

Contract Committee Review Request

MUST BE COMPLETED IN FULL

Date: 3/14/2022

Contract/Agreement Vendor: Incredible Pizza / Jessica Burns
Name of Vendor & Contact Person
 jburns@incrediblepizza.com
Vendor Email Address

Sports Medicine End of Year Gathering
Describe Contract (Technology, program, consultant-prof Development, etc.)
Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Sports Medicine
Reason/Audience to benefit
 4/11/2022 \$ 599.75
BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review: Darren Melton

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: *Darren Melton*

Does this Contract/Agreement utilize technology? YES/NO
 If yes, Technology Admin: _____

Leadership Team Member: *John L. Dumas*

Funding Source:
Fund/Project OCAS Coding

Consent

Action

Sports Medicine participants will receive a Free Buffet/Drink, \$15 Game Card & 2 Attractions for \$23.99/person at their end of year gathering May 9, 2022.

Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



BROKEN ARROW PUBLIC SCHOOLS
EST. 1904

MEMORANDUM

To: Mr. Chuck Perry

From: Darren Melton

Date: April 11, 2022

Re: Incredible Pizza: Consent Agenda

SUBJECT

Accept and approve the NEW agreement between Broken Arrow Public Schools and Incredible Pizza who will provide the food and entertainment for Broken Arrow HS Sports Medicine. The cost to the District is \$23.99 per person and will be paid with activity funds. D. Melton

ENCLOSURE/ATTACHMENTS

Agreement

SUMMARY

Sports Medicine will have their end of year gathering at Incredible Pizza on May 9, 2022.

FUNDING

Activity Funds

RECOMMENDATION

Approve



TUL_ 5.9 || Broken Arrow HS Sports Medicine

Broken Arrow High School
Broken Arrow, OK

Grace Woern
Athletic Trainer
gwoern@baschools.org
907-306-0466

Reference: 20220308-121417348
Quote created: March 8, 2022
Quote expires: May 10, 2022
Quote created by: Jessica Burns
Director of Group Events
jburns@incrediblepizza.com
+1 (918) 340-4504

Comments from Jessica Burns

DATE: MON. 5/9/22 || ARRIVE: 6:00PM || DEPART: _____
TAX EXEMPT || PAYMENT TYPE: PO

- 1-HR RESERVED SEATING
- GROUP WILL EAT UPON ARRIVAL
- BUFFET WILL CLOSE @ 8PM || GAME ROOM WILL CLOSE @ 9PM

Products & Services

Item & Description	Quantity	Unit Price	Total
Group Supreme - Free Buffet/Drink, \$15	25	\$23.99	\$599.75
Game Card & 2 Attractions			
Group Supreme - Free Buffet/Drink, \$15 Game Card & 2 Attractions			

Subtotals

One-time subtotal \$599.75

Total \$599.75

Purchase Terms

- PAYMENT IS DUE WITHIN 15 DAYS OF EVENT**
- DEPOSIT WAIVED**

Questions? Contact me



Jessica Burns
Director of Group Events
jburns@incrediblepizza.com
+1 (918) 340-4504

Incrediblepizza.com
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