



# BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

## ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2021 - June 30, 2022

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

205 Aspen Creek Elementary
938 FAF TEACHER/STAFF ACTIVITY
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input type="checkbox"/>	NEW
<input checked="" type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2021-2022	Candy Gram Sales	\$ 2,000.00
2021-2022	TOY	\$ -
2021-2022	Dues and Membership Fees	\$ 1,000.00
2021-2022	Snacks sold in the lounge	\$ 1,566.46
2021-2022	Restaurant Profit Sharing (Spirit Nights)	\$ 700.00
2021-2022	Staff Spiritwear	\$ 5.00
2021-2022	Donations	\$ 50.00
2021-2022	My Coke Rewards	\$ 250.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ -
<b>Total Revenue</b>		<b>\$ 5,571.46</b>

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2021-2022	Candy Gram Sales	\$ 1,300.00
2021-2022	TOY Breakfast, trophy, flowers, etc.	\$ 500.00
2021-2022	Kitchen Products & supplies	\$ 600.00
2021-2022	Staff Spiritwear Expenses	\$ 800.00
2021-2022	Awards, gifts, decorations, regalia, and refreshments	\$ 966.46
2021-2022	Fundraiser Expenses	\$ 5.00
2021-2022	Professional Development	\$ 100.00
2021-2022	Staff Treats	\$ 1,000.00
2021-2022	Staff flowers/Breavement/Showers/etc.	\$ 300.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ -
<b>Total Expenditures</b>		<b>\$ 5,571.46</b>

Beginning Fund Balance	\$	-	(A1) From Report**
Revenue	\$	5,571.46	(A2)
Expenditures	\$	5,571.46	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1=B2)

\*\* Report in iAccounting (Wengage): Options -> Analysis Tools/Reports -> Revenue Expenditure Summary

\_\_\_\_\_  
 Sponsor's Signature  
   
 \_\_\_\_\_  
 Activity Fund Custodian's Signature

4-6-22  
 \_\_\_\_\_  
 Date  
 4-6-22  
 \_\_\_\_\_  
 Date