

**BROKEN ARROW**  **PUBLIC SCHOOLS**  
*Educating Today* *Leading Tomorrow*

Contract Committee Review Request  
 MUST BE COMPLETED IN FULL

Date: 4-8-22

Contract/Agreement Vendor:   
Name of Vendor & Contact Person

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)

*Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.*

Reason/Audience to benefit

BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology?  YES  NO  
 If yes, Technology Admin:

Leadership Team Member:

Funding Source:    
Fund/Project OCAS Coding

**Consent**

**Action**

Discussion, motion and vote on to approve or disapprove a RENEWAL agreement between Frontline Education and Broken Arrow Public Schools to provide services for the District's onboarding, applicant tracking system, records management, time and attendance, and substitutes. The cost to the District is \$106,518.17. The dates of services will be 7/1/2022 to 6/30/2023.

**Summary** This area must be complete with full explanation of contract

*The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*

## Frontline Education Renewal Notice

Attn: Broken Arrow Public Schools

Thank you for your continued partnership with Frontline Education. We remain focused on providing you with industry-leading solutions and technology for K-12. As part of the ongoing investment in your solutions, our Learning Center continues to be enhanced to provide access to articles with answers to routine questions 24/7. This includes the ability to create a support request.

Below you will find information about the renewal of your subscription(s) that renew on 7/01/2022. Once you have reviewed the pricing for your upcoming subscription you can either:

- Use this [link](#) to confirm the renewal of your subscriptions, or
- If you have questions, please reach out to your Client Success Manager to discuss your discuss or request information about our multi-year contract options.

Description	Start Date	End Date	Qty	Rate	Amount
Absence & Time Solution	7/01/2022	6/30/2023	1	\$75,025.05	\$75,025.05
Applicant Tracking, unlimited usage for internal employees	7/01/2022	6/30/2023	1	\$31,493.12	\$31,493.12
<b>Total</b>					<b>\$106,518.17</b>

**Please use this [link](#) to indicate that you intend to renew your subscriptions and request your invoice if needed.**

Need assistance? You can reach us by calling Rebecca Hughes at or by emailing us at [renewals@frontlineed.com](mailto:renewals@frontlineed.com).

A handwritten signature in cursive script, appearing to read 'Laura Hughes'.

Laura Hughes  
Director, Client Retention and Renewals