

BROKEN ARROW  PUBLIC SCHOOLS
 Educating Today Leading Tomorrow

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 6/5/24

Contract/Agreement Vendor: Tulsa Tech Center Fauziah Walker

Name of Vendor & Contact Person

fauziah.walker@tulsatech.edu

Vendor Email Address

Cooperative agreement between Broken Arrow Public Schools and Tulsa Tech Career Academy

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

BAPS Secondary Students

Reason/Audience to benefit

6/24/24

BOE Date

\$ 24,500.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Sharon James

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: *Sharon James*

Does this Contract/Agreement utilize technology? YES NO

If yes, Technology Admin: _____

Cabinet Team Member: *Karle Dyer*

Funding Source: 11|122 122-1000-810-100-5010-000-720

Fund/Project

OCAS Coding

Consent

Action

Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Tulsa Technology Center/Aerospace Program. The Tulsa Technology Center will help prepare students for the world of work by providing an opportunity to earn a high school diploma and obtain occupational training and employability skills during the 2024-2025 school year. The cost to the District per student accepted is \$1,750.00, not to exceed \$24,500.00 and paid for with instructional funds. /S. James

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

Contract for Educational Services
Tulsa Tech Career Academy Program (TTCA)
(A Dropout Recovery / Dropout Prevention Program)
or
Tulsa Tech Aerospace Academy Program (TTAA)
FY2024-2025

- I. **The Parties:** This document constitutes an agreement between Tulsa County Technology Center School District No. 18 of Tulsa County d/b/a Tulsa Technology Center (Tulsa Tech) and Independent School District of Tulsa County d/b/a Broken Arrow Public Schools (School District).

- II. **Program Mission/Goals:** The goal of the Tulsa Tech Career Academy Program (TTCA) and the Tulsa Tech Aerospace Academy Program is to prepare students for the world of work by providing an opportunity to earn a high school diploma and obtain occupational training and employability skills. This is accomplished through a cooperative agreement with School District.

- III. **Tulsa Tech's Obligations:**
 - a. Provide quality educational/occupational services to eligible students as space is available (primarily at the Peoria Tulsa Tech Campus or the Riverside Campus – dependent upon the program), that meet the requirements of the Oklahoma State Department of Education (OSDE). Only students who qualify for ADM reimbursement are eligible to be enrolled in a Program.
 - b. Work with School District to identify and recommend students for enrollment who desire to earn both high school credits and complete a career major(s). Reports and updates for any student enrolled by Tulsa Tech will be given to the School District's designee, and the TTCA Advisory Committee for the Career Academy or the Aerospace Advisory Committee for the TTAA Program.
 - c. Administer an assessment to all students consisting of basic academic skills and career interest as part of the enrollment process.
 - d. Meet on a regular basis with selected School District personnel for coordination and information purposes.
 - e. Provide instructional services in alignment with the Tulsa Tech school calendar.
 - f. Provide individualized career plans (ICP) for each student, as developed with designated School District liaison, based on the credits each student needs to graduate.
 - g. Provide transportation for those students who meet Tulsa Tech's guidelines for transportation services.
 - h. Furnish required Program material and supplies.
 - i. Provide Certification of Completion for successful completion of a career major.

- j. Schedule end of Instruction (EOI) testing to be provided by School District personnel for students as required in cooperation with School District's Student Services Department.
- k. Promptly advise School District of students who may have out-of-date or expired IEP's or who may need evaluation for possible special education services.
- l. Provide students with the opportunity to meet the graduation requirements for high school completion as established by the OSDE.
- m. Maintain, to the extent possible, a maximum student to teacher ratio of 1 to 15 in the academic classes.
- n. Report attendance electronically to School District on a monthly basis.
- o. Submit completion of coursework and grades electronically on a quarterly basis to District for recording on the student's transcript/permanent record.
- p. Provide lunches for eligible students in a manner and pursuant to arrangements determined by Tulsa Tech.

IV. School District's Obligations:

- a. School District shall pay Tulsa Tech \$1,750.00 per student accepted for the TTAA or TTCA Program. School District will make semi-annual payments to Tulsa Tech based on student count, as of October 1 of the current fiscal year. The first payment will be due on January 7, 2025, with the remaining balance is due no later than May 31, 2025.
- b. School District shall provide a change of placement for all IEP students prior to the first day of class who are enrolled in the TTCA or TTAA Program or as soon after the first day of class as is reasonably possible. Students will not enter class until a change of placement in accordance with applicable law has been made. Neither Program is intended for students with severe/profound disabilities (and their inclusion would materially alter the fundamental nature of the programs) or violent offenders as defined by the Oklahoma Judicial System; consequently, those students are not eligible for these programs.
- c. School District shall be responsible for IEP related activities including, but not limited to, identification, evaluation, re-evaluation, meetings, and notifications for students on an IEP or who should be considered for an IEP.
- d. School District shall provide a single point of contact staff member to work with the TTCA or TTAA or program coordinator and case manager to ensure accuracy of student records in relation to review of enrollment, graduation check and other assistance.
- e. School District will issue diploma and complete transcript for student upon completion of requirements for graduation.
- f. School District will permit students who meet graduation requirements to participate in graduation ceremonies provided for other School District students.

