

**Contract Committee Review Request**  
**MUST BE COMPLETED IN FULL**

Date:

Contract/Agreement Vendor: **BIG KAHUNA - BRIAN MARTIN**

Name of Vendor & Contact Person  
**brian@bigkahunafun.com**  
 Vendor Email Address

Catalog/Brochure Fundraiser for CWECC

*Describe Contract (Technology, program, consultant-prof Development, etc.)*

*Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.*

**Classroom/Art Supplies - CWECC SAF 892**

Reason/Audience to benefit

**03/10/2025**

BOE Date

**[ ]**

Amount of agreement

Person Submitting Contract/Agreement for Review: Sydney Gooden

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator: Kelly Mears

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin: No

Cabinet Team Member: *Kath Dyer*

Funding Source: 75/892  
Fund/Project

892-3200-670-900-1013-000-100  
OCAS Coding

**Consent**

**Action**

Catalogs will be sent home with students to collect sales. The cost to BAPS/CWECC is \$0. CWECC will receive 40% profit from all product sales collected. The dates of service will be 9-16-25 to 9-30-25 and all product will be delivered by 10-30-25. The vendor will provide marketing materials, catalogs for students, prizes, incentives, and online ordering options.

**Summary** *This area must be complete with full explanation of contract*

*The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*

# Big Kahuna Fundraising Agreement

## Brochure Programs are 40% Profit to School/Organization

School/Organization agrees to use its best efforts to sell the following fundraising products:

HOME FOR THE HOLIDAYS / ULTIMATE GOURMET – Big Kahuna’s Top Selling Frozen and Dry Mixes, Chocolates, Kitchen Collection, Gift Wrap, & Donations.

OTHER – \_\_\_\_\_

## Donations - School/Organization makes 75% PROFIT on all donations made through online & brochure sales.

- Big Kahuna Fundraising will take care of all marketing materials, including brochures and online promotion.
- Big Kahuna Fundraising will take care of prizes/incentives for students, 1 \$15-20 donation = 1 item sold towards prizes/incentives for that student.

## Big Kahuna Prize Incentives

Big Kahuna Fundraising agrees to provide the following incentives to the School/Organization:

ELEMENTARY Cumulative Prize Incentive Program

INTERMEDIATE / MIDDLE Cumulative Prize Incentive Program

School/Rep Initials \_\_\_\_\_  LIMO / PARTY BUS INCENTIVE (Minimum \$10,000 in retail sales must be achieved or \$375 charge will be added to school invoice)

COLLECTIBLES & OTHER PRIZES: Blast Party 10 items

**Big Kahuna Fundraising and School/Organization agree to the indicated Fundraising Period, Product, and Percentage. Big Kahuna Fundraising and rep agree to provide all program materials, order forms, and to pay for all printing and production costs. School/Organization agrees to run the Big Kahuna Fundraising program and use its best efforts to have a successful fundraising experience. School also agrees to not run any other sales or promotions during the length of the Big Kahuna Fundraising Program.**

**Brian Martin**

\_\_\_\_\_  
Authorized School/Organization Representative (Signature) & Date

\_\_\_\_\_  
Authorized Big Kahuna Fundraising Representative (Signature) & Date

\_\_\_\_\_  
Print Name & Title

**BRIAN MARTIN** **FUNDRAISING CONSULTANT**

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Phone # & Email Address

**(405) 245-0664 CELL**

**BRIAN@BIGKAHUNAFUN.COM**

\_\_\_\_\_  
Phone # & Email Address

School/Organization Name Creekwood Early Childhood Center Phone # 918-505-5280

Make Checks Payable To: Same # Students 270

Address 1351 E. Albany St City Broken Arrow ST OK Zip 74012

### Program Dates

Kickoff Date - 09 / 16 / 2025

Assembly Times - virtual

End Date - 09 / 30 / 2025

Order Pick Up - 10 / 07 / 2025

Approximate Delivery Date - 10 / 30 / 2025 Approximate Delivery Time - 2:30 - 4:30

NOTES: \_\_\_\_\_

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