

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 10/7/24

Contract/Agreement Vendor: Big Kahuna Fundraising- Brian Martin
Name of Vendor & Contact Person
 Brian@BigKahunaFun.com
Vendor Email Address
 Student Fundraiser

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

ACECC Students

Reason/Audience to benefit

BOE Date

Amount of agreement

Person Submitting Contract/Agreement for Review: Carrie Tennison

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: Kim Frie- 

Does this Contract/Agreement utilize technology? YES/NO NO
 If yes, Technology Admin: _____

Cabinet Team Member: Karla Deyn

Funding Source: 75/892 892/3200/670/900/0000/000/105
Fund/Project OCAS Coding

Brochure and online fundraiser through Big Kahuna. 40% Profit to Aspen Creek ECC. Agreement attached.

- Consent**
- Action**

Summary *This area must be complete with full explanation of contract*

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

Big Kahuna Fundraising Agreement

Brochure Programs are 40% Profit to School/Organization

School/Organization agrees to use its best efforts to sell the following fundraising products:

HOME FOR THE HOLIDAYS / ULTIMATE GOURMET – Big Kahuna's Top Selling Frozen and Dry Mixes, Chocolates, Kitchen Collection, Gift Wrap, & Donations.

OTHER – _____

Donations - School/Organization makes 75% PROFIT on all donations made through online & brochure sales.

- Big Kahuna Fundraising will take care of all marketing materials, including brochures and online promotion.
- Big Kahuna Fundraising will take care of prizes/incentives for students, 1 \$15-20 donation = 1 item sold towards prizes/incentives for that student.

Big Kahuna Prize Incentives

Big Kahuna Fundraising agrees to provide the following incentives to the School/Organization:

ELEMENTARY Cumulative Prize Incentive Program INTERMEDIATE / MIDDLE Cumulative Prize Incentive Program

School/Rep Initials _____ LIMO / PARTY BUS INCENTIVE (Minimum \$10,000 in retail sales must be achieved or \$375 charge will be added to school invoice)

COLLECTIBLES & OTHER PRIZES: Blast party at 10 items _____

Big Kahuna Fundraising and School/Organization agree to the indicated Fundraising Period, Product, and Percentage. Big Kahuna Fundraising and rep agree to provide all program materials, order forms, and to pay for all printing and production costs. School/Organization agrees to run the Big Kahuna Fundraising program and use its best efforts to have a successful fundraising experience. School also agrees to not run any other sales or promotions during the length of the Big Kahuna Fundraising Program.

Brian Martin

 Authorized School/Organization Representative (Signature) & Date

 Authorized Big Kahuna Fundraising Representative (Signature) & Date

 Print Name & Title

BRIAN MARTIN

 Print Name & Title

FUNDRAISING CONSULTANT

 Phone # & Email Address

(405) 245-0664 CELL

 Phone # & Email Address

BRIAN@BIGKAHUNAFUN.COM

School/Organization Name Aspen Creek Early Childhood Center Phone # 918-505-5290

Make Checks Payable To: same # Students 275

Address 2700 W Florence St City Broken Arrow ST OK Zip 74011

Program Dates

Kickoff Date - 01 / 28 / 2025 Assembly Times - virtual

End Date - 02 / 11 / 2025 Order Pick Up - 02 / 18 / 2025

Approximate Delivery Date - 03 / 25 / 2025 Approximate Delivery Time - 2:30 - 4:30

NOTES: _____
