Contract Committee Review Request MUST BE COMPLETED IN FULL

MUST BE COMPLETED IN FULL		Date: 11/08/2023
Contract/Agreement Vendor:	Main Event - Tulsa	
Contract/Agreement vendor:	Name of Vendor & Contact Person	
	brittany.ritchie@maine	event.com
	Field Trip to Celebrate 5th	h Grade Day
		am, consultant-prof Development, etc.)
	Please use Summary below to fully ex	plain the contract purchase , any titles, and details for the Board of Education to review.
	5th Grade Students Reason/Audience to benefit	
		6 0 050 05
	12/05/2023	\$ 2,852.85 Amount of agreement
	BOE Date	filler and the second s
		ROUTING BEFORE SENDING TO BOARD CLERK
Principal <u>&/or</u> Director or Adr	ninistrator:	
Does this Contract/Agreemen If yes, Technology Admin:	t utilize technology? YES	NO
Cabinet Team Member:	Kara Digos	
Funding Source: 70/892	oject	OCAS Coding
This is a field fundraising to	I trip for the 5th graders to pay for this event. They v	celebrate 5th Grade Day. The students will be vill be selling World's Finest Chocolate. Any

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

This area must be complete with full explanation of contract

additional funds will be paid for from our activity account.

Summary

Highland Park Elementary 5th Grade Day - SAAP



Main Event - Tulsa 7830 South Santa Fe Ave West Tulsa, OK 74132

Event Date: 5/15/2024 **Start Time:** 10:00 AM

Event Order Q-60241 Email: tulsales@mainevent.com

Phone: 918-447-1200

Created Date: 11/7/2023

Date Definite:

INVOICE

ACCOUNT	PRIMARY CONTACT	EMAIL	PHONE
Highland Park Elementary	Rebecca Baker	rabaker@baschools.org	

EVENT OVERVIEW

Package Selection

DETAILS	QTY.	UOM	PRICE EA.	TOTAL
Youth All Access AM	143	per Guest	\$19.95	\$2,852.85

Menu

DETAILS	QTY.	иом	PRICE EA.	TOTAL
2 Slices of Pizza	143	per Guest	Included	\$0.00

Activities

DETAILS	QTY.	иом	PRICE EA.	TOTAL
Bowling Shoes	143	per Guest	Included	\$0.00
\$10 FUNcard	143	per Guest	Included	\$0.00
All You Can Play Activities 3 Hours	143	per Guest	Included	\$0.00

CHARGES & PAYMENTS

Balance Due	\$2,852.85
Payments Received	\$0.00
Grand Total	\$2,852.85
Taxes	Exempt
Bar Charge	\$0.00
Facilitators Fee	\$0.00
Service Charge	\$0.00
Subtotal	\$2,852.85