-2023	Printing & Binding; Copying services	\$ 10.00
2022-2023	Copy supplies and paper	\$ 10.00
2022-2023	Health, First-Aid & Hygiene Supplies	\$ 10.00
2022-2023	Kitchen products & supplies	\$ 10.00
2022-2023	General Supplies <\$5,000 non-durable; Name Badges	\$ 80.00
2022-2023	Books; magazines; newspapers; periodicals; subscriptions	\$ 10.00
2022-2023	Appliances, Furniture & Fixtures <\$5,000	\$ 10.00
2022-2023	Technology-related supplies, small equipment & software	\$ 10.00
2022-2023	Uniforms; T-shirts	\$ 100.00
2022-2023	Awards, Gifts, Decorations, Regalia, Refreshments; Meals, Incentives, Appreciation	\$ 10.00
2022-2023	Dues & Fees; Registrations; Licensing Fees; Bank fees	\$ 100.00
2022-2023	Donations; Scholarships	\$ 10.00
2022-2023	Refunds; Reimbursements	\$ 10.00
	Go to Page 2 if more rows/cells are needed	
Total from Page 2		\$ 180.00
Total Expenditures		\$ 590.00

Beginning Fund Balance	\$	500.00	(A1) From Report**
Revenue	\$	90.00	(A2)
Expenditures	\$	590.00	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

Haley Jackson

9/6/2022
Date

Shannon Turner

9/6/22
Date



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<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
	raffles	\$ 10.00
Total Revenue		\$ 10.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2022-2023	Petty Cash	\$ 10.00
2022-2023	Transportation; Travel expenses	\$ 10.00
2022-2023	Lodging	\$ 10.00
2022-2023	Fundraiser Expenses	\$ 10.00
2022-2023	Payroll; Employee Pay & Benefits	\$ 10.00
2022-2023	Films, videos, audlo tapes & audiovisual supplies	\$ 10.00
2022-2023	Speakers, Clinicians, Substitutes, Special Guests, Tutors	\$ 10.00
2022-2023	Repairs & Maintenance Services	\$ 10.00
2022-2023	Contracted Services; Other Professional Services	\$ 10.00
2022-2023	Cleaning, Maintenance supplies	\$ 10.00
2022-2023	Equipment; Replacement of Equipment	\$ 10.00
2022-2023	Movie Night expenses	\$ 10.00
2022-2023	Food & Supplies	\$ 10.00
2022-2023	Event Fees	\$ 10.00
2022-2023	Lunch/Dinner at FCCLA Events	\$ 10.00
2022-2023	Club Activity Operating Expenses	\$ 10.00
2022-2023	Field Trip Expenses	\$ 10.00
2022-2023	Professional Development	\$ 10.00
Total Expenditures		\$ 180.00