


Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 1.26.2024

Contract/Agreement Vendor:	Color -A- Thon
	<small>Name of Vendor & Contact Person</small>
	info@schoolathon.org
	<small>Vendor Email Address</small>
	Fundraisers for all BAPS sites for the 2024-2025 school year.
	<small>Describe Contract (Technology, program, consultant-prof Development, etc.)</small>
	<small>Please use Summary below to fully explain the contract purchase , any titles, and details for the Board of Education to review.</small>
	All BAPS students and staff
	<small>Reason/Audience to benefit</small>
	2.12.2024
	<small>BOE Date</small>
	<small>Amount of agreement</small>

Person Submitting Contract/Agreement for Review: Janet Brown

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: Tara Thompson 

Does this Contract/Agreement utilize technology? YES/NO
If yes, Technology Admin:

Cabinet Team Member:

Funding Source:	Activity fund	
	<small>Fund/Project</small>	<small>OCAS Coding</small>

☒ **Consent**

☐ **Action**

Accept and approve the NEW MASTER agreement between BAPS and Color -A-Thon who will provide fundraising opportunities for any BAPS site who wishes to participate during the 2024-2025 school year. There cost to the District is \$3.00 per shirt for the students, staff and volunteers who wish to participate.
(New Vendor)

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



DONATION RESERVATION FORM

PLEASE FILL OUT ELECTRONICALLY

Instructions: Fill in information completely. This reservation form is required to ship brochures and reserve product. One reservation form is needed for each project booked. If several groups are involved with a single event, **a separate form must be filled out for each group.** School-A-Thon™ • Toll Free (844) 538-4015 • info@schoolathon.org
Fax completed forms to: 330-645-7909.

Office Use Only **GROUP ID#**

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Office Use Only **EVENT ID#**

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SCHOOL/GROUP NAME

TAX EXEMPT# IF APPLICABLE

B r o k e n A r r o w P u b l i c S c h o o l s

ADDRESS (THIS IS THE ADDRESS ALL KICK OFF AND EVENT MATERIALS WILL BE DELIVERED TO UNLESS OTHERWISE NOTED)

7 0 1 S o u t h M a i n S t r e e t

CITY

STATE

ZIP

B r o k e n A r r o w

O K

7 4 0 1 2

PRODUCT DELIVERY ADDRESS IF DIFFERENT THAN ABOVE

CITY

STATE

ZIP

SPONSOR CHAIRPERSON NAME

J a n e t B r o w n

SPONSOR CHAIRPERSON EMAIL ADDRESS

j b r o w n @ b a s c h o o l s . o r g

SPONSOR CHAIRPERSON MAIN PHONE/EXT

SPONSOR CELL/HOME PHONE

BEST TIME TO CALL (Please give times)

EVENT NAME

ENROLLMENT

PACKETS NEEDED

SALES REP NAME

REP EMAIL ADDRESS

FUNDRAISING COMPANY

TERRITORY

Dwain Boren

GrtWstrn FR

NOTE: The total cost of all t-shirts sent to the school/group for all participants and volunteers **WILL BE INVOICED** to the School/Group at \$3.00 per shirt.

This Reservation Form **WILL NOT** be accepted without Signature of Sponsor Chairperson: _____

EVENT INFORMATION

ENVELOPES/MATERIAL NEEDED BY: _____

KICK OFF DATE _____

TURN-IN DATE FOR ENVELOPES: _____

(18-25 DAYS PRIOR TO EVENT)

DATE EVENT SUPPLIES ARE PROCESSED: _____

(13 DAYS PRIOR TO EVENT)

DATE OF COLOR-A-THON EVENT: _____

REGISTRATION TIME: _____ **TO** _____

EVENT START TIME: _____

EVENT LOCATION NAME: _____

EVENT ADDRESS: _____

GOAL/PERSON: (SUGGESTED \$150/PERSON) _____

GOAL FOR ENTIRE EVENT: _____

ADD'L INFO

ARE ANY OTHER SCHOOLS/GROUPS INVOLVED? ☐ YES ☒ NO

If "NO" skip to next box: Parent Envelope

NUMBER OF SCHOOLS/GROUPS _____

MUST FILL OUT A SEPARATE FORM FOR EACH ADDITIONAL SCHOOL/GROUP

DONATIONS/REGISTRATIONS KEPT SEPARATE? ☐ YES ☒ NO

MATERIALS DELIVERIES KEPT SEPARATE? ☐ YES ☒ NO

FLAGS/ARCH PARENT ENVELOPE

CHECKS PAYABLE TO:

