

BROKEN ARROW  **PUBLIC SCHOOLS**
Educating Today *Leading Tomorrow*

Contract Committee Review Request
 MUST BE COMPLETED IN FULL

Date: 03/03/2025

Contract/Agreement Vendor:

Name of Vendor & Contact Person

jmorton@twotrees.com

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date

Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology YES NO
 If yes, Technology Admin:

Cabinet Team Member:

Funding Source:
Fund/Project OCAS Coding

<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Action	Accept and approve the NEW purchase agreement between Broken Arrow Public Schools and Twotrees Technologies, LLC with TIPS Contract - USA Contract: Twotrees Technologies Contract No: 230105; to purchase BenQ Interactive Displays and Lenovo computers, monitors, and laptops for BAHS. Agreement includes equipment removal and discard of the attached list of items. Total cost to the District is \$602,313.50 and paid with Bond funds. / A.Bowser
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Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



Twotrees Technologies, LLC
 200 North Emporia St
 Suite #300
 Wichita, Kansas 67202
 United States
 (P) 800-364-5700
 (F) 316-636-2166

Quotation (Open)	
Date	Jan 31, 2025 07:20 AM CST
Modified Date	Mar 04, 2025 04:42 PM CST
Quote #	47757 - rev 1 of 1
Description	BenQ Project - BAHS Deployment - FINAL
SalesRep	Morton, Jenni (P) 918-270-7122 (F) 918-270-7171
Customer Contact	Bowser, Ashley (P) 918-259-7445 agbowser@baschools.org

Customer
 Broken Arrow Public
 Schools (BA0509)
 Bowser, Ashley
 701 South Main Street
 Broken Arrow, OK 74012
 United States
 (P) 918-259-5900

Bill To
 Broken Arrow Public Schools
 Payable, Accounts
 701 South Main Street
 Broken Arrow, OK 74012
 United States
 (P) 918-259-5900

Ship To
 Broken Arrow Public Schools
 Warehouse, Central
 1810 West Detroit
 Broken Arrow, OK 74012
 United States
 (P) 918-259-5900

Customer PO:








Terms:
 Undefined

Ship Via:
 UPS Ground

Special Instructions:

Carrier Account #:

#	Image	Description	Part #	Tax	Qty	Unit Price	Total
1		BenQ Pro RP7504 75" Diagonal Class Pro Series LED-backlit LCD display - Education - with touchscreen (multi touch) - 4K UHD (2160p) 3840 x 2160 - 3 Year Warranty	RP7504	Yes	166	\$2,175.00	\$361,050.00
2		BenQ - Extended Warranty 2 Year Advanced Replacement Warranty (Total 5 Year Advanced Replacement Warranty - 3 Year Base + 2 Year Extended)	75EW	Yes	166	\$0.00	\$0.00
3		BenQ Pro RP6504 65" Diagonal Class Pro Series LED-backlit LCD display - Education - with touchscreen (multi touch) - 4K UHD (2160p) 3840 x 2160 - 3 Year Warranty	RP6504	Yes	2	\$1,925.00	\$3,850.00
4		BenQ - Extended Warranty 2 Year Advanced Replacement Warranty (Total 5 Year Advanced Replacement Warranty - 3 Year Base + 2 Year Extended)	65EW	Yes	2	\$0.00	\$0.00
5		BenQ - NFC Card for RP & RM Series	NC01A	Yes	322	\$1.00	\$322.00
6		Tripp Lite 6ft DisplayPort to HDMI Adapter Cable Video / Audio Cable DP M/M 6' Adapter cable - DisplayPort male to HDMI male - 6 ft - black	P582-006	Yes	168	\$15.00	\$2,520.00
7		Eaton Tripp Lite Series USB 2.0 A to B Cable (M/M) 10 ft. (3.05 m) - USB cable - USB (M) to USB Type B (M) - USB 2.0 - 10 ft - molded - black	U022-010	Yes	168	\$5.75	\$966.00
8		Tripp Lite 15ft Computer Power Cord Cable 5-15P to C13 10A 18AWG 15' Power cable - IEC 60320 C13 to NEMA 5-15 (M) - AC 110 V - 15 ft - black + Wire Molding	P006-015	Yes	55	\$22.00	\$1,210.00
9		Hall Discovery Discovery - 70-meter Receiver - Box Receiver with 4 port USB Hub & Audio Extraction - Compatible w/Discovery 1 & 2 Transmitters	HT-DSCV-70-RX	Yes	168	\$193.00	\$32,424.00
10		Hall Discovery 1 Discover 1 - 70-meter Transmitter - Single Gang US Wall Plate	HT-DSCV1-70-TX	Yes	168	\$163.50	\$27,468.00
11		Power Cord Power Cord IEC 320 C14 to C13+NEMA 5-15R	B0CBJGJ2LK	Yes	162	\$9.00	\$1,458.00
12		Twotrees Technologies Professional Services - On-site Services Mounting & Installation of new BenQ Panels - Removal of Existing Smartboards & Projectors - Disposal of all IFP boxes, Existing Equipment & any trash	TTPROSERV-WC	Yes	162	\$345.00	\$55,890.00
13		Twotrees Technologies Professional Services - On-site Services Cat6 Network Data Drop	TTPROSERV-WC	Yes	182	\$225.00	\$40,950.00
Note: Qty. 168 - New Panels							
Qty. 14 - Co-Teachers (A132, A270, B108, B116, B252, B264, D116, D164, D202, D212, D240, D242, D244, MN214)							
14		Twotrees Technologies Professional Services - On-site Services Cat6 over HDMI/USB Cabling	TTPROSERV-WC	Yes	168	\$90.00	\$15,120.00

