Date: 1.9.2024

#### Contract Committee Review Request MUST BE COMPLETED IN FULL

Summary

Contract/Agreement Vendor:	Jostens Ye	arbook				
Contract/Agreement vendor.	Name of Vendor & Contact Person					
	Dustin Keir	sey ~ dustin.ke	irsey@jostens.com			
	Vendor Email A	Address				
		eement that will a	allow any BAPS site to use Jostens for	their		
	Describe Contrac	Describe Contract (Technology, program, consultant-prof Development, etc.)  Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.				
	Please use Sun					
	All BAPS	sites				
	Reason/Audienc					
	2.12.2024	1	\$ 0.00			
	BOE Date		Amount of agreement			
		De terreliere	D			
Person Submitting Contract/A	greement to	r Review: Janet	Brown			
PLEASE SEND THROUGH A	APPROPRIAT	E APPROVAL RO	OUTING BEFORE SENDING TO BOARD	CLERK		
, 22, 102 52115	~					
Principal <u><b>&amp;/or</b></u> Director or Adr	ninistrator:	Tara Thompson	Don 2m			
Principal <b>&amp;/bi</b> Director of Au	iiiiistrator.					
Does this Contract/Agreemen	it utilize tech	nology? YES/NO	)			
If yes, Technology Admin:						
, (25) (26)						
Leadership Team Member:						
Leadership reall Member.						
E dia Camari						
Funding Source: Fund/Pro	niect		OCAS Coding			
Master agree	ement that w	ill allow anv BAF	PS site to use Jostens for their 2024-20	)25		
school yearb	ooks. There	is no cost to the	District. J. Brown			
Consent						
Action						
Action						

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

This area must be complete with full explanation of contract

### JOSTENS IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF THE SCHOOL'S YEARBOOK

J	OB #					
S	SCHOOL E	Broken Arrow Pu	ublic Schools			
Δ	DDRESS					- 12
C	CITY, STAT	TE, ZIP				
Γ		TERM AGE	REEMENT YE	EARS OF CO	NTRACT	
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Addition	al Notes			Date	24	
		rbook Adviser signature	#3323		8	



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JOB #	4617				
SCHOOL	Aspen Cr	eek ECC			
ADDRESS _	2700 W.	. Florence St			
CITY, STATE,	ZIP B	roken Arrow,	Ok 74011		
	TERM AGE	REEMENT Y	EARS OF	CONTRACT	
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Additional Notes			Date	November 15tl	h, 2023
School Administrator or Yearbook  JOSTENS Sales Representative		low frank			



#### JOSTENS IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB#	40218				
SCHOOL					
		Broken Arrow, C			1
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Pink > Customer copy



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JOB #	48789				
SCHOOL	Count	try Lane Prima	ary School		
ADDRESS	301 E	Omaha St.			
CITY, STA	TE, ZIP	Broken Arrow	, OK 74012		
	TERM AG	REEMENT Y	EARS OF C	ONTRACT	
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	\$17 / per co	ру			
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### JOSTENS IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF THE SCHOOL'S YEARBOOK

, 622.6
JOB#6507
SCHOOLCreekwood ECC
ADDRESS1351 E Albany ST
CITY, STATE, ZIPBroken Arrow, Ok 74012
TERM AGREEMENT YEARS OF CONTRACT
2025 20 20 20
<ol> <li>JOSTENS agrees as follows:</li> <li>To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.</li> <li>To furnish the staff with Jostens complete Yearbook Kit of materials.</li> <li>To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.</li> </ol>
150 copies 40 pages all color hardback \$13 a book
Additional Notes Date October 25th, 2023
School Administrator or Yearbook Adviser signature
JOSTENS Sales Representative's signature and rep number



## JOSTENS IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF THE SCHOOL'S YEARBOOK

PUBLISHER OF THE SCHOOLS TEAR DOOR
JOB#48789
SCHOOL Country Lane Primary School
ADDRESS301 E Omaha St.
CITY, STATE, ZIP Broken Arrow, OK 74012
TERM AGREEMENT YEARS OF CONTRACT 2024 20 20 20 20
<ol> <li>JOSTENS agrees as follows:</li> <li>To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.</li> <li>To furnish the staff with Jostens complete Yearbook Kit of materials.</li> <li>To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.</li> </ol>
\$17 / per copy Final copy numbers due March 1st, 2024  Additional Notes  Date
School Administrator or Vaarbook Adviser signature  Todd Featherston #1935  JOSTENS Sales Representative's signature and rep number



