



Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: December 19, 2023

Contract/Agreement Vendor: Main Event

Name of Vendor & Contact Person

brittany.ritchie@mainevent.com

Vendor Email Address

5th Grade Day field trip

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Timber Ridge 5th Grade Students

Reason/Audience to benefit

February 12, 2024

BOE Date

\$ 2,593.50

Amount of agreement

Person Submitting Contract/Agreement for Review: Kayla Murphree

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: Tiffany Green

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin: n/a

Cabinet Team Member:

Karen Dyer

Funding Source: 70/892

Fund/Project

892-2199-449-900-0000-000-220

OCAS Coding



Consent



Action

All 5th Grade students will travel to Main Event in celebration of their final days as elementary school students. Timber Ridge will have staff and volunteers onsite to supervise students. Each student will receive an all access pass, pizza lunch and a \$20 FunCard.

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

Timber Ridge Elementary - SAAP



Main Event - Tulsa
7830 South Santa Fe Ave West
Tulsa, OK 74132

Event Order Q-77170
Email: tulsales@mainevent.com
Phone: 918-447-1200

Event Date: 5/14/2024
Start Time: 11:00 AM

Created Date: 12/14/2023
Date Definite:

INVOICE

ACCOUNT	PRIMARY CONTACT	EMAIL	PHONE
Timber Ridge Elementary	Kayla Murphree	kmurphree@baschools.org	(918) 505-5260

EVENT OVERVIEW

Package Selection

DETAILS	QTY.	UOM	PRICE EA.	TOTAL
Youth All Access AM	130	per Guest	\$19.95	\$2,593.50

Menu

DETAILS	QTY.	UOM	PRICE EA.	TOTAL
2 Slices of Pizza	130	per Guest	Included	\$0.00

Activities

DETAILS	QTY.	UOM	PRICE EA.	TOTAL
Bowling Shoes	130	per Guest	Included	\$0.00
\$10 FUNcard	130	per Guest	Included	\$0.00
\$20 Total on Each Card Due to Shortened Time Frame				
All You Can Play Activities 3 Hours	130	per Guest	Included	\$0.00

CHARGES & PAYMENTS

Subtotal	\$2,593.50
Service Charge	\$0.00
Facilitators Fee	\$0.00
Bar Charge	\$0.00
Taxes	Exempt
Grand Total	\$2,593.50
Payments Received	\$0.00
Balance Due	\$2,593.50

Deposit Waived - Will need to A/R - Payment Due Net 30