



**MINUTES  
REGULAR MEETING OF THE BOARD OF EDUCATION  
BROKEN ARROW PUBLIC SCHOOLS  
JUNE 28, 2021 (6:00 PM)**

**1.0 Call to Order**

1. Call to order (Except for item #1, any agenda item may be considered and acted on in any order).

**ROLL CALL**

**BOARD MEMBERS:**

Steve Allen  
Jerry Denton  
Brandy Roulet  
John Cockrell  
Steve Majors

**ALSO IN ATTENDANCE:**

Dr. Janet Vinson  
Leadership Team and administrators  
Members of the Public

**2.0 Moment of Silence**

2. Statement by Board Vice President, Jerry Denton: "As we begin this meeting, let us pause for a 60 second moment of silence to reflect, meditate, pray or engage in other silent activity."

**3.0 Pledge of Allegiance to the Flag**

3. The Pledge of Allegiance will be led by Brandy Roulet, Board Clerk.

**4.0 Minutes**

4. Discussion, motion and vote on motion to approve or disapprove the June 7, 2021 Regular Board Meeting Minutes, which may be approved as presented or approved following modifications.

6.7.2021 Regular Meeting Minutes

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

The Board Members voted as follows:

Mr. Denton - Yes  
Mr. Cockrell – Yes  
Ms. Roulet – Yes  
Mr. Majors – Yes  
Mr. Allen – Yes

5. Discussion, motion and vote on motion to approve or disapprove the June 10 & 11, 2021 Special Board Meeting Minutes, which may be approved as presented or approved following modifications.

6.10 & 6.11.2021 Special Board Meeting Minutes

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

The Board Members voted as follows:

Mr. Denton - Yes

Mr. Cockrell – Yes

Ms. Roulet – Yes

Mr. Majors –Yes

Mr. Allen – Yes

### **5.0 Summary of Awards & Achievements**

6. Discussion, motion and vote to approve the NEW Memorandum of Understanding between Broken Arrow Public Schools and Oklahoma Department of Career Technology Education awarding the Oklahoma Education Lottery Grant to three teachers in the BAPS District. Robert Dumas, STEM teacher at Oneta Ridge in the amount of \$14,988.00. Sheila Brewster, FCS sponsor at BAHS in the amount of \$14,864.54. And Thomas Barrow, STEM teacher at BAHS for the amount of \$13,799.70. Congratulations! S. James

Memorandum of Understanding

The grants allow the District to purchase technology equipment and curriculum to support the program and courses offered in the area of Aerospace and Aviation Technology at Oneta Ridge and Broken Arrow High School. The grants must be used between July 1, 2021 and February 1, 2022.

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

The Board Members voted as follows:

Brandy Roulet Yes

Jerry Denton Yes

Steve Allen Yes

Steve Majors Yes

John Cockrell Yes

### **6.0 Employment**

7. Discussion, motion and vote on motion to approve or disapprove the offer of employment to an individual to serve as Director of Virtual Programs and Instructional Technology with such employment subject to a mutually acceptable and fully executed written contract of employment. K. Dyess

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

The Board Members voted as follows:

Mr. Denton - Yes

Mr. Cockrell – Yes

Ms. Roulet – Yes

Mr. Majors – Yes

Mr. Allen – Yes

*Brandon Chitty was named as Director of Virtual Programs and Instructional Technology.*

8. Discussion, motion and vote on motion to approve or disapprove the offer of employment to an individual to serve as Principal for the Early College High School with such employment subject to a mutually acceptable and fully executed written contract of employment. S. James

Recommendation: Approve ORIGINAL - Motion

Member (Jerry Denton) Moved, Member (John Cockrell) Seconded to approve the ORIGINAL motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: 5

Nay: 0

The motion Carried 5 - 0

The Board Members voted as follows:

Brandy Roulet Yes

Jerry Denton Yes

Steve Allen Yes

Steve Majors Yes

John Cockrell Yes

### **7.0 Comments From The Public**

9. Members of the public are permitted to address the Board on matters of immediate concern within the jurisdiction of the Board. A written request form must be submitted to the Minute Clerk at least five (5) minutes prior to the beginning of the Board meeting. There is a twenty-minute time limit established for the "Citizens' Comments" section of the agenda, with individual speakers limited to a maximum of three (3) minutes regardless of the number of topics addressed. Individual speakers addressing agenda items will be limited to a total of five (5) minutes, regardless of the number of agenda items addressed.

Agenda Topic - Form A

Non-Agenda Topic - Form B

#### **COMMENTS CONCERNING ITEMS NOT ON THE AGENDA**

- The "Citizens' Comments" portion of the agenda will be reserved for comments concerning issues not otherwise appearing on an agenda and is limited to a twenty-minute maximum.
- This portion of the agenda is reserved to provide citizens an opportunity to address the Board of Education on issues affecting the District and is not intended to provide a forum for commercial, political or similar topics.
- When groups or organizations desire to address the Board under the "Citizens' Comments" a single spokesperson should be selected to avoid repetitious information.
- The Board will not dialogue with speakers about non-agenda items. Doing so is a violation of the Open Meeting Law. After the meeting, the Superintendent or designee will attempt to contact

the individuals who speak to the board to provide answers or resolve any issues/concerns in a timely manner, and report to the board how each issue was addressed.

- Speakers will be called in the order in which they signed to speak.
- Each individual will be allowed to speak for a total time limit of three (3) minutes for non-agenda items, regardless of the number of topics on which the individual requests to speak.