- g. School District shall provide information for state and federal reporting at time of enrollment and otherwise as needed.

V. **Program Staffing:** All staff, including the teachers, will be employees of Tulsa Tech. Program staff includes certified academic teachers, Program coordinator, certified school counselor, certified school administrator, and essential support staff.

VI. **Project Evaluation:** Tulsa Tech will evaluate the success of the Program using the following methods:

- a. Faculty and staff evaluations for the TTCA Program shall use TTCA and OKCTE Dropout Recovery Program Evaluation and Peer Review Individual Performance Plan; evaluation for the TTAA Program shall rely on faculty and staff evaluation using Tulsa Tech's program evaluation tools.
- b. Data analysis of program participants (as appropriate to the respective program) including:
 - i. Number applying
 - ii. Number accepted
 - iii. Number of credits issued while in Program
 - iv. Increase in attendance rate
 - v. Increase in GPA levels
 - vi. Number of EOI exams passed
 - vii. Number of graduates
 - viii. Number of students that matriculated to next grade level
- c. Results of Parent and Student Satisfaction Surveys

VII. **Student Behavior - Attendance Expectations:**

- a. Students are expected to earn an appropriate number of credits in a school year.
- b. Students are expected to follow all of Tulsa Tech's student policies and procedures, including but not limited to its policies concerning behavior and conduct and disciplinary consequences for misconduct.
- c. Students who do not meet the requirements in VII. (a) and VII. (b) may be removed and dropped from TTCA or TTAA and referred back to School District, subject to appeal procedures available to other Tulsa Tech students.

VIII. **Target Population:**

- a. For TTCA – Students who have dropped out of school or are at high risk for dropping out of school. The at-risk group may include students who:
 - i. Have shown issues of truancy/chronic absences
 - ii. Are older than their grade-level peers and often have low reading levels and/or multiple grade retention

- iii. Are behind in academic credits and are in need of academic remediation
- iv. Have social and manageable emotional problems that create academic barriers
- v. Are prematurely transitioning to adulthood either because they are pregnant or parenting or have other situations that do not allow them to attend school regularly
- vi. Are substantially behind educationally, are older and are returning to obtain the credits they need to transition into community colleges or other post- secondary programs
- vii. Need more individualization
- viii. Are seeking an innovative or challenging curriculum with a work preparation component

- b. For TTAA – the Aerospace Academy is intended to serve students demonstrating a keen interest in aerospace and technology-related career paths. This group may include students who:
 - i. Need more individualization
 - ii. Are seeking an innovative or challenging curriculum with a work skill preparation component
 - iii. Are behind in academic credits and are in need of academic remediation
 - iv. Are substantially behind educationally, or are returning to obtain the credits they need to transition into community colleges or other post-secondary programs


IX. Period of Agreement and Modification/Termination: This Agreement will become effective when signed by all parties. The Agreement will terminate on June 30, 2025, but may be renewed, amended, or terminated at any time by mutual agreement of the parties. A party may unilaterally terminate this Contract by giving the other party a minimum of thirty (30) days' notice by regular and certified mail to the Superintendent of Schools. If either party exercises the option to terminate the Program, it must fulfill all education and/or monetary or other obligations to the end of the school fiscal year for which this agreement is made.

X. No Indemnification and Liability: By executing this Contract Tulsa Tech and School District agree to work together to deliver services for eligible identified students. However, they are not "partners" to the extent that term encompasses joint and several liability. Each is responsible for its own employees, representatives, agents, subcontractors, and obligations arising from this Contract; each is responsible for its own defense and any resulting liability, in the event of claims.

- XI. **Governing Law:** This Contract has been made in the State of Oklahoma and shall be governed by the laws of Oklahoma.
- XII. **Severability:** The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of any other provision.
- XIII. **No assignment:** Neither party may assign its rights or delegate its duties under this Contract without the prior written consent of the other.

“TULSA TECH”

**TULSA TECHNOLOGY CENTER SCHOOL
DISTRICT NO. 18 OF TULSA COUNTY,
OKLAHOMA, a/k/a TULSA TECHNOLOGY
CENTER**



Signature

Dr. Jim Baker

Print Name

President, Board of Education

Title

May 20, 2024

Date

“OKLAHOMA SCHOOL DISTRICT”

BROKEN ARROW PUBLIC SCHOOLS

Signature

Print Name

President, Board of Education

Title

Date