BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2021 - June 30, 2022

SCHOOL SITE:	170 Country Lane Primary School
ACCOUNT NAME & PROJECT:	892 SAF STUDENT RAISED FUNDS
PROGRAM (ONLY for 893-Club Accounts):	SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

	NEW
X	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2021-2022	Donations; Gifts	$ 50.00
2021-2022	Dues & fees; Registration fees; Name badges; Rental fees	$ 400.00
2021-2022	Catalog/Brochure Sales	$ 50.00
2021-2022	Food item sales; Clothing sales; Spirit item sales; Art sales	$ 5,000.00
2021-2022	Reimbursements; Refunds	$ 50.00
2021-2022	Interest; Commissions	$ 50.00
2021-2022	Restaurant profit sharing	$ 50.00
2021-2022	School Pictures; Yearbooks	$ 6,000.00
2021-2022	Concession Sales; School Store Sales	$ 500.00
2021-2022	Ticket Sales; Admission Costs	$ 100.00
2021-2022	Special Events, Purchases	$ 50.00
2021-2022	Merchandise Sales	$ 500.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	$ -
	Total Revenue	**$ 12,800.00**

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2021-2022	Co-curricular materials	$ 3,000.00
2021-2022	Rentals; Lease Services	$ 50.00
2021-2022	Communication Services	$ 50.00
2021-2022	Printing & Binding	$ 150.00
2021-2022	Copy supplies and paper	$ 3,600.00
2021-2022	Health, First-Aid & Hygiene Supplies	$ 400.00
2021-2022	Kitchen products & supplies	$ 200.00
2021-2022	General Supplies <$5,000 non-durable; Name Badges	$ 3,100.00
2021-2022	Books; magazines; newspapers; periodicals; subscriptions	$ 1,000.00
2021-2022	Appliances, Furniture & Fixtures <$5,000	$ 2,000.00
2021-2022	Technology-related supplies, small equipment & software	$ 2,100.00
2021-2022	Uniforms; T-shirts	$ 50.00
2021-2022	Awards, Gifts, Decorations, Regalia, Refreshments; Meals; Incentives; Appreciation; Flowers	$ 1,000.00
2021-2022	Dues & Fees; Registrations; Licensing Fees; Bank fees	$ 50.00
2021-2022	Donations; Scholarships; Charitable Giving	$ 50.00
2021-2022	Refunds; Reimbursements	$ 100.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	$ 3,565.70
	Total Expenditures	**$ 20,465.70**

Beginning Fund Balance	$	7,665.70	(A1) From Report **
Revenue	$	12,800.00	(A2)
Expenditures	$	20,465.70	(B1)
Ending Fund Balance	$		(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

X LaDonna Jonathan — Sponsor's Signature — 3/4/2022 — Date

X K. Mowsin — Activity Fund Custodian's Signature — 3-4-22 — Date

Form completed on 3/4/2022

BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2021 - June 30, 2022

SCHOOL SITE:	170 Country Lane Primary School
ACCOUNT NAME & PROJECT:	892 SAF STUDENT RAISED FUNDS
PROGRAM (ONLY for 893-Club Accounts):	SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

	NEW
x	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
	Total Revenue	$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2021-2022	Petty Cash	$ 50.00
2021-2022	Transportation; Travel expenses; Lodging	$ 50.00
2021-2022	Incentives; Bereavement items; Special Events	$ 90.70
2021-2022	Fundraiser Expenses	$ 50.00
2021-2022	Payroll; Employee Pay & Benefits	$ 500.00
2021-2022	Films, videos, audio tapes & audiovisual supplies	$ 50.00
2021-2022	Speakers, Clinicians, Substitutes, Special Guests, Accompanists; Tutors; Labor Costs	$ 2,500.00
2021-2022	Repairs & Maintenance Services; Equipment Replacement	$ 50.00
2021-2022	Contracted Services; Other Professional Services	$ 50.00
2021-2022	Yearbooks; School Pictures	$ 50.00
2021-2022	Adaptive Supplies	$ 25.00
2021-2022	School Pet Supplies	$ 25.00
2021-2022	Playground Materials; Small equipment; Outside Improvements	$ 50.00
2021-2022	Cleaning, Maintenance supplies	$ 25.00
	Total Expenditures	$ 3,565.70

Form completed on 3/4/2022