#### COMMENTS CONCERNING AGENDA ITEMS

- Individuals requesting to speak on an agenda item will be permitted to do so prior to the item being addressed by the Board.
- Speakers will be called in the order in which they signed to speak.
- The Board may choose to ask questions or dialogue with a speaker about the agenda item at the conclusion of their remarks. After the meeting, the Superintendent or designee will attempt to contact the individuals who spoke to the board to provide answers or resolve any issues/concerns in a timely manner, and report to the board how each issue was addressed.
- A total time limit of five (5) minutes will apply to each speaker for comments pertaining to agenda items. Interaction of the Board with the speaker will not be counted as part of the five-minute total.

#### REQUEST TO SPEAK FORMS

- A "Request to Speak" form must be submitted for each topic.
- There are two "Request to Speak" forms; one for agenda items and the other for non-agenda items. Both are available on the district website or in the Board room prior to the meeting.
- Individuals wishing to comment on either an agenda or non-agenda item during the Board meeting must personally sign and submit the appropriate completed Request to Speak form and provide it to the Minute Clerk at least THIRTY (30) MINUTES prior to the start of the Board meeting in which they are going to speak.
- By completing and signing the appropriate form, the speaker is verifying that the instructions have been read and understood. • Speakers are encouraged to provide the Board with a written outline of their comments before the meeting begins and to indicate on the form if they are speaking on their own behalf or on behalf of a group. The speaker should also note on the form whether they support or oppose (as applicable) an item.

Information Only

#### **8.0 Reports to the Board**

10. Presentation and discussion of the 2019 Graduation Rates and College Remediation Reports. S. James

2019 Graduation Rates

OK Higher Ed College Remediation Rates

Presentation of District data in compliance with Oklahoma State Department of Education guidelines.

#### **General Consent Items 12 to 82**

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#### **9.0 Approve or Disapprove General Consent Agenda Items**

11. GENERAL CONSENT ITEMS #12-#82

**A) Superintendent**

12. Accept and approve the Employment and appointment of Janet Brown as Board Minute Clerk. Dr. Vinson

**B) Administrative Services**

13. Accept and approve the attached new employment, employment revisions and employment separations for certified staff. L. Kerns  
Certified Board Report

14. Accept and approve the attached new employment, employment revisions and employment separations for support staff. L. Kerns

15. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Urban Pest & Wildlife Management to provide pest control to all sites for the 2021-2022 school year. The approximate cost to the District is \$9,300.00 and will be paid with Child Nutrition Funds. L. Goodacre  
Estimate

16. Accept and approve the NEW agreement between Broken Arrow Public Schools and Duty Station Uniforms & Gear to provide uniform shirts and jackets to the Broken Arrow Schools Child Nutrition, CN, cafeteria employees for the 2021-2022 school year. Approximate cost to the District is \$22,000.00 and will be paid with Child Nutrition Funds. L. Goodacre  
Bid Tab

Quotes for the CN cafeteria work uniforms were received from Gorfram, Duty Station and Townsend. Duty Station was the lowest responsible bidder.

17. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Tankersley to be Child Nutrition's prime vendor in supplying food and paper products to all sites for the 2021-2022 school year. The approximate cost to the District is \$2,700,000.00 and will be paid with Child Nutrition Funds. L. Goodacre  
Letter of Agreement

18. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Hiland Dairy to provide milk and dairy products to all sites for the 2021-2022 school year. The approximate cost to the District will be \$675,000.00 and will be paid with Child Nutrition Funds. L. Goodacre

19. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Cummins to provide service and maintenance to the power generation system to the BAPS Warehouse for the 2021-2022 school year. The approximate cost to the District will be \$4,822.20 and will be paid with Child Nutrition Funds. L. Goodacre  
Agreement

20. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Auto-Chlor to provide chemicals to all sites for the 2021-2022 school year. Approximate cost to the District will be \$66,250.00 and will be paid with Child Nutrition Funds. L. Goodacre  
Renewal Letter

21. Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Community Care Employee Assistance Program to provide professional assessment/referral and counseling services to employees and their dependents who may be experiencing personal problems that may impact their job performance. Cost to the District is \$0.65 PEPM and will be paid from the General Funds. R. Stecker  
Agreement

### **C) Facilities**

22. Accept and approve the declaration of surplus property; to declare the vehicles listed below as surplus property of Broken Arrow Public Schools and authorize the Executive Director of Facilities, Larry Shackelford to dispose of property in accordance to school district policy and state law. L Shackelford

P-13- Van- 1997 GMC 130,800 mileage (1GDGG31W5V1036729)

P-15- Colorado- 2007 Chevy 40,418 mileage (1GCCS14E578190537)

P-16- Van- 2008 Chevy 66,548 mileage (1GCFG15X081111218)

T-1- Grand Prix- 1997 Pontiac 111,753 mileage (1G2WJ52KXVF245464)

T-3- ½ Ton PU- 1978 Chevy 101,640mileage (CCL448F464954)

T-9- Suburban- 1994 Chevy 244,828 mileage (1GNEC16KORJ356023)

T-10- Suburban- 1997 Chevy 251,650 mileage (1GKEC16R7VJ746122)

V-1- 1 Ton PU- 2005 Ford 200,953 mileage (1FTSW20P35EB72758)

M-8- 1 Ton Box Van- 2004 GMC- 2004 GMC 177,352 mileage (1GDHG31U341905653)

M-11- ¾ Ton PU- 1998 Chevy 171,666 mileage (1GBGC24R2WE190099)

M-22- ½ Ton PU- 1998 Chevy 118,301 mileage (1GCEC14WZ201873)

M-24- ¾ Ton PU- 1998 Chevy 136,109 mileage (1GCFG25M4W1069600)

The vehicles listed above are no longer economically feasible to maintain and use in the school district.

