

Contract Committee Review Request
 MUST BE COMPLETED IN FULL

Date: 9/20/2021

Contract/Agreement Vendor: Tulsa Tech Teresa Berg

Name of Vendor & Contact Person
 teresa.berg@tulsatech.edu
 Vendor Email Address

Provide professional development on Distance Learning days at COM in the Ballroom to B&A Connections staff.

Summary

PD/ B&A Connections Staff

Reason/Audience to benefit

10/11/2021

\$975.00

BOE Date

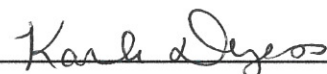
Amount of agreement

Person Submitting Contract/Agreement for Review: David Sutton

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: 

Does this Contract/Agreement utilize technology? YES/NO (NO)
 If yes, Technology Admin: _____

Leadership Team Member: 

Funding Source: 72-982 72-982-2199-359-900-0000-000-082
Fund/Project OCAS Coding

Consent Item: Accept and approve the NEW/RENEWAL agreement between Broken Arrow Public Schools and the vendor listed above. (ie. New fiscal year &/or Renewal services)

Action Item: Discussion, motion and vote on motion to approve or disapprove the NEW agreement between Broken Arrow Public Schools and the vendor listed above. (ie. Purchase over \$50,000 &/or new service)

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



Quote

Date	9/17/2021
Client	Broken Arrow B&A Connections 210 N Main Broken Arrow, OK 74014
Client Contact	Jessica Wing
Contact Number	918-259-7786
Email	jlwing@baschools.org
Coordinator	Teresa Berg
Contact Number	918-828-5414
Email	teresa.berg@tulsatech.edu

Quote ID	Rev	Effective From	Effective To
Q-2122-ECE-011	0	9/17/21	12/13/21

Description	Location	Event Date	Event Time	Number of Attendees	Total Hours	Hourly Price	Total Amount
Autism & Communication Strategies ECE-3573- Stephanie Daniels	Ballroom at Central on Main- 210 N. Main, Broken Arrow, OK 74014	10/4/21	9A-3P (1 hr lunch break)	50	5	\$65	\$325
Young Children & Anxiety Disorders ECE-4026- Stephanie Daniels	Ballroom at Central on Main- 210 N.	11/1/21	9A-3P (1 hr lunch break)	50	5	\$65	\$325
Science Rocks-ECE-3960- Stephanie Daniels	Ballroom at Central on Main- 210 N.	12/6/21	9A-3P (1 hr lunch break)	50	5	\$65	\$325

Unit/Note	Tulsa Tech Will Provide	Unit/Note	Client Will Provide
Stephanie Daniels	Instructor		Online Enrollment
	Online Enrollment		Facility
	Handouts		Audio/Visual
	Audio/Visual		Choose an item.
	Instructor		Choose an item.
	Choose an item.		Choose an item.
	Choose an item.		Choose an item.

Total Amount	\$975
Total Ext Amount	
Total	\$975

Additional Comments

 Judy Tarpley, Assistant Director
 Adult Career Development
 Tulsa Technology Center

 Date

 Teresa Berg Ph.D., Coordinator
 Adult Career Development
 Tulsa Technology Center

 Date

 David Sutton
 B&A Connections / Broken Arrow Public Schools

 Date



MEMORANDUM OF UNDERSTANDING
FOR THE PURCHASE OF TRAINING SERVICES FROM TULSA
TECHNOLOGY CENTER
SCHOOL DISTRICT NO. 18

PURPOSE: The purpose of this Memorandum of Understanding is to outline a program through which TULSA TECHNOLOGY CENTER will provide training services.

AGREEMENT PERIOD: The term of this MOU is from 7/1/2021 through 6/30/2022.

FACILITIES: Classes will be conducted in facilities provided by TULSA TECHNOLOGY CENTER and/or at an alternate location provided by the client.

BOOKS AND SUPPLIES: Materials for the classes identified will be provided by TULSA TECHNOLOGY CENTER and/or the client and invoiced according to the attached quotation for services.

EQUIPMENT: TULSA TECHNOLOGY CENTER and/or the client will provide any equipment necessary.

PARTICIPANT RECORDS: TULSA TECHNOLOGY CENTER will secure approval for release of information from each participant in the program and will provide appropriate reports on individual participation in the training program. Parties acknowledge that they may have or obtain access to confidential "education records", as defined by FERPA, and agree that they will not disclose any such education records except to perform their respective duties under this Agreement or as required by law.

NONDISCRIMINATION POLICY: There will be no discrimination in Tulsa Tech because of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age or genetic information in its programs, services, activities and employment.

CANCELLATION POLICY: The Client will be charged for the direct cost of services if written notice of cancellation is not provided at least 7 business days before the scheduled service.

Proprietary Information-Confidentiality Non-Disclosure: Tulsa Tech agrees not to directly or indirectly use any confidential information for any purpose not associated with the legitimate business of Company, nor will Tulsa Tech provide, disclose or disseminate to any third person or entity any of the confidential information of Company without the express written consent of Company.

Payment for Services: All services will be invoiced upon completion of each class. Client agrees to pay all invoices within 30 days of receipt. Submitted to Tulsa Technology Center, c/o Accounts Payable, PO Box 477200, Tulsa, OK, 74147-7200.