THIS EVENT IS BEING HELD TO SUPPORT:

FRIENDS & FAMILY COLOR CLUB? ☐ YES ☒ NO

OPEN TO ADD'L FAMILY & COMMUNITY ☐ YES ☒ NO

RENTING FLAGS AT EVENT (\$150) ☐ YES ☒ NO

RENTING ARCH AT EVENT (\$150) ☒ YES ☐ NO

RENTING FLAGS/ARCH AT EVENT (\$250) ☐ YES ☒ NO

FEES APPLY ☐ YES ☒ NO

☐ REP PROVIDES ☐ TERRITORY OWNER PROVIDES ☐ SAT PROVIDES

SORT DELIVERIES BY: ☒ TEACHER ☐ ALPHA STUDENT LAST NAME

NOTES:

70% PROFIT IF OVER \$12,500 • 60% PROFIT FOR \$7,500 - \$12,499

50% PROFIT IF UNDER \$7,500

\$30 REGISTRATION FEE INCLUDES 1 COLOR-A-THON T-SHIRT (CHARGED TO GROUP AT \$3.00 EACH) & 1 COLOR PACK PROVIDED BY SCHOOL-A-THON

Rep Signature Dwain Boren

Digitally signed by Dwain Boren
Date: 2024.01.25 09:48:23 -06'00'

Sponsor Signature _____

NET 14 Days from invoice date.



Please read these terms and initial where indicated.

This reservation form will not be accepted without the sponsor's initials in the designated areas.

What Schoolathon Provides/Includes for a Color-A-Thon:

- ☒ Bulk Color Dust: The more money you raise the more color dust we send.
- ☒ Individual Color Packs: Minimum one for each participant
- ☒ Color Coordinator Guide: Takes the chairperson from planning to completion of your event.
- ☒ 2 Hallway Posters: To promote your sale.
- ☒ 15 Event Posters to promote your event throughout the community.
- ☒ Pledge/Collection Envelopes: One for each participant.
- ☒ Parent Letter: We print the letter for you on the Collection Envelope.
- ☒ Custom Pledge Site: For each participant when they register online.
- ☒ Credit Card Processing: For online donations and Entry Fees.
- ☒ Money Management Software: An easy tool to assist and organize the chairperson with counting & collecting donations.
- ☒ Student Rewards Program: Great incentives including personal color packs, t-shirts much more.
- ☒ Student Rewards Pre-Packing: We pre-pack the awards per seller for easy distribution.
- ☒ Option to Rent Color-A-Thon outdoor flags: For use during your event.
- ☒ Option to Rent Color-A-Thon arch: For use during your event.
- ☒ 30 small route marker flags: Makes marking your course easy and helps guide your participants.
- ☒ R.E.A.C.H. for it: Curriculum program with daily audio announcements and video kick-off.
- ☒ Feed on Fitness Twitter Feed: Healthy lifestyle suggestions kids can use for life.
- ☒ DJ Party Guide: Suggested script, tips and suggested song list if you hire a DJ.
- ☒ Custom pledge site with Supporting Advertising Spots for your group to sell and keep 100% of the profit. **We suggest selling them for \$500 each.**
- ☒ Freight for all of the above items that are shipped to your group is included - No hidden fees!
- ☒ Great Customer Service!

What Group Provides/Responsible for:

- ☐ Happy Volunteers to plan and run the event.
- ☐ **The School/Group is responsible for the cost of \$3.00 per T-Shirt for all students, participants and/or volunteers.**
- ☐ After party expenses: DJ, water or anything else your group would like to have at your party.
The banner ad sales should cover those expenses.
- ☐ The event is run just by your volunteers so you have maximum control, profit and can make the Color-A-Thon your very own!
- ☐ We will do a Kick Off to make a big impact and maximize donations
- ☐ We will play/show the daily/weekly announcements to keep up student interest and maximize donations.