23. Accept and Approve the agreement between Broken Arrow Public Schools and Urban Pest and Wildlife Management, Inc. The estimated cost is \$110.00 and will be paid with Plant Operations Building Funds. C. Abbott  
Agreement

24. Accept and Approve the RENEWAL agreement between Broken Arrow Public Schools and Safety First Supply Company, LLC. The maximum cost is \$7,126.40 for annual inspections. C. Abbott  
Agreement

25. Accept and Approve the RENEWAL agreement for mold testing between Broken Arrow Public Schools and Earth Tech Enterprises, Inc. The cost is \$425.00 and will be paid by Plant Operations Building Funds. C. Abbott  
Agreement

The dates of service from July 1, 2021 - June 30, 2022.

26. Accept and Approve the RENEWAL agreement between Broken Arrow Public Schools and APS Fire and Safety Company. The cost is \$4,332.00 for the annual inspections and charge as needed for repairs, recharges, and other services. C. Abbott

## **D) Instructional Services**

**27.** Accept and approve the Renewal agreement between Broken Arrow Public Schools and Joubel AS H5P to provide licensing and software that integrates with Canvas for all teachers and students. Cost to the District is \$12,000.00 and will be paid with Bond Funds. J. Peterson

### **Quote**

The H5P software will enable teachers to create interactive assessments and learning opportunities that are engaging directly into Canvas. Any data collected in the integration will go directly to the Canvas gradebook. As the district builds PD for teachers and online learning experiences for students, H5P will support the quality of the online instruction.

**28.** Accept and approve the Renewal agreement between Broken Arrow Public Schools and School Safe ID to implement their visitor management for all school sites. Cost to the District is \$13,972.00 and will be paid from the General Fund. D. Blackburn

### **Estimate**

School Safe ID specializes in visitor management systems for K-12 schools and cloud-based identification software that generates printable ID cards.

**29.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Character Programs to provide a bullying prevention program, which includes a comprehensive bullying reporting software. Cost to the District is \$4,000.00 and will be paid with Grant Funds. D. Blackburn

### **Proposal**

No Bullying Schools is an evidence-based program for bullying prevention and positive school culture. The software has a built-in intervention tracking system and a smart phone app for students, parents and teachers to report bullying.

**30.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Educatorshandbook.com to provide online software for the purpose of discipline communication, accountability, reports and analysis for secondary schools. Cost to the District is \$5,584.00 and will be paid with Instructional Bond Funds. D. Blackburn

### **Quote**

Educatorshandbook.com software provides state-of-the-art reports that assist school sites with the information needed to make impactful decisions regarding student behavior. School staff will be able to identify students in need of services, pinpoint where and when challenging behavior is most likely to occur, select and measure response to targeted interventions and communicate effectively with parents and staff.

**31.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Vizavance, Inc. providing vision screening to Pre-K, elementary and middle school students in the District. Cost to the District \$100.00 per site (\$2,500.00) and will be paid from the General Fund. D. Blackburn

### **Quote**

The agreement is for the 2021-2022 school year.

**32.** Accept and approve the NEW agreement between Broken Arrow Public Schools and Palmer to provide a counselor to teach substance abuse education for grades 6-12. There is no cost to the District. D. Blackburn

Agreement

Palmer will provide a licensed counselor once a week for one hour, per school site, to teach a substance abuse education group to students with a drug related offense. Also, providing a licensed counselor once a week for one hour for substance abuse education to any student participating in competitive physical activities who failed a drug test.

**33.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and American Red Cross providing CPR training to BAPS staff. Cost to the District is not to exceed \$3,000.00 and will be paid from the General Fund. D. Blackburn

Agreement

The American Red Cross training will allow staff to become CPR and AED trained.

**34.** Accept and approve the Memorandum of Understanding RENEWAL between Broken Arrow Public Schools and Light of Hope to provide curriculum courses and/or assemblies designed to educate and equip students on how to handle the reality of what they face in the world today. There is no cost to the District. D. Blackburn

Memorandum of Understanding

Services will be provided for 6th-9th grades.

**35.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Team Clinic to provide an onsite remote medical clinic for all school sites. This program is an option for parents, students and staff that wish to be able to see a physician via video conference, with parent permission, for common and/or minor ailments. There is no cost to the District. D. Blackburn

Agreement

A registered school nurse will assist in the exam but Team Clinic will take full responsibility on the health care that is provided.

**36.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and e3 Gordon Stowe for the calibration service on the District's 27 audiometer machines. Cost to the District is \$2,000.00, not to exceed \$3,000.00, and will be paid from the General Funds. D. Blackburn

Agreement

The renewal agreement between BAPS and e3 Gordon Stowe will allow the district nurses 27 audiometer machines to be calibrated every 2 years with the last calibration occurring July 2019.

**37.** Accept and approve the NEW Purchase between Broken Arrow Public Schools and Houghton Mifflin Harcourt to provide licenses for the SIS Math 180 transitional course subscription for secondary schools. Cost to the District is \$6,237.00 and will be paid with Instructional Bond Funds. S. James

Proposal

The SIS Math 180 transition subscription will provide intervention for math and help fill in any gaps for students for the subject as well.



