BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2024 - June 30, 2025

SCHOOL SITE: 505 Centennial Middle School

ACCOUNT NAME & PROJECT: 940 TECHNOLOGY ED - SAF

Please check one:

[ ] NEW

[x] REVISED

REVENUE		
Fiscal Year	**Deposits**	**Estimated Amount**
2024-2025	Donations; Gifts	$ 100.00
2024-2025	Dues &Fees; Registration; Rental fees	$ 100.00
2024-2025	Catalog/Brochure sales	$ 100.00
2024-2025	Food items sales; Clothing sales; Spirit items; Art sales	$ 100.00
2024-2025	Reimbursements; refunds	$ 100.00
2024-2025	Interest; Commissions	`100.00
2024-2025	Restaurant profit sharing	$ 100.00
2024-2025	Merchandise sales	$ 50.00
2024-2025	Concession sales	$ 50.00
2024-2025	Ticket sales;Admission	$ 50.00
2024-2025	Laser engraving costs	$ 50.00
2024-2025	Special projects; events	$ 50.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	$ -
	Total Revenue	**$ 850.00**

EXPENDITURES		
Fiscal Year	**Expenses**	**Estimated Amount**
2024-2025	Co-corricular materials	$ 300.00
2024-2025	Rentals;Lease agreements	$ 200.00
2024-2025	Communications Services	$ 200.00
2024-2025	Printing & Binding; Copy Services	$ 100.00
2024-2025	Health; first-aid &hygiene	$ 100.00
2024-2025	Products copy paper and supplies	$ 100.00
2024-2025	Uniforms;Tshirts	$ 100.00
2024-2025	Technology related materials	$ 100.00
2024-2025	Dues and fees; Registration fees; Licensing fees; bank fees	$ 100.00
2024-2025	Transportation; Travel expenses	$ 100.00
2024-2025	Lodging; Lodging expenses	$ 100.00
2024-2025	Awards; Gifts; Decorations; Regalia; Refreshments; Meals; incentives	$ 300.00
2024-2025	Fundraiser expenses	$ 100.00
2024-2025	Donations; Scholarships	$ 200.00
2024-2025	Refunds; Reimbursements	$ 245.72
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	$ -
	Total Expenditures	**$ 2,345.72**

Beginning Fund Balance	$	1,495.72	(A1) From Report**
Revenue	$	850.00	(A2)
Expenditures	$	2,345.72	(B1)
Ending Fund Balance	$	0.00	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Sylogist): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

x Donna Cook — 10/28/28

Sponsor's Signature — Date

x [signature] — 10/28/24

Activity Fund Custodian's Signature — Date

Form completed on 10/22/2024