Date: 04/26/2024

Contract Committee Review Request MUST BE COMPLETED IN FULL

Summary

Contract/Agreement Vendo	or: ImageNet Consultir	· ·				
	dwails@imagenet.c					
	Vendor Email Address	enewal for Board approval only. Five (5) year service				
	agreement paid in fu	ull July 1, 2021 through June 30, 2026	_			
		y, program, consultant-prof Development, etc.)				
	Please use Summary below t	to fully explain the contract purchase , any titles, and details for the Board of Education to review.				
		Finance/HR Laserfiche Support				
	Reason/Audience to benefit					
	05/06/2024 BOE Date	\$ 0.00 Amount of agreement				
	BOE Bate					
Person Submitting Contrac	t/Agreement for Review	v: Megan Frederick	<u> </u>			
PLEASE SEND THROUGH	H APPROPRIATE APPRO	OVAL ROUTING <u>BEFORE</u> SENDING TO BOARD CLER	K			
	Natalie F	neff	_			
Principal <u>&/or</u> Director or A	Administrator: Natalie Li	TION .				
Does this Contract/Agreem		YES/NO				
If yes, Technology Admin:	Asiliey bowsei					
Cabinet Team Member:	Natalie Eneff					
Capillet reall Member:						
Funding Source: 11/191	11.191.2	2511.653.000.0000.000.050				
	I/Project	OCAS Coding				
Accept an	nd approve the RENEW	AL agreement between Broken Arrow Public Schools	s			
Consent Maintenar	nce for Laserfiche paper ce departments. This is t	who provides the Cloud Service, LSAP, License and rless electronic software and services for both the HF the fourth (4) year of a five (5) year agreement and 1-2022 school year. M. Frederick	2			
Action						

The Contract/Agreement should be received <u>at least 2 weeks prior</u> to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

This area must be complete with full explanation of contract



Quote Prepared By:

Date of quote: 4/26/2024 David Wails

918.359.8604

Prepared for: Broken Arrow Public Schools dwails@imagenet.com

Price Breakdown

Part #	Item	Cost p	er (Annual)	Total	Total (annual)	
ENF20B	RIO Named Full Users LSAP	\$	169.05	\$	26,709.9	
EFRMB	Laserfiche Forms Professional LSAP	\$	16.91	\$	2,671.7	
ERMB	Records Management LSAP	\$	16.91	\$	2,333.5	
EPFRMB	Forms Portal LSAP	\$	1,680.00	\$	1,680.0	
IAB	Import Agent LSAP	\$	315.00	\$	315.0	
QC1B	Quick Fields Core Package LSAP	\$	1,050.00	\$	2,100.0	
SC05B	ScanConnect 5-Pack LSAP	\$	140.65	\$	140.6	
		rtal for Laseri	che Licensing	\$	35,950.9	
ECM Cloud Hosting		che Subscript	ion Ucensing		47,400.0 47,400.0	
e e e e e e e e e e e e e e e e e e e						
ime Profession						
Item	Description	4 50,40				
		- * 5V+8		\$	-	
Item	Description	5, 4 Sept.		\$	•	
PSE PSE	Description Engineering Services	5, 4 B(48		_		
	EFRMB EPFRMB IAB QC1B SC05B	EFRMB Laserfiche Forms Professional LSAP ERMB Records Management LSAP EPFRMB Forms Portal LSAP IAB Import Agent LSAP QC1B Quick Fields Core Package LSAP SC05B ScanConnect 5-Pack LSAP Item Description ECM Cloud Hosting ImageNet Hosted Server	EFRMB Laserfiche Forms Professional LSAP \$ ERMB Records Management LSAP \$ EPFRMB Forms Portal LSAP \$ IAB Import Agent LSAP \$ QC1B Quick Fields Core Package LSAP \$ SC05B ScanConnect 5-Pack LSAP \$ Total for Laserial Server Item Description ECM Cloud Hosting ImageNet Hosted Server	EFRMB Laserfiche Forms Professional LSAP \$ 16.91 ERMB Records Management LSAP \$ 16.91 EPFRMB Forms Portal LSAP \$ 1,680.00 IAB Import Agent LSAP \$ 315.00 QC1B Quick Fields Core Package LSAP \$ 1,050.00 SC05B ScanConnect 5-Pack LSAP \$ 140.65	EFRMB Laserfiche Forms Professional LSAP \$ 16.91 \$ ERMB Records Management LSAP \$ 16.91 \$ EPFRMB Forms Portal LSAP \$ 1,680.00 \$ IAB Import Agent LSAP \$ 315.00 \$ QC1B Quick Fields Core Package LSAP \$ 1,050.00 \$ SC05B ScanConnect 5-Pack LSAP \$ 140.65 \$ Total for Laseriche Licensing \$	

Coverage Period: July 1, 2024 to June 30, 2025

To Accept this Quotation, sign here and return_____

If payment is not received when due we may assess an administrative charge to offset our collection expense at the rate of thirty cents per one dollar owed. Any other remedies provided for by law may be, to the extent permitted by law, exercised either concurrently or separately. No failure on our part to exercise any right or remedy and no delay in exercising any right or remedy shall operate as a waiver of any right or remedy or to modify the terms of this Agreement. A waiver of default shall not be construed as a waiver of any other subsequent default.

Frederick, Megan N

From:

David Wails < DWails@imagenet.com>

Sent:

Friday, April 26, 2024 3:30 PM

To: Cc: Frederick, Megan N Leighanne Vaughn

Subject:

2024-2025 Laserfiche and Hosted Server Renewal quote

Attachments:

2024-2024 Laserfiche and Hosted Server Renewal Quote - BAPS.pdf

CAUTION: This email originated from outside of the district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Megan,

TGIF!!! Hope you had a wonderful week.

I have attached the official renewal quote for your review. As we discussed on our call on Monday, the price increases and possible miscalculation when we swapped licensing, has resulted in a shortfall for the 5-year period that you previously had covered. The total of \$ 12,221.06 can be resolved this year or next year. There are a few things to note.

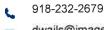
- 1. The current shortfall does not take into consideration any additional licensing added from now until June 30, 2026.
- 2. The current shortfall does not take into consideration any additional price increases from the Laserfiche side or the Hosted Server side. There is a reasonable chance that Laserfiche will have another 5% increase next year.

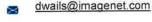
Because of this, I would recommend holding off on cutting a PO this year. Why? If you do order additional licensing or if there is another price increase, then we will have to go through the process again. If you do not order any additional licensing, then we can get together next February or March to make sure we have our ducks in a row for next year's renewal. I will know by then if Laserfiche will impose another increase. That way, we only need to handle it once. Since the PO's that you have submitted to date will cover this year's renewals, we would be good to go until next year.

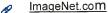
Thoughts?

David Wails

Customer Success Manager – ECS Division ImageNet Consulting









Top 10 Provider for Laserfiche Worldwide!

To open a support ticket with ImageNet visit https://forms.imagenet.com/Forms/ECSSupport