**38.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Tynker School Programming licenses for middle school coding activities. This is the second year of a three year agreement. Cost to the District is \$29,835.00 and paid with Instructional Bond Funds. S. James

Quote

Tynker is an online platform that teaches students how to code through the activities they already do such as games and stories. Students learn the fundamentals of programming and design through Tynker's intuitive visual programming language and are provided with a solid foundation in STEM (Science, Technology, Engineering and Math) thinking abilities to prepare them for 21st century degrees and careers. This was paid in full in 2020-2021 school year and is subject to annual board approval.

**39.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Public Consulting Group for the special education transportation module added into the EdPlan. Cost to the District is \$7,500.00 and will be paid with funds from the 621 Grant and Local Special Ed Funds. D. Thornton

Agreement

The addition of the PCG SPED transportation module into EdPlan, teachers, psychologists and other SPED staff to add, update, cancel, review and report on district special education transportation while working on the students IEP in EdPlan.

**40.** Accept and Approve the NEW Educational Addendum for JAMF Software LLC. JAMF offers an online software program that would manage the Special Ed. iPads and accounts district wide. The addendum specifically addresses the confidentiality and data laws compliant to a school setting. The estimated cost is \$3,600.00 and paid for with local Special Ed funds. D. Thornton

Agreement.

**41.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Captured Memories by Donna for photography services at Arrow Springs ECC, for the 2021-2022 school year. Cost is quoted at \$1.00 per picture and will be paid with Arrow Springs Activity Funds. D. McClellan

Agreement

**42.** Accept and approve the NEW agreement between Broken Arrow Public Schools and Big Kahuna Fundraising to allow catalog sales of Big Kahuna Ultimate Gourmet products by students at Creekwood ECC and receive 40% of all product sales collected. There is no cost to the District but sales will flow through the CWECC Student Activity Fund. T. Bowker

Agreement

Dates of services will be September 20, 2021 through October 4, 2021.

**43.** Accept and approve the NEW agreement between Broken Arrow Public Schools and McDonald's (SJK, LLC), located at 101st & Elm, for McTeacher Night, an approved fundraiser for Arrow Springs ECC. Dates scheduled are October 12, 2021 and February 15, 2022. There is no cost to the District but funds raised will flow through Arrow Springs ECC Activity Account. D. McClellan

Agreement

**44.** Accept and approve the NEW agreement between Broken Arrow Public Schools and Papa Johns to offer fundraising opportunities for Park Lane ECC. Papa Johns will pay PLECC 10% of total sales made during specified dates in the 2021-2022 school year. There is no cost to the District but funds will flow through Park Lane ECC Activity Fund. D. deFreese  
Agreement

**45.** Accept and approve the NEW agreement between Broken Arrow Public Schools and Whataburger to offer fundraising opportunities for Park Lane ECC. Whataburger will pay PLECC 20% of total sales made on the specified dates. There is no cost to the District but funds will flow through Park Lane ECC Activity Fund. D. deFreese  
Agreement

**46.** Accept and approve the NEW agreement between Broken Arrow Public Schools and Cici's Pizza to offer fundraising opportunities for Park Lane ECC. Cici's will pay PLECC \$1.00 per buffet sold or 15% of each carry out order made on the specified dates. There is no cost to the District but funds will flow through Park Lane ECC Activity Fund. D. deFreese  
Agreement  
Staff, parents, family, students and friends will be invited to eat at Cici's once a month to help with the fundraising.

**47.** Accept and approve the NEW agreement between Broken Arrow Public Schools and Sonic Drive-In to offer fundraising opportunities for Park Lane ECC. Sonic will pay PLECC 10% of all sales made from 5-8 p.m. on the specified dates. There is no cost to the District but funds will flow through Park Lane ECC Activity Fund. D. deFreese  
Agreement

**48.** Accept and approve the NEW agreement between Broken Arrow Public Schools and Big Kahuna Fundraising to allow catalog sales of Big Kahuna Ultimate Gourmet products by students at Park Lane ECC and receive 40% of all product sales collected. There is no cost to the District but sales will flow through the PLECC Student Activity Fund. D. deFreese  
Agreement

**49.** Accept and approve the NEW agreement between Broken Arrow Public Schools and School Datebooks to provide 2021-2022 student planners for Liberty Elementary 3rd through 5th graders. Cost to the District is quoted at \$725.46 for 300 planners and will be paid with Liberty Elementary Activity Funds. E. Orr  
Agreement

**50.** Accept and approve the NEW agreement between Broken Arrow Public Schools and School Datebooks to provide 2021-2022 student planners for Aspen Creek Elementary for 4th and 5th graders. Cost to the District is quoted at \$604.55 for 250 planners and will be paid from the General Fund. B. Powell  
Agreement

**51.** Accept and approve the NEW agreement between Broken Arrow Public Schools and SchoolStore.com for fundraising opportunities at Aspen Creek Elementary. Parents, family, staff can purchase products on the website with a percentage paid to the school activity fund. There is no cost to the District. B. Powell  
Agreement

**52.** Accept and approve the NEW agreement between Broken Arrow Public Schools and Square 1 Art to provide fundraising opportunities for the art teacher at Aspen Creek Elementary. The vendor will provide items printed with student artwork in which parents, etc. can purchase. There is no cost to the District but funds will flow through the Aspen Creek Elementary Activity Fund. B. Powell

Proposal

**53.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and College Board to provide student assessments for grades 8 and 9. Cost to the District is \$31,872.00 and will be paid from the Assessment Budget. J. Brassfield

Agreement

The PSAT 8/9 is delivered digitally in October. The PSAT/NMSQT is a paper/pencil administration also delivered in October. Test scores are available in the K-12 Reports Portal to school administrators, counselors and teaching staff to help guide instruction for secondary students.

