

Contract Committee Review Request
 MUST BE COMPLETED IN FULL

Date: 2/10/2025

Contract/Agreement Vendor: Aim 2 Educate / Amy Mason
Name of Vendor & Contact Person

amy@aim2educate.com
Vendor Email Address

Professional Development
Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Sequoyah Middle School Teachers (Title Teachers)
Reason/Audience to benefit

03/10/2025 \$ 3,700.00
BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review: Jean Brassfield

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: Jean Brassfield

Does this Contract/Agreement utilize technology? YES, NO
 If yes, Technology Admin: N/A

Cabinet Team Member: Karl Dyer

Funding Source: Title II A (541) 541-2213-320-494-1110-000-510
Fund/Project OCAS Coding

Consent

Action

Summary This area must be complete with full explanation of contract

Professional Develop Trainings for Teachers at Sequoyah Middle School.

6 hour in-person training session focused on DuFour's 4 Critical Questions, covering essential standards, small group instruction, and common formative assessments, scheduled for March 25, 2025. Additionally, 3-2 hours of virtual training focused on High Impact Instructional Strategies, date to be determined within the 2024-2025 fiscal year.

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

QUOTE

BILL TO

**Jean Brassfield ,
Sequoyah M.S.**

Invoice # 003
February 3, 2025

DESCRIPTION

AMOUNT DUE

**Professional Development – 6 hours
March 25, 2025 (travel rate reduced)**

\$ 2,500

- Face to face training about DuFour's 4 Critical Questions to include essential standards, small group instruction, and common formative assessment.

**Virtual Training(s) – April 2025
(reduced rate)**

\$ 1,200

- Half Day – (3 – 2 hour sessions)
Focused on High Impact
Instructional Strategies.

TOTAL AMOUNT

\$ 3,700

PAYABLE TO:

Amy Mason
37 Old Cove Pl. SE
Gurley, AL 35748

P 540-903-1130

