

B
 BROKEN ARROW PUBLIC SCHOOLS
Educating Today R *Leading Tomorrow*

Contract Committee Review Request
 MUST BE COMPLETED IN FULL

Date: July 7, 2022

Contract/Agreement Vendor: Oklahoma Department of Career and Technology Education Lisa Batchelder

Name of Vendor & Contact Person

lisa.batchelder@careertech.ok.gov

Vendor Email Address

Funds will be used to assist in the development and maintenance of a Career and Technology Education program.

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Broken Arrow Public Schools Secondary Students

Reason/Audience to benefit

July 18, 2022

BOE Date

No Cost to District

Amount of agreement

Person Submitting Contract/Agreement for Review: Sharon James

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Sharon James

Does this Contract/Agreement utilize technology? YES NO

If yes, Technology Admin: _____

Leadership Team Member:

Karla Dyess

Funding Source:

Fund/Project

OCAS Coding

Consent

Action

Accept and approve the NEW agreement between Broken Arrow Public Schools and Oklahoma Department of Career and Technology Education (ODCTE) for Career and Technology Education Program(s) for secondary students. The allocation for state program assistance and salary supplements for 2022-2023 school year is \$195,679.00. / S.James

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
 NOTICE OF ALLOCATION
 OF STATE PROGRAM ASSISTANCE & SALARY SUPPLEMENTS FOR FY 23

SUPERINTENDENT
 BROKEN ARROW SCHOOL SYSTEM
 701 S MAIN ST
 BROKEN ARROW, OK, 740124399

TYPE OF AID	Project Code	Revenue Code	Amount
Program Assistance	412	3812	
2.00 AG EDUCATION			\$25,484.00
1.00 BUS & INFO TECH ED			\$12,933.00
7.00 FAM AND CONSUMER SCIENCES			\$43,589.00
1.00 MARKETING EDUCATION			\$6,227.00
6.00 SCIENCE TECHNOLOGY ENGINEERING AND MATH			\$54,606.00
Summer Salary	411	3811	
2.00 AG EDUCATION			\$14,640.00
State Teacher Supplement	411	3811	
2.00 AG EDUCATION			\$5,200.00
1.00 BUS & INFO TECH ED			\$2,200.00
7.00 FAM AND CONSUMER SCIENCES			\$15,400.00
1.00 MARKETING EDUCATION			\$2,200.00
6.00 SCIENCE TECHNOLOGY ENGINEERING AND MATH			\$13,200.00
Total:			\$195,679.00

NOTE: Please provide a copy of this report to your business manager, local director, person responsible for OCAS coding and school principal where these programs are located

Questions regarding this Notice of Allocation should be directed to Valerie McBane at 405-743-5458

I hereby certify that the above allocations are made in accordance with the Oklahoma School Code.

Lisa Batchelder

7/5/2022 4:45 PM

OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
NOTICE OF ALLOCATION
OF STATE PROGRAM ASSISTANCE & SALARY SUPPLEMENTS FOR FY 23

Chief Financial Officer
Oklahoma Department of Career and Technology Education

Date

**OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION
CONTRACT FOR SECONDARY CAREER AND TECHNOLOGY EDUCATION PROGRAM(S) FOR SCHOOL YEAR 2022-2023**

It is understood and agreed that Oklahoma Career and Technology Education funds will be used to assist in the development and maintenance of a Career and Technology Education program that meets the standards, provisions, and requirements contained in the State Plan for Career and Technology Education, the CareerTech state rules and regulations, and policies pertaining to Career and Technology Education, state laws, and federal policies pertaining to Career and Technology Education. The aforementioned district will provide the funds necessary for quality programs and report such expenditures to the Oklahoma Department of Career and Technology Education (ODCTE). All programs supported under this contract have been coordinated with other training agencies and institutions in the area.

It is also understood and agreed that necessary records shall be kept, and all reports required by the State Board shall be submitted to the appropriate area of ODCTE by the established due date. The Salary and Teaching Schedule, **due by September 30, 2022** is one of these reports and is considered a part of this contract in addition to CESI Enrollment and Follow-Up reports. Those programs delinquent in submitting accurate reports are subject to having reimbursement withheld or withdrawn by ODCTE.

The program(s) on the listed attachment shall have an established local advisory committee to assist in their development and/or direction.

The teacher(s) of the program(s) listed herein shall have a valid teaching certificate in the specific subject matter area. Other Career and Technology Education personnel involved in the delivery of the programs listed shall meet the minimum requirements for the duties and responsibilities for which funds are requested.

It is understood that program(s) provided for in this contract, as indicated on the list of programs included with this contract, and the Salary and Teaching Schedule, shall be operated for ten or twelve calendar months. Ag Education is a twelve (12) month program. All other CTE programs follow the school calendar. Should any program(s) not be operational for the entire period and led by a certified instructor(s) as indicated on this contract, it is understood that funding will be reduced proportionately.

Program assistance funds received from ODCTE shall be spent on CareerTech programs, and will be coded to 412. Salary supplement received from ODCTE shall be coded to 411.

Furthermore, the aforementioned school district certifies that all such program(s) listed in this contract are open with respect to equal access to males and females and that disabled students who, under the direction of a planning committee apply for admission, are provided Career and Technology Education as specified in the Individual Education Plan (IEP) as appropriate.

This contract, once signed and completed, should be returned to connie.lewis@careertech.ok.gov **no later than September 30, 2022.**

Approved:

Dr. Lee Denney, Interim State Director **Date**

President, Board of Education **Date**

Superintendent of Schools **Date**

Broken Arrow School System
District Name (please print)