## JOSTENS IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB#		
school_	Creekwood Elementary School	
ADDRESS	1301 E Albany	
	TERM AGREEMENT YEARS OF CONTRACT	1
20_25	TERM AGREEMENT YEARS OF CONTROL 20 20 20 20 20 20	
	*	
design, co 2. To furnish 3. To work w	ees as follows:  planning sessions to determine specifications and to assist in creatent and editorial organization.  tent and editorial organization.  ne staff with Jostens complete Yearbook Kit of materials.  hin the framework of the school's yearbook budget set forth by the hinistrator and/or yearbook adviser.	
and soning	50 pages, hardback stocked cover, \$15/per book	
300 cobies	r \$15.50/per book and 68 pages for \$16/per book	
Additional Notes Final # Of )	earbooks must be determined by DateOctober 25th, 2	2023
March 1st,	<u>2</u> 020	
1 101	foerbook Adviser signeture	
JOSTENS Sales Rep	sentative's signature and rep number	



#### JOSTENS IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF THE SCHOOL'S YEARBOOK

14.	
JOB#5662	
SCHOOL Highland Park Elementary	
ADDRESS 7200 E Quincy Place	
CITY, STATE, ZIP Broken Arrow, OK 740	014 CONTRACT
TERM AGREEMENT YEAR	RS OF CUNTRACT
TERM AGREEMENT YEAR 20 20 20	20
JOSTENS agrees as follows:  1. To provide planning sessions to determine sp design, content and editorial organization.  2. To furnish the staff with Jostens complete Yea 3. To work within the framework of the school's school administrator and/or yearbook advised 420 copies 72 pages all color/ custom process.	arbook Kit of materials. yearbook budget set forth by the r.
Additional Notes	DateOctober 25th, 2023
School Administrator of Yearbook Adviser signature  JOSTENS Sales Representative's signature and rep number	

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PUBLISHER OF THE 60	,,,,		
JOB #			_
SCHOOLLiberty Elementary			
ADDRESS4300 S. 209th E. Ave.			-
CITY, STATE, ZIPBroken Arrow, OK 740	14	ONTRACT	7
TERM AGREEMENT YE 20 20	EARS OF CO 20	20	
JOSTENS agrees as follows:  1. To provide planning sessions to determine design, content and editorial organization.  2. To furnish the staff with Jostens complete.  3. To work within the framework of the school administrator and/or yearbook administrator and/or yearbook administrator. All Color, Custom I.	e specification  1. 2 Yearbook Kit 2001's yearbook	s and to assist in cre of materials. budget set forth by t	eative
Final Specifications TBD.  Additional Notes	11/ <sup>-</sup> Date	17/2023	
School Administrator or Yearbook Adviser signature  ## 3383  JOSTENS Sales Representative's signature and rep number			



### JOSTENS IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB #			
SCHOOL			
ADDRESS 320 E. Midway St.			
Broken Arrow,	, OK 74012		
TERM AGREEN  20 <sup>25</sup> 20	MENT YEAF 20	RS OF CONT 20	20
JOSTENS agrees as follows:  1. To provide planning sessions to design, content and editorial org.  2. To furnish the staff with Jostens.  3. To work within the framework of school administrator and/or year.  60 Pages / 200 Copies, All Color,	s complete Year of the school's arbook advise	arbook Kit of m yearbook budg r.	get set forth by the
Final Specifications TBD.			
Additional Notes	0		4
JOSTENS Sales Representative's signalure and op number	3383		*



## Crystal. meyer@jostens.com





Memory Book Company Publication Agreement

Memory Book Company | 304 Curry Drive, Sedalia, MO 65301 | Phone: (800) 247-1526

ete & sign this form and either: Fax it to (800) 550-7129 | Email it to yearbook@memorybook.com | Mail it to the address above

	Binding: (Check one)
Vandever Elementary - Broken Arrow PS	Saddle Stitch Binding (Softback Stapled)
NAME:	Perfect Binding (Softback Glued)
Public Litrate	Coil Binding (Softback Spiral)
t Address:	Casebound Binding (Hardback Glued) Smythe-sewn Binding (Hardback Sewn)
Broken Arrow	
OK ZIP Code: 74012	Photos: (How will you receive student/stuff photos) (Check one)
	Class Photos on CD
iser Phone: (918)259-4490	☐ Printed Hardcopy Photos ☐ Upload My Own Class Photos (must be using Memory Book Online™) ☐ 05/25/2023
rlunsford@baschools.org	
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rm: (Check one)	(mm/dd/yyyy) 03/17/202 03/17/202
One year agreement	Spring break dates: toto
Two year agreement*	(mm/dd/yyyy) (mm/dd/yyyy) 403
Three year agreement*  or two- and three-year agreements, basic pricing will remain the same for all  or two- and three-year agreement. School may change programs, options,  as covered under this Agreement. School may change programs, options,  mber of copies, and pages. Pricing will be adjusted to accommodate the changes.	Current Enrollment:
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fumber of Pages: 48 (most be divisible by 4)	school memory book for the terms which form part of this Agreement.
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All color Black & White B&W with some color page	Same case founds
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You prepare your pages/files digitally using this graphics design.  You prepare your pages/files digitally using this graphics design.  Photoshop. Microsoft. Publisher. Publisher.	
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Professional You paste your photos; we professionally typeset your words and copy.	X SIGNATURE OF MEMORY BOOK COMPANY REPRÉSENTATIVE 11/07/2022
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	JOB#	4	5896				
	SCHO	OL	Wolf Cree	ek Elementary			
ADDRESS 3000 West New Orleans Street							<del></del>
	CITY, S	STATE,	ZIP	Broken /	Arrow, OK 74	011	
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		141.	Adviser signature	umber			