**54.** Accept and approve the authorization of the Executive Director of Federal Programs to act as the District's representative for federal programs and grants during the 2021-2022 school year. Also, grant approval for Dr. Janet Vinson, Superintendent, authorization to sign all current year expenditure reports, disbursements and cash receipts filed with the OSDE or the purpose and objective set forth in the Terms and Conditions for the Federal Award. J. Brassfield

Letter of Authorization

Local, state and federal enactment applications submitted and approved for funding require an authorized representative be identified for each program and that this authorization is acted upon by the Board of Education. Authorization will allow filing of budget revisions, monthly reimbursement requests and reports as required by individual grants and funding sources.

**55.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Community Food Bank of Eastern Oklahoma Food for Kids Program to provide food items for district students, grades Pre-K through 8th grade with food instability, to have on weekends when school lunches are not available There is no cost to the District. J. Brassfield

Agreement

**56.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Daybreak Services providing access to counseling services for students who might otherwise not have access to mental health care. There is no cost to the District. J. Brassfield

Letter of Agreement

Services will be provided at the following sites: Rhoades, Arrowhead, Liberty, Aspen Creek, Leisure Park, Wolf Creek, Timber Ridge, Vandever, Creekwood, Highland Park, Country Lane Primary and Intermediate, Centennial Middle School, Oneta Ridge Middle School, Oliver Middle School, Sequoyah Middle School, Freshman Academy, BA High School.

**57.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Family and Children's Services providing access to counseling services for students who might otherwise not have access to mental health care. There is no cost to the District. J. Brassfield

Letter of Agreement

Services are included for the following sites: Arrow Springs ECC, Creekwood ECC, Aspen Creek ECC, Park Lane ECC, Rosewood, Spring Creek, Childers, BA High School, Lynn Wood, Oak Crest, Freshman Academy, Options Academy.

**58.** Accept and approve the RENEWAL subscription between Broken Arrow Public Schools and NoodleTools, Inc. to provide resources for online note taking, outlining citation, document archiving and collaborative research and writing tool for secondary media centers. Cost to the District is \$2,184.00 and will be paid with Technology Bond Funds. J. Brassfield

Quote

**59.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Follett School Solutions to host the Destiny Library Management System including online services for all media centers in the District. Cost to the District is \$24,034.88 and will be paid with Bond Funds. J. Brassfield

Quote

The Destiny Library Management system is used to keep thorough, real-time track of library inventory and media assets. The system can be accessed from anywhere at anytime. The agreement is for all district sites.

**60.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and the Oklahoma Department of Human Services, OKDHS, to provide School-Based Specialist SBS (social workers), to be placed at the schools. BAPS will pay OKDHS 50% of their salaries from Title IV Funds. J. Brassfield

Agreement

**61.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and the Oklahoma Department of Human Services, OKDHS, to provide School-Based Specialist SBS (social workers), to be placed at the schools. BAPS will pay OKDHS 50% of their salaries from Title IV Funds. J. Brassfield

Agreement

## **E) Student Services**

**62.** Accept and approve the NEW agreement between Broken Arrow Public Schools and Camp Gladiator, CG, to establish a partnership which will provide discounts to BAPS employees for health and fitness programs. There is no cost to the District. C. Perry

Agreement

**63.** Accept and approve the RENEWAL licensing agreement between Broken Arrow Public Schools and Bloomerang, Inc., providing cloud-based donor management software for 2021-2022 FY. Cost to the District is \$648.00 and will be paid with General Funds. C. Perry

Agreement

Bloomerang is a donor management system that will be used to reach, engage and retain the advocates needed to achieve better donor retention at Broken Arrow Public Schools.

**64.** Accept and approve the NEW agreement between Broken Arrow Public Schools and Boren Group, LLC to provide fundraising opportunities for choir students at Oneta Ridge Middle School. There is no cost to the District but funds will flow through the ORMS Choir Activity Fund. M. Sagely

Agreement

ORMS will sell pre-packaged cheesecakes with at least a profit margin of 30% return.

**65.** Accept and approve the NEW agreement between Broken Arrow Public Schools and Signature Fundraising to provide fundraising opportunities for choir students at Oneta Ridge Middle School. There is no cost to the District but funds will flow through the ORMS Choir Activity Fund. M. Sagely

Agreement

Profit margin is 50% of all bars purchased.

**66.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and CherryDale Fundraising to provide fundraising opportunities for fine arts students at the five BA Middle Schools to sell a variety of products. There is no cost to the District but funds will flow through the Middle Schools Activity Funds. R. Dale

Agreements

**67.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Leon May Visual Design to provide band consultation. Cost to the District is \$15,000.00 and will be paid with Instructional Funds. R. Dale

Agreement

**68.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Snap! Mobile LLC as a social donation platform utilizing text, email and social media as a means to raise money without selling products. Services will be provided as a fundraiser to benefit Broken Arrow sports programs. There is no cost to the District. S. Dunn

Agreement

**69.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Special Event Services, LLC to provide event staff for the 2021-2022 football, basketball and wrestling home games. Cost to the District is based on the number of staff required and hours worked and will be paid using the General Fund. S. Dunn

Agreement

Special Event Services will provide ticket takers, ushers and parking attendants for the 2021-2022 season.

