

BROKEN ARROW PUBLIC SCHOOLS

Educating Today

Leading Tomorrow



Contract Committee Review Request

MUST BE COMPLETED IN FULL

Date: 11/10/2021

Contract/Agreement Vendor:

Andy's Frozen Custard-Avery Klein

Name of Vendor & Contact Person

avery@rancherscustard.com

Vendor Email Address

Restaurant Benefit night

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

To benefit Creekwood's teacher activity fund

Reason/Audience to benefit

BOE Date

Amount of agreement

Person Submitting Contract/Agreement for Review: Aimee Pohlmeier

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Mrs D England

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin:

Leadership Team Member:

Karen Dyer

Funding Source: 70-938

Fund/Project

OCAS Coding

Consent

Action

Andy's Frozen Custard will donate a percentage of net sales acquired during the Andy's Night dependent on the amount of sales:
\$0-\$300 = 10% of purchases raised; \$300-\$1,000 = 15% of purchases raised; \$1,000+ = 20% of purchases raised. Andy's will provide a total of net sales and purchases raised (3) days after the Andy's Night. Andy's Frozen Custard will mail a check to the organization within (3-5) weeks of the Andy's Night on 4/14/2022 to benefit Creekwood Elementary's Teacher Activity fund

Summary

This area must be complete with full explanation of contract.

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



Andy's Night Application

Thank you for your interest in partnering with Andy's Frozen Custard to help raise funds for your organization!
Please fill out this application and return to Avery Klein at avery@rancherscustard.com.
Be sure to include 1) a request letter from your organization on official letterhead and 2) a copy of your organization's 501(c)(3) certificate.

Andy's Location: Broken Arrow, OK Date: 11/10/2021

Contact: Aimee Pohlmeier Email: apohlmeier@baschools.org

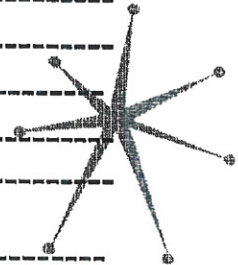
Organization's Name: Creekwood Elementary 501(c)(3): FEI 736060638

Website: https://baschools.socs.net/vnews/display.v/SEC/Creekwoo Phone: 918-259-4500

Address: 1301 E Albany St Broken Arrow, Ok

Check Payable to: BAPS-Creekwood Elementary

Address to send check: 1301 E Albany St Broken Arrow, OK



Andy's Night Date & Time

List (3) dates in order of preference and desired timeframe.
Andy's Nights are held Monday-Thursday between 3:00pm and 8:00pm for a max of (4) hours.

- 1) April 14, 2022 4-8 pm
- 2) April 7, 2022 4-8 pm
- 3) April 21, 2022 4-8 pm

Agreement Terms

Please read, initial, and sign for the following before submitting your application

*Andy's Frozen Custard will review this application and respond by either accepting or denying your request for Andy's Night fundraising within (2) weeks. Andy's Frozen Custard reserves the right to accept or deny the organization's request at their discretion. Organization acknowledges this application is not complete unless all lines are filled and a request letter and 501 (c)(3) certificate is included. ap

*Andy's Frozen Custard will provide the organization with an agreement contract to be signed and returned (3) days after this application has been accepted. Cancellations for your Andy's Night can be made up to (1) week prior to the scheduled event. If the organization fails to cancel (1) week prior OR to show up, Andy's Frozen Custard will prohibit the organization from participating in future Andy's Frozen Custard fundraising opportunities for one year. ap

*Andy's Frozen Custard will provide the organization (2) weeks prior to the scheduled Andy's Night with a digital flyer for advertising. The organization is responsible for advertising the Andy's Night via digitally or print. Andy's Frozen Custard prohibits soliciting to its customers at their stores. The organization is to promote their Andy's Night away from the general vicinity of any Andy's Frozen Custard locations. In order for the organization to receive funds raised, supporters are required to identify themselves to our staff either a) verbally; b) digitally with the Andy's Frozen Custard provided announcement; or c) the physical Andy's Frozen Custard provided flyer. ap

*Andy's Frozen Custard will donate a percentage of net sales acquired during the Andy's Night dependent on the amount of sales: \$0-\$300 = 10% of purchases raised; \$300-\$1,000 = 15% of purchases raised; \$1,000+ = 20% of purchases raised. Percentage of purchases raised is calculated by subtracting sales tax from purchases, then multiplying by 10%-20%. Andy's will provide a total of net sales and purchases raised (3) days after the Andy's Night. Andy's Frozen Custard will mail a check to the organization within (3-5) weeks of the Andy's Night. ap

I certify that I represent the organization applying to raise funds with Andy's Frozen Custard, that all information is truthful, and that I have read, initialed, and accepted the above mentioned.

Signature _____

_____ Date _____

Name (printed) _____

Pohlmeier, Aimee D

From: Pohlmeier, Aimee D
Sent: Thursday, March 24, 2022 12:15 PM
To: Avery Klein
Subject: RE: Andy's Night Request: Creekwood Elm (BA)

Hey there!

No worries!

April 21 would be awesome if that night still works for you.

Thank you so much~

-a

From: Avery Klein <avery@rancherscustard.com>
Sent: Thursday, March 24, 2022 11:48 AM
To: Pohlmeier, Aimee D <apohlmeier@baschools.org>
Subject: Re: Andy's Night Request: Creekwood Elm (BA)

CAUTION: This email originated from outside of the district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Aimee!

I am so sorry for the delay on this! For some reason several of my fundraising emails were filtered into a random folder that I'm just now discovering. We're good to confirm a night in April if those dates still work for you or if you have a preference on which night would work best. Once I get a date confirmation, I'll follow up with a flyer to promote.

Thanks!

Avery Klein

**Marketing & Communications Director
Corporate Field Advisor**

Tulsa | Oklahoma City | Dallas | Orlando
Ranchers Custard Company

909 E. Republic Rd, Unit F100 | Springfield, MO 65807

O: 417.719.6919 | C: 417.773.2557

avery@rancherscustard.com | eatandys.com



On Mon, Dec 6, 2021 at 4:04 PM Pohlmeier, Aimee D <apohlmeier@baschools.org> wrote: