



Service Agreement

Broken Arrow School District 3

Lifetouch ID: 271332
Account Representative Email:
nicole.taylor@shutterfly.com

School Year(s): 2022-2023
Agreement Length: 1

Account Information

Broken Arrow School District 3
701 S Main St
Broken Arrow, OK 74012

Main Phone: 918-259-4300
Enrollment: 15050
Grades: Pre-K - 12

Summary of Programs Provided

- Fall Individuals
- Spring Individuals
- Underclass Grads
- Yearbook
- Prestige Seniors
- Sports
- Groups
- Dance
- Special Events
- Commencements
- Other/Misc
- Service

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
Fall Individuals - Original							
Classroom Groups - Original							
Spring Individuals - Original							

*All dates are tentative and subject to change or TBD if blank.

Account Services

- Yearbook - Media CD/DMD
- Storefront
- Lifetouch Portal

Storefront Contact:

Lifetouch Portal Contact:

Parent Notify is a complimentary service included when parent/guardian email addresses are provided

Additional Details

Description	Incentive Details
Fall Individual	20% Commission paid on net sales calculated 45 days after original Picture Day(s).
Spring Individual	10% Commission paid on net sales calculated 45 days after original Picture Day(s).

Contact information

Contact Name	Title	Phone	Email
Janet Brown	Administrator	(918) 259-5731	jlbrown@baschools.org

Agreement Terms

During the Agreement Term, Shutterfly Lifetouch, LLC. is designated as the Account's exclusive professional photographer and authorized hereby (i) to photograph all students and staff who participate in "Picture Day" events and (ii) to produce and deliver photographs and services for the programs identified above. The Account is solely responsible for obtaining any parental consents necessary and/or for enabling parents to opt out of participation in Picture Day activities or inclusion in class photographs or yearbooks (as the case may be). In exchange for the services, the Account will allow access to students, staff and use of Account property and information for Account-authorized purposes, including Picture Day administration, fulfillment and distribution of deliverables to the Account, delivery of Picture Day notices, and to provide parents of students photographed opportunities to purchase individual and class pictures and yearbooks as applicable. Lifetouch will not disclose confidential information provided by the Account (the Account Data) or use it for any purpose except to fulfill the services requested to be performed by Lifetouch. The school remains in control of the Account Data at all times, and Lifetouch will retain the Account Data only as necessary to fulfill its obligations under this Agreement.

The terms of this Agreement are not subject to change or cancellation by either party during the Agreement Term except by written consent of both the Account and Lifetouch.

Signatures

Nicole Taylor

Administrator

Steve Allen
Box President
5.9.2022