



Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 7/26/2022

Contract/Agreement Vendor: PUBLIC CONSULTING GROUP / Jill Burroughs
Name of Vendor & Contact Person
jburroughs@pcgus.com
Vendor Email Address
**RENEWAL FOR SPECIAL EDUCATION
MODULE ADDED TO EDPLAN.**

Summary
SPECIAL ED
Reason/Audience to benefit
8/8/2022 **\$7,500.00**
BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review: DAYLENE THORNTON

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Daylene Thornton

Principal **&/or** Director or Administrator: 0223FAE1B29D6C0BCF621A58F055F8AC7 reodysign

Does this Contract/Agreement utilize technology? YES/NO
If yes, Technology Admin: _____

Karla Dyess

Leadership Team Member: F2E63BEAAE31AA47112F240E69DA8A9F reodysign

Funding Source: 11/152 152-1000-653-239-1050-000-799
Fund/Project OCAS Coding

Consent Item: Accept and approve the NEW/RENEWAL agreement between Broken Arrow Public Schools and the vendor listed above. (ie. New fiscal year &/or Renewal services)

Action Item: Discussion, motion and vote on motion to approve or disapprove the NEW agreement between Broken Arrow Public Schools and the vendor listed above. (ie. Purchase over \$50,000 &/or new service)

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



MEMORANDUM

To: Mr. Chuck Perry

From: Daylene Thornton

Date: 7/26/2022

Re: Public Consulting Group – Special Education Transportation Module RENEWAL

SUBJECT

Discussion, motion and vote on to approve a RENEWAL agreement for the 2022-2023 school year with Public Consulting Group for the Annual Fee cost for the special education transportation module added into EdPlan. D. Thornton

SUMMARY

The addition of the PCG SPED transportation module into EdPlan, teachers, psychologists and other SPED staff to add, update, cancel, review and report on district special education transportation while working on the students IEP in EdPlan. The total cost to the District is \$7500.00 and will be paid for from 621 Grant and Local Special Ed Funds.

FUNDING

11-152-2720-733-239-0000-000-799

ENCLOSURE/ATTACHMENTS

Agreement



2022-2023 School Year Renewal of Service

Deliver To:
Broken Arrow Public Schools

Issued Date:
Tuesday, July 26, 2022

The following estimate is for the continuation of the service listed below for July 1, 2022 – June 30, 2023. The School System and PCG may agree to additional services for additional fees in an additional written agreement/contract/service estimate/PO.

Service Description	Transportation and Wizard Annual Fee
Service Amount\$	\$7,500
PCG Project Code	P0042013.3
Service Period	July 1, 2022 – June 30, 2023

If you have any questions regarding this renewal, please feel free to contact the following team member.

Team Member	Jill Burroughs
Email Address	jburroughs@pcgus.com

Respectfully submitted,

Cameron Scott Lackey
Associate Manager

PCG Services Renewal Confirmation (to be completed by the school district)

Please sign and return this confirmation or send your district purchase order to the team member listed above via email or via fax at 855-346-1635:

Yes, please continue with the above listed service for the 2022-2023 school year.

No, please discontinue the above listed service June 30, 2022.

Invoice for the 2022-2023 School Year will be issued in July 2022.

Please contact us after July 1 for a purchase order number prior to invoicing

We will need a contract for the above service to be created for next school year

Signed: _____

Name & Title: _____

Date: _____