### JOSTENS IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB# 1358	5						
SCHOOL Br	oken Arrow f	reshman Ac	cademy		<del></del>		
ADDRESS 3	01 W. New (	Orleans					
CITY, STATE	, ZIP Broken	Arrow, OK 7	4011		_		
			EARS OF CO				
20 <sup>25</sup>	20	20	20	20	_		
OSTENS agrees as follows:  To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.  To furnish the staff with Jostens complete Yearbook Kit of materials.  To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.  To Pages / 600 Copies, All Color, Custom Litho Cover = \$44.50 Per Copy							
Final Specific	ations TBD.						
dditional Notes	365		Date	/2023 			
chool Administrator or Yearbo	Veris#	3383					



### JOSTENS IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB #	290								
SCHOOL_	SCHOOL Broken Arrow High School								
ADDRESS	1901 E. Alba	any							
CITY, STAT	E, ZIP Broker	n Arrow, OK 7	'4012						
	TERM AGI	REEMENT Y	EARS OF CO	NTRACT					
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Final Specif	ications TBD	•							
Date 11/17/2023									
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School Administrator or Yea	Varis#	3383							
JOSTENS Sales Represen	tative's signature and rep num	ber							

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JOB #4844				
SCHOOL Center	nnial Middle Scho	ool		
ADDRESS 225 E	Omaha St.			
CITY, STATE, ZIP	Bro	oken Arrow, C	OK 74012	
TERM	AGREEMENT Y	EARS OF C	ONTRACT	
202520_	20	20	20	
JOSTENS agrees as foll 1. To provide planning sidesign, content and edge 2. To furnish the staff with 3. To work within the fraschool administrator and administrator and administrator and budget. Will credit Final # of books du	sessions to determinated the Jostens complete amework of the school and/or yearbook adversed any books school estable.	Yearbook Kit o ol's yearbook b viser. a book. Rep I can't sell to	of materials. udget set forth by guarantees fin	y the
Additional Notes		Date Oct	ober 25th, 202	23
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#### JOSTENS IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB #	33475				
SCHOOL	Oliver Middle School				
ADDRESS	3100 West New Orleans				
CITY, STATE,	ZIP Broken Arrow OK ,74011				
	TERM AGREEMENT YEARS OF CONTRAC	$\overline{T}$			
	20 20 20 20				
JOSTENS agrees as follows:  1. To provide planning sessions to determine specifications and to assist in creative design, content and editorial organization.  2. To furnish the staff with Jostens complete Yearbook Kit of materials.  3. To work within the framework of the school's yearbook budget set forth by the school administrator and/or yearbook adviser.  \$29.00 a book/ rep will guarantee the budget. Final copy #'s are due March 1st, 2025					
Additional Notes	Date November 15	5th, 2023			
School Administrator of Yearbo	ath				



#### JOSTENS IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB#8	735						
SCHOOL							
ADDRESS _	6	800 Quinc	y Place				
CITY, STATE,	ZIP	Broken Ar	row OK 740	14			
	TERM AGREE	= EMENT YE	ARS OF CO	DNTRACT			
2025	20	20	20	20			
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500 copies 88	pages all col	or \$2	29 per book				
Final copy num	ber is due March	า 1st, 2025					
DateNovember 15th, 2023							
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JOB #	13063				_	
SCHOOL_	Sequoy	ah Middle So	chool			
ADDRESS2701 S Elm PL						
CITY, STATE	, zıp <u>Broke</u>	n Arrow OK	74012		<del>-</del>	
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			Date	November 15th, 2	2023	
School Administrator of earbo	4	or .				



### JOSTENS IS HEREBY AUTHORIZED TO BE THE PUBLISHER OF THE SCHOOL'S YEARBOOK

JOB #	10								
SCHOOL_	SCHOOL Vanguard Academy								
ADDRESS	ADDRESS 3000 East Albany Street								
CITY, STAT	E, ZIP Broken	Arrow, OK 740	12						
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