Contract Committee Review Request MUST BE COMPLETED IN FULL

Date: 9/16/2021

Contract/Agreement Vendor: Schoolstore.com

Name of Vendor & Contact Person

Lauren Lancaster Vendor Email Address

plancaster@rfe.net

School to receive percentage of sales Parents Make through parent purchase Azom

Website, NO COST to School.

FUND 938 Commission/ Profit Sharing

Reason/Audience to benefit

10/11/2021

BOE Date

1%-4% of sale Amount of agreement

Person Submitting Contract/Agreement for Review: Beth Johnson PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK Principal &/or Director or Administrator Does this Contract/Agreement utilize technology? YES/NO If yes, Technology Admin: Leadership Team Member: Funding Source: 70/938 Fund/Project OCAS Coding Consent Item: Accept and approve the NEW/RENEWAL agreement between Broken Arrow

Public Schools and the vendor listed above. (ie. New fiscal year &/or Renewal services)

Action Item: Discussion, motion and vote on motion to approve or disapprove the NEW agreement between Broken Arrow Public Schools and the vendor listed above. (ie. Purchase over \$50,000 &/or new service)

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

SchoolStorecom

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