**70.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Huddle Tickets, LLC as the internet ticket provider for the 2021-2022 athletic home games. There is no cost to the District but funds will flow through the Athletic Activity Account. S. Dunn

Agreement

**71.** Accept and approve the following Amendment on the "Letter of Agreement" between Broken Arrow Public Schools and Rank One Sport updated to provide online drug testing fees. There is no cost to the District. S. Dunn

Amendment - Letter of Agreement

Rank One Sport will provide use of and access to Rank One Sport Camp software for the 2021-2022 school year. This will allow the District to accept credit card payments and online registrations to include drug testing fees.

**72.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and the Salvation Army Boys and Girls providing a lease agreement for the 2021-2022 school year which allows the district swim team a scheduled time for use of the club's pool. Cost to the District is \$20,000.00 and will be paid with General Funds. S. Dunn

Agreement

The BAPS swim team will contract with the Salvation Army for the use of the swimming pool at the Boys and Girls Club in Broken Arrow. The district has utilized the facility at the club for several years with the cost remaining the same.

**73.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and 5-STAR Students providing website and mobile app access to aid in tracking and rewarding student behavior for the 2021-2022 school year. Cost to the District is based upon student enrollment at each site and will be paid with site Activity Funds. C. Welborn

Quote

To aide in the district goals of student engagement, the BA High School and Freshman Academy will use the 5-STAR Student program to award student points for positive behavior. The Agreement has been modified for BAPS allowing other sites to participate should they choose to do so. Each site will be responsible for paying a portion of the invoice, which is based on student count per site.

## **F) Technology Services**

**74.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and NCWPCS MPL28-Year Sites Tower Holdings, LLC amendment to exercise 48 square feet of the option space at 1951 E. Albany, Broken Arrow, OK 74012. No cost to the District for the dates of service June 28, 2021 - August 31, 2030. A. Bowser

Agreement Amendment

The renewal agreement with amendment is no cost to the District. DISH Network is expanding their coverage and is looking to collocate on the tower located at 1951 E. Albany, Broken Arrow, OK 74012. Per the lease agreement they would be exercising 48 square feet of the option space at this site.

**75.** Accept and approve the request to declare Broken Arrow Public Schools Chromebooks as obsolete and/or no longer economically feasible to maintain for use in the district and to dispose of property in accordance with the school District regulations. The district will be recycling the screens and dispose of parts with no value. There is no cost to the District. A. Bowser

Chromebook Discard Report June 2021 Under provisions of Oklahoma Statute Title 70, Section 5-117, the Board of Education has the authority to dispose of worn, obsolete materials and property of the school district which are no longer needed by the District.

**76.** Accept and approve the NEW agreement between Broken Arrow Public Schools and Tomo Drug Testing providing drug screening, physicals and testing services for the Transportation Department. (See attached price list.) Cost to the District is based on the type of testing provided and will be paid from the General Fund. G. Moore

**Agreement Testing Fees**

The new agreement with Tomo is for drug screening and also provides bus driver and bus aide physicals and random drug testing services all in compliance with federal and state regulations. Tomo Drug Testing is licensed by the Oklahoma State Dept of Health and has been providing drug testing and physicals for the transportation department as Tomo for the last fiscal year to current. (Tomo was formerly Knox Laboratory).

**77.** Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Unifirst providing uniform rental and laundering for the vehicle technicians in the Transportation Department. Cost to the District is based on the type of testing provided and will be paid from the General Fund. G. Moore

**Agreement**

The Transportation Department mechanics have used Unifirst for uniform rental and laundering several years. Fees have increased 6% from last year.

**78.** Accept and approve the RENEWAL of multi-year agreement between Broken Arrow Public Schools and Tyler Technologies providing Versatrans, Trip-Tracker, Fleet Vision, On Screen, Hosting, GPS System and Elink. Cost to the District is \$129,203.99 and will be paid from the General Fund. G. Moore

## **G) Business Services**

**79.** Accept and approve the Encumbrance Reports for All Funds for the 2020-2021 fiscal year. The encumbrance reports are available for review 24 hours in advance of this meeting at the first floor reception desk in the Education Service Center located at 701 S. Main Street, Broken, OK. C. Metevelis

**6-28-2021 Encumbrance Reports**

Attached are the Encumbrance Orders totaling \$104,155.90 for the General, Building, Child Nutrition, Workers' Compensation, Bond and Gift Funds effective June 3, 2021 through June 30, 2021 from the 2020-2021 fiscal year funds.

**80.** Accept and approve the Change Order Reports for All Funds for the 2020-2021 fiscal year. C. Metevelis

6-28-2021 Change Order Reports

Attached are the Change Orders totaling (\$1,443,041.07) to the General, Building, Child Nutrition, Gift, Workers' Compensation and Bond Funds for June 3, 2021 through June 30, 2021, for the 2020-2021 fiscal year funds.

**81.** Accept and approve the Encumbrance Reports for All Funds effective July 1, 2021 for fiscal year 2022. The encumbrance reports are available for review 24 hours in advance of this meeting at the first floor reception desk in the Education Service Center located at 701 S. Main Street, Broken Arrow, OK. C. Metevelis

7-1-2021 Encumbrance Report

Attached are the Encumbrance Orders totaling \$40,866,904.35 for the General, Building, Child Nutrition, Workers' Compensation, Bond and Gift Funds effective July 1, 2021 from the 2021-2022 (FY22) fiscal year funds.