15	 Twotrees Technologies Professional Services - On-site Services Electric Drop	11PROSERV- WC	Yes	2	\$229.00	\$458.00
16	 BenQ DV01K Conference camera - color - 8.3 MP - audio - USB-C	5A.F9V14.NE1	Yes	1	\$410.00	\$410.00
17	 Lenovo ThinkCentre M70s Gen 5 12U3 SFF Core i5 i5-14400 / up to 4.7 GHz - RAM 16 GB - SSD 512 GB - TCG Opal Encryption 2, NVMe - DVD-Writer - UHD Graphics 730 - Gigabit Ethernet, IEEE 802.11ax (Wi-Fi 6E), Bluetooth 5.3 - Win 11 Pro - monitor: none - keyboard: English - black - Lenovo	12U3000UUS	Yes	34	\$743.00	\$25,262.00
18	 Lenovo ThinkVision T24i-30 LED monitor - 24" (23.8" viewable) - 1920 x 1080 Full HD (1080p) @ 60 Hz - IPS - 250 cd/m² - 1000:1 - 4 ms - HDMI, VGA, DisplayPort - raven black	63CFMAT1US	Yes	34	\$155.00	\$5,270.00
19	 Lenovo ThinkPad E14 Gen 5 21JK Intel Core i5 - 1335U / up to 4.6 GHz - Win 11 Pro - Intel Iris Xe Graphics - 16 GB RAM - 256 GB SSD TCG Opal Encryption 2, NVMe - 14" IPS 1920 x 1200 - Gigabit Ethernet - Wi-Fi 6 - graphite black - kbd: English	21JK0084US	Yes	3	\$830.00	\$2,490.00
20	 Lenovo Onsite Upgrade Extended service agreement - parts and labor (for system with 1 year depot or carry-in warranty) - 3 years (from original purchase date of the equipment) - on-site - for K14 Gen 1; ThinkBook 14 G6 ABP; 14s Yoga G2 IAP; 16 G6 ABP; ThinkCentre neo 30a	5WS0A23681	Yes	3	\$74.50	\$223.50
21	 Lenovo ThinkCentre M70s Gen 5 12U3 SFF Core i7 i7-14700 / up to 5.4 GHz - vPro Enterprise - RAM 16 GB - SSD 512 GB - TCG Opal Encryption 2, NVMe - DVD-Writer - UHD Graphics 770 - Gigabit Ethernet, IEEE 802.11ax (Wi-Fi 6E), Bluetooth 5.3 - Win 11 Pro - 3 Year Onsite Warranty	12U3000VUS	Yes	20	\$1,199.00	\$23,980.00
22	BenQ - NFC Card for RP & RM Series	NC01A	Yes	1000	\$1.00	\$1,000.00

TIPS - USA Contract:
Twotrees Technologies Contract No: 230105

BAHS: Tentative Scheduled over Spring Break - March 14 - March 23rd
Initial Walk Through Completed

Subtotal: \$602,313.50
Tax (.0000%): \$0.00
Shipping: \$0.00
Total: \$602,313.50

This order is subject to Twotrees Terms and Conditions:

<https://www.twotrees.com/terms/>

Brown, Janet L

From: Sapp, Elizabeth
Sent: Wednesday, March 5, 2025 3:16 PM
To: Baldwin, Corrina J
Subject: RE: Contract/Purchasing Question

I have added line 20 to your RQ. I noticed that the amount was still showing on the tentative agenda at \$601,313.50. Since we updated, are you going to ask Janet to update the amount that is listed on Monday's BOE agenda?

