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BROKEN ARROW PUBLIC SCHOOLS
Educating Today Leading Tomorrow

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 11/9/2021

Contract/Agreement Vendor:

Name of Vendor & Contact Person

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO
 If yes, Technology Admin:

Leadership Team Member:

Funding Source:

Fund/Project OCAS Coding

10% of restaurant sales from 1/3/2022 & 5/12/2022 will benefit Creekwood Elementary's Teacher Activity Fund.

- Consent**
- Action**

Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



10% Giving Night at

Smitty's Garage Burgers & Beer

801 E Hillside Drive, Broken Arrow, OK 74012

918-872-7060

YOUR ORGANIZATION: Creekwood Elementary

DATE & TIME OF EVENT: Monday January 3rd and Thursday May 12, 2022

NAME OF REPRESENTATIVE: Aimee Pohlmeier

PHONE NUMBER: 918-259-4500

EMAIL ADDRESSs: apohlmeier@baschools.org

MAILING ADDRESS: 1301 E Albany St

Broken Arrow, OK 74012

NAME ON CHECK: BAPS-Creekwood Elementary

TAX ID: FEI 736060638

*WE WILL DONATE 10% OF THE SALES BETWEEN THE SET TIME FOR YOUR EVENT. PLEASE EXPECT A TWO-THREE WEEK TURNAROUND ON THE DONATION CHECK.