**82. Accept and approve the Activity Fund Guidelines. C. Mitchem**

Activity Fund Budget Guidelines - Worksheets - Pre-K and Elementary Activity Fund Budget Guidelines - Worksheets - Secondary Activity Fund Budget Guidelines - Worksheets - Additional Sites

Per Board of Education policy, at the beginning of each fiscal year, and as needed during each fiscal year, the Board of Education shall approve all school activity sub-accounts, all sub-account revenue sources (including fundraising activities, fees, etc.), and all purposes for which the monies collected in each sub-account can be expended. Guidelines have been compiled containing submitted sub-account information for various school activity funds, including proposed sources of revenue and purposes for which funds may be expended.

**Recommendation:** Approve

**ORIGINAL - Motion**

Member **(Jerry Denton)** Moved, Member **(John Cockrell)** Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: **5**

Nay: **0.**

The motion **Carried. 5 - 0**

Brandy Roulet Yes  
Jerry Denton Yes  
Steve Allen Yes  
Steve Majors Yes  
John Cockrell Yes

*End of General Consent Items*



## 10.0 Superintendent & Board of Education Communications

**83.** Discussion, motion and vote to approve the Proposed Regular Board Meeting dates for the 2022 calendar year. Dr. Vinson

Proposed 2022 Regular Board Meeting dates

**Recommendation:** Approve

**ORIGINAL - Motion**

Member **(Jerry Denton)** Moved, Member **(John Cockrell)** Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: **5**

Nay: **0.**

The motion **Carried. 5 - 0**

Brandy Roulet Yes  
Jerry Denton Yes  
Steve Allen Yes  
Steve Majors Yes  
John Cockrell Yes

**84.** Discussion, motion and vote to approve the Proposed 2021-2022 Subcommittee Meeting dates. Dr. Vinson

Proposed 2021-2022 Subcommittee Meeting dates

**Recommendation:** Approve

**ORIGINAL - Motion**

Member **(Jerry Denton)** Moved, Member **(John Cockrell)** Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: **5**

Nay: **0.**

The motion **Carried. 5 - 0**

Brandy Roulet Yes  
Jerry Denton Yes  
Steve Allen Yes  
Steve Majors Yes  
John Cockrell Yes

## 11.0 Administrative Services

**85.** Discussion, motion and vote on motion to approve or disapprove multiple new, revised and/or the deletion of policies from multiple sections of the Board of Education Policy Guide. Section IV- Students: Revision to Policy 4080 - Dress Code (All Grades). L. Kerns

Section IV Policy 4080 Redlines Section IV Policy 4080 Final

In summary, the attached document contains the following: Section IV, Students: Revision to Policy 4080 Dress Code (All Grades).

**Recommendation:** Approve

**ORIGINAL - Motion**

Member **(Jerry Denton)** Moved, Member **(John Cockrell)** Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: **5**

Nay: **0.**

The motion **Carried. 5 - 0**

Brandy Roulet Yes  
Jerry Denton Yes  
Steve Allen Yes  
Steve Majors Yes  
John Cockrell Yes

**86.** Discussion, motion and vote on motion to approve or disapprove commodity processing fees. Child Nutrition will process with the following companies: Integrated - Beef \$30,580.90; Conagra - Cheese \$6,416.00; McCain - Potatoes \$94,220.07; Asian Food Solutions - Chicken \$57,305.15, Beef \$2,775.70; Peterson Farms - Apples \$3,262.08; Smuckers - Peanuts \$19,188.00; Tyson - Chicken \$127,003.33, Beef \$33,155.50; Michael's - Eggs \$6,232.08; Rich's - Cheese \$27,572.96; Schwan's - Cheese \$12,993.55; JennieO - Turkey \$14,532.80; Red Gold - Tomatoes \$17,461.65. All products were bid with the Tulsa Area Buying Group. L. Goodacre

Child Nutrition Commodity Processing Spreadsheet

Broken Arrow Child Nutrition bids commodity processing with the Tulsa Area Buying Group per USDA requirements.

**Recommendation:** Approve

**ORIGINAL - Motion**

Member **(Jerry Denton)** Moved, Member **(John Cockrell)** Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was

Aye: **5**

Nay: **0.**

The motion **Carried. 5 - 0**

Brandy Roulet Yes  
Jerry Denton Yes  
Steve Allen Yes  
Steve Majors Yes  
John Cockrell Yes

## 12.0 Capital Improvements & Development

**87.** Discussion, motion and vote on motion to award construction contracts for the Westwood Renovations Project to the lowest responsible bidders, and reject the Concrete bid package, and to assign such construction contracts to Miller-Tippens Construction and to approve or disapprove the amendment to the Construction Management contract establishing a Guaranteed Maximum Price (GMP) in the amount of \$1,314,437.00, and authorize the Associate Superintendent to approve or disapprove changes to the trade contracts within the GMP. All bidding was conducted pursuant to the Oklahoma Competitive Bidding Act. This is pursuant to Miller-Tippens Construction Company's contract dated April 13, 2021. Payment will be made from the 2015 Bond Funds. N. Eneff

Bid Sheet Cost Breakdown Summary

**Recommendation:** Approve

**ORIGINAL - Motion**

Member (**Jerry Denton**) Moved, Member (**John Cockrell**) Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: **5**

Nay: **0**.

