

**Contract Committee Review Request**  
**MUST BE COMPLETED IN FULL**

Date: \_\_\_\_\_

Contract/Agreement Vendor: Signature Chocolates  
Name of Vendor & Contact Person

www.sigfund.com 1-800-645-3803  
Vendor Email Address

Choir Program Fundraiser  
Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Fundraiser /choir Program  
Reason/Audience to benefit

Nov 7, 2022 4,895  
BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review: Elizabeth Nichols

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator: [Signature]

Does this Contract/Agreement utilize technology? YES/NO  
 If yes, Technology Admin: \_\_\_\_\_

Leadership Team Member: [Signature]

Funding Source:      
Fund/Project OCAS Coding

**Consent**

**Action**

**Summary** This area must be complete with full explanation of contract

**The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.**



# SIGNATURE FUNDRAISING

Phone 1-800-645-3863 www.sigfund.com Fax 1-800-898-7702

Rep Order

Form 1321

Date 5-31-2022

Organization: Centennial Middle School Vocal Ph (918-259-4340)  
 Address: 225 E. Omaha Ph Cell (972-809-0084)  
 City: Broken Arrow State: OK Zip: 74012 Purchase Order#: \_\_\_\_\_  
 Contact: Elizabeth Nichols Tax ID # \_\_\_\_\_  
 E-Mail: ekoch@baschools.org

Online Store  Online Store - Donations Only

Deliver By: 11-28-2022

Delivery Location Type:  School  Business  Residential

\$1 Items	\$2 Items
<input type="checkbox"/> <u>40 + 2 Frees</u> \$1 - 240/Case Variety Pack Bars- 1.3 oz Bar	<input type="checkbox"/> _____ \$2 - 120/Case Variety Pack Bars- 2.4oz Bar
<input type="checkbox"/> _____ \$1 - 240/Case Straight Caramel Pack Bars	<input type="checkbox"/> _____ \$2 - 120/Case Premium Collection
<input type="checkbox"/> _____ \$1 - 240/Case Almond Straight Pack Bars	<input type="checkbox"/> _____ \$2 - 120/Case Chocolate Covered Almonds
<input type="checkbox"/> _____ \$1 - 240/Case Straight Rice Pack Bars	<input type="checkbox"/> _____ \$2 - 120/Case Scripture Variety Pack Bars- 2.4oz Bar
<input type="checkbox"/> _____ \$1 - 240/Case Straight Milk Pack Bars	<input type="checkbox"/> _____ \$2 - Sweet & Savory Popcorn 120 bags/Case Caramel; White Cheddar; Chicago Mix
<input type="checkbox"/> _____ \$1 - 240/Case Straight Dark Pack Bars	<input type="checkbox"/> _____ \$2 - Spicy & Sweet Popcorn 120 bags/Case Caramel; Kettle; Jalapeño Cheddar
<input type="checkbox"/> _____ \$1 - 240/Case Super Sour Powers	<input type="checkbox"/> _____ \$3 - 120/Case Gigglegig Caramel Pecan Cluster
<input type="checkbox"/> _____ \$2 - 120/Case Variety Pack Gummy Bears	<input type="checkbox"/>
<input type="checkbox"/> _____ \$2 - 120/Case Funtastic Collection	<input type="checkbox"/>
<input type="checkbox"/> _____ \$2 - 120/Case Cables	<input type="checkbox"/> _____ \$17 - 12/Case Katydids Caramel Pecan Cluster

Notes: 40 x \$120 = \$4800 + \$95 ship = \$4895 invoice

### Conditions of Agreement

It is the group's responsibility to keep candy at no more than 74 degrees and in an insect free environment. Signature Fundraising will not be responsible for any product that has not been stored properly.

Profit to equal 50 % of the retail amount before applicable sales tax. (If applicable, sales tax is added to the invoice in accordance with your state's tax laws for items declared taxable.) Initial EN

Shipping cost: Popcorn \$45 Katydids \$60 Chocolate and Mix \$95

No returns allowed after 30 days of receipt of product. Only unopened cases can be returned. Returns may adjust any incentives given. No Returns on Popcorn. Initial EN

Payment for product must be submitted to Signature Fundraising within 30 days of the sale start date. Interest will accrue at 1 1/2% per month (18% annum) on any unpaid balance after 30 days of sale start date. Initial EN

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_ Signed: Dwain Boren  
*Principal Contact Signature Representative*