WARRANTY										
20	BENQ - NFC CARD FOR RP & RM SERIES			1000		\$1.00	\$0.00		\$0.00	\$0.00

Purchase Item Details

id	Project	Function	Object	Program	Subject	JobClass	Unit	Code Desc	Amount	Start Date	Payroll Reference
	163	2230	653	000	0000	000	720	35 - 35 April 2024 Bond 16...	\$1,000.00	3/5/2025	

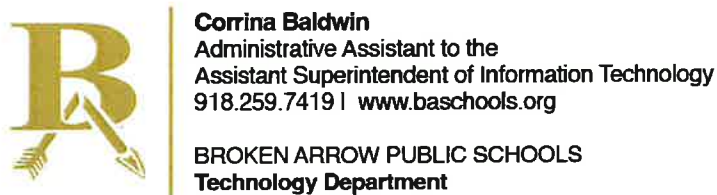
Thanks,

Elizabeth Sapp
Director of Purchasing
918.259.5732



From: Baldwin, Corrina J <cbaldwin@baschools.org>
Sent: Wednesday, March 5, 2025 8:09 AM
To: Sapp, Elizabeth <esapp@baschools.org>
Subject: RE: Contract/Purchasing Question

Good morning,
Here is a revised quote with the 1000 NFC cards added. Thank you for your help with this!



From: Sapp, Elizabeth <esapp@baschools.org>
Sent: Tuesday, March 4, 2025 4:17 PM
To: Baldwin, Corrina J <cbaldwin@baschools.org>
Subject: RE: Contract/Purchasing Question

New plan. We can add the item, which will increase the cost by \$1000, but I would feel better if the vendor would provide an updated quote with the item added. Do you think they could revise the original quote, or provide a new one? Since it hasn't been BOE approved, it won't look like we are trying to add an item after the fact, and the quote will match the PO (when approved).

From: Baldwin, Corrina J <cbaldwin@baschools.org>
Sent: Tuesday, March 4, 2025 4:04 PM
To: Sapp, Elizabeth <esapp@baschools.org>
Subject: RE: Contract/Purchasing Question

I am good either way. It looks like it is already with you , so it might just be easier for you to add it. The item is already listed, we would just need to add 1000 to the quantity. The encumbrance part is fine. I can let the vendor know we added it so they know for sure we want the additional NFC cards. Ashley is presenting the purchase to the board, so I can let him know the total cost is increasing by \$1000.



Corrina Baldwin
Administrative Assistant to the
Assistant Superintendent of Information Technology
918.259.7419 | www.baschools.org

BROKEN ARROW PUBLIC SCHOOLS
Technology Department

From: Sapp, Elizabeth <esapp@baschools.org>
Sent: Tuesday, March 4, 2025 4:00 PM
To: Baldwin, Corrina J <cbaldwin@baschools.org>
Subject: RE: Contract/Purchasing Question

I figured it was that one, but I wanted to be sure before answering.

Do you want me to add it, or send it back for you to add? I will hold the RQ until after it is presented to the board Monday night, and we would attempt to encumber and send to the vendor Tuesday, 3/11/25 at the earliest.

Contract must go to BOE and approved before we can encumber the RQ for it to go before the board for approval.

Let me know what works best for you.

Thanks,

Elizabeth Sapp
Director of Purchasing
918.259.5732

From: Baldwin, Corrina J <cbaldwin@baschools.org>
Sent: Tuesday, March 4, 2025 3:48 PM
To: Sapp, Elizabeth <esapp@baschools.org>
Subject: RE: Contract/Purchasing Question

That would be helpful. It's RQ # 168652.
Thank you,



Corrina Baldwin
Administrative Assistant to the
Assistant Superintendent of Information Technology
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BROKEN ARROW PUBLIC SCHOOLS
Technology Department

From: Sapp, Elizabeth <esapp@baschools.org>
Sent: Tuesday, March 4, 2025 3:47 PM
To: Baldwin, Corrina J <cbaldwin@baschools.org>
Subject: RE: Contract/Purchasing Question

Hi Corrina,

Which RQ or PO are you wanting to add this to? That will determine what we can do.

Thanks,

Elizabeth Sapp
Director of Purchasing
918.259.5732

From: Baldwin, Corrina J <cbaldwin@baschools.org>
Sent: Tuesday, March 4, 2025 3:41 PM
To: Sapp, Elizabeth <esapp@baschools.org>
Subject: Contract/Purchasing Question

Good afternoon,

Would it be possible to add something to the BenQ purchase that I input? Ashley is wanting to add 1000 NFC cards to the purchase and if we do it with this order, they are only \$1 each. If we order them separately they are \$3 each plus shipping. I know there is a rule about being able to exceed the PO amount by a small percentage, but I don't know if this was something where that applied or not. The PO would increase by \$1000. I know the purchase contract should have been reviewed at the contract committee this morning, but I can change it if needed. Please let me know if you have any questions.

Thank you,



Corrina Baldwin
Administrative Assistant to the
Assistant Superintendent of Information Technology
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