The motion **Carried. 5 - 0**

Brandy Roulet Yes  
Jerry Denton Yes  
Steve Allen Yes  
Steve Majors Yes  
John Cockrell Yes

## 13.0 Instructional Services

**88.** Discussion, motion and vote on motion to approve or disapprove proposal to set the time of operation, daycare calendar, tuition rates, employee rates of pay and work calendar for the BAPS staff daycare. The cost of operations will be paid from B&A Connections Funds from the 2021-2022 school year. D. Sutton

**Recommendation:** Approve

**ORIGINAL - Motion**

Member **(Jerry Denton)** Moved, Member **(John Cockrell)** Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: **5**

Nay: **0.**

The motion **Carried. 5 - 0**

Brandy Roulet Yes

Jerry Denton Yes

Steve Allen Yes

Steve Majors Yes

John Cockrell Yes

## **14.0 Business Services**

### **89. Discussion, motion and vote on motion to approve or disapprove the quote for renewal of District cyber insurance from Travelers for \$17,658.00 for Fiscal Year 2022. N. Eneff**

None

The District Agent of Record, Arrow Group, requested quotes for the District's cyber insurance coverage. Renewal coverage was initially refused because the District did not utilize multifactor authentication (MFA). As of June 21, 2021, MFA is fully enabled in BAPS. The cyber insurance premium for FY22 is \$17,658.00, which reflects an increase of \$5,970.00 from FY21.

**Recommendation:** Approve

**ORIGINAL - Motion**

Member **(Jerry Denton)** Moved, Member **(John Cockrell)** Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: **5**

Nay: **0.**

The motion **Carried. 5 - 0**

Brandy Roulet Yes

Jerry Denton Yes

Steve Allen Yes

Steve Majors Yes

John Cockrell Yes

## 15.0 New Business

**90.** Consideration and possible action of any matter not known about or which could not have been reasonably foreseen prior to the time of preparation of the agenda for the regularly scheduled meeting.

## 16.0 Executive Session

**91.** Discussion, motion and vote to approve moving into executive session to discuss the employment contract of Dr. Janet Vinson, the Superintendent of Schools, as authorized by Oklahoma Statute, Title 25, Section 307(B)(1). Also, to discuss the purchase and contractual terms of certain real property as authorized by Oklahoma Statute Title 25, Section 307(B)(3). Dr. Vinson

**Recommendation:** Approve

**ORIGINAL - Motion**

Member **(Jerry Denton)** Moved, Member **(John Cockrell)** Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: **5**

Nay: **0.**

The motion **Carried. 5 - 0**

Brandy Roulet Yes  
Jerry Denton Yes  
Steve Allen Yes  
Steve Majors Yes  
John Cockrell Yes

## 17.0 Return to Open Session

**92.** Acknowledge the Board has returned to open session and reading of the statement of executive session minutes by the Board Clerk.

**Recommendation:** Approve

**ORIGINAL - Motion**

Member **(Jerry Denton)** Moved, Member **(John Cockrell)** Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: **5**

Nay: **0.** The motion **Carried. 5 - 0**

Brandy Roulet Yes  
Jerry Denton Yes  
Steve Allen Yes

Steve Majors Yes  
John Cockrell Yes

**93.** Discussion and possible Board action to approve or disapprove the changes to the Superintendent's contract.

**Recommendation:** Approve

**ORIGINAL - Motion**

Member **(Jerry Denton)** Moved, Member **(John Cockrell)** Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay:

**0.** The motion **Carried. 5 - 0**

Brandy Roulet Yes  
Jerry Denton Yes  
Steve Allen Yes  
Steve Majors Yes  
John Cockrell Yes

**94.** Discussion and possible Board action to approve or disapprove the purchase and/or contractual terms of certain real property.

**Recommendation:** Approve

**Recommendation:** Approve

**ORIGINAL - Motion**

Member **(Jerry Denton)** Moved, Member **(John Cockrell)** Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay:

**0.** The motion **Carried. 5 - 0**

Brandy Roulet Yes  
Jerry Denton Yes  
Steve Allen Yes  
Steve Majors Yes  
John Cockrell Yes

## **18.0 Adjourn**

### **95. Adjournment.**

**Recommendation:** Approve

**ORIGINAL - Motion**

Member **(Jerry Denton)** Moved, Member **(John Cockrell)** Seconded to approve the **ORIGINAL** motion 'Approve'. Upon a roll call vote being taken, the vote was:

Aye: **5**

Nay: **0.**

The motion **Carried. 5 - 0**

Brandy Roulet Yes  
Jerry Denton Yes  
Steve Allen Yes  
Steve Majors Yes  
John Cockrell Yes

*Respectfully submitted by Janet Brown, Clerk to the Board*

Convert to Word Document

Minutes of June 28, 2021 Regular Board Meeting

PRESENT

Steve Allen  
Steve Majors  
Jerry Denton  
John Cockrell  
Brandy Roulet

ABSENT

STATE OF OKLAHOMA    )  
  )  
COUNTY OF TULSA     )

I, the undersigned Clerk of the Board of Education of Broken Arrow Independent School District No. I-3, of Tulsa County, Oklahoma, do hereby certify that prior to December 15<sup>th</sup> of the last calendar year, the date, time and place of this regular meeting was filed in the office of the County Clerk of Tulsa and Wagoner Counties in Oklahoma.

I also certify that at least 24 hours prior to the meeting, excluding Saturdays, Sundays and holidays, notice of the date, time, place and agenda of this meeting was posted in prominent view at the location of the meeting.

Witness my hand and seal of this School District this 19<sup>th</sup> of July, 2021.

(School Seal)



*Janet J. Brown*

\_\_\_\_\_  
Clerk, Board of Education

\_\_\_\_\_  
BOE President