Sponsor Initials _____

Refund/Cancellation Policy

If a Color-A-Thon event is held, no refunds of any kind for donators or registrants can be issued.

If the Sponsor/School cancels an event, the School/Sponsor agrees to re-imburse School-A-Thon 60 cents per packet to cover printing and shipping expenses of supplies sent.

Date Change

If the Color-A-Thon Event date has changed, registrants are automatically registered for the event on the new day. No refunds will be issued.

Late Orders

Orders received after the **"DATE EVENT SUPPLIES ARE PROCESSED"** will either be included with the main event supplies at no charge, or sent as a separate shipment and will incur a shipping charge.

Cancelled Event

If a school or sponsor cancels their Color-A-Thon Event, full refunds for registrations and/or donations will be made 5 to 7 days of when the event has been cancelled. The school or sponsor agrees to pay \$500.00 or the cost of processing fees and time, whichever is greater.

Weather

Color-A-Thon events go on rain or shine. There are no refunds in case of inclement weather. Officials reserve the right to postpone the event start time or even cancel the event when weather conditions become potentially hazardous to participants and volunteers, but no refunds to sponsors, donators or registrants will be offered.

Sponsor Initials _____



Color-A-Thon

Be the
HERO of your
community!

Presented by

schoolathon.org

COMMUNITY • CHARACTER • COLOR!



What is a Color-A-Thon™?

Color-A-Thon™ is a fun event for students and adults of all ages. Students get donations from friends and families, earn rewards according to the amount of money they raise and then get to participate in a 3k race/walk that ends in a blast of color...the Color-A-Thon event!

The **COLOR CRAZE**
that's *sweeping the nation*
can now be **your school/
group's SUCCESSFUL
FUNDRAISING** event!

LET'S GET STARTED!

1. Pick your event date!
2. Plan & Promote!
3. ***Have Fun in Full Color!***

This is a perfect community event!

Color-A-Thons are a fun, healthy family and community event to help you raise money for your school or group.
And we are with you every colorful step of the way!

IT'S ALL IN THE DETAILS



We provide you with all you need to plan, promote and execute your event.

- 30 route marker flags
- Flags and arches available to rent
- Posters
- Videos
- Audio
- Sponsor Portal site where you can download customizable postcards, videos, posters, kick-off powerpoints and more!



Money Management Software

- FREE to you!
- Track Donations
- Accept Credit Cards
- Run Reports



Thank you gifts that make the event more fun!

Color-A-Thon Event Planning Guide

A 12 page guide that will take you step by step through the entire process of the planning your Color-A-Thon event. From the initial planning stages with your committee, the Kick-off, all the way to the actual Color-A-Thon event, this guide will provide you with all the information you need for a successful event. We even provide you with a D.J. Party Guide.



Take your "THON" from bland to GRAND!

We have options that can be customized to fit your school or group!

In-School Incentive Program! • Friends & Family Color Club • Community Participation • R.E.A.C.H. Curriculum

sales@schoolathlon.org

schoolathlon.org

1-844-538-4015



7329 S. 231 East Ave.

Broken Arrow, OK 74014

918-688-2675

Fax 918-357-1340

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www.borenfundraising.com

Family Owned and Operated Since 1972



Like us on Facebook, Boren Fundraising

From: Brown, Janet L <jlbrown@baschools.org>

Sent: Thursday, January 25, 2024 11:49 AM

To: Soni Brown, Office Manager <office@borenfundraising.com>

Subject: RE: Color A Thon

Is this one billed by Boren?

JB

From: Soni Brown, Office Manager <office@borenfundraising.com>

Sent: Thursday, January 25, 2024 11:10 AM

To: Brown, Janet L <jlbrown@baschools.org>

Subject: Color A Thon

Importance: High

CAUTION: This email originated from outside of the district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Here is the one on Color A Thon 😊

Soni Brown, Office Manager



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Broken Arrow, OK 74014

918-688-2675

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office@borenfundraising.com