

BROKEN ARROW PUBLIC SCHOOLS

Educating Today Leading Tomorrow

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 4/23/2025

Contract/Agreement Vendor: Sway Medical, Casey Paulk

Name of Vendor & Contact Person

casey.paulk@swaymedical.com

Vendor Email Address

annual license fee for concussion evaluation software

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

athletics

Reason/Audience to benefit

5/12/2025

BOE Date

\$ 1,911.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Dr. Dustin Smith

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: 

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin: 

Leadership Team Member: 

Funding Source: 11/160

Fund/Project

11-160-1000-336-817-3330-000-003

OCAS Coding

☒ **Consent**

☐ **Action**

Accept and approve the NEW agreement between Broken Arrow Public Schools and Sway Medical for an annual license fee – school package – for software that can be used on a smartphone, hardware, or computer, includes unlimited baseline neuro-motor and neuro-psychological testing and unlimited post-testing for up to 700 profiles for evaluating mild traumatic brain injury. Software technology license fee for concussion evaluations to be used by our Athletic Sports Trainers for all district athletes. Cost to the district is \$1,911.00 and will be paid for from general funds. Terms of service are July 1, 2026 – June 30, 2026.

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

MEMORANDUM

To: Mr. Chuck Perry

From: Dr. Dustin Smith

Date: 4/23/2025

Re: Sway Medical: Consent Agenda

SUBJECT

Accept and approve the NEW agreement between Broken Arrow Public Schools and Sway Medical for an annual license fee – school package – for software that can be used on a smartphone, hardware, or computer, includes unlimited baseline neuro-motor and neuro-psychological testing and unlimited post-testing for up to 700 profiles for evaluating mild traumatic brain injury.

ENCLOSURES/ATTACHMENTS

Agreement

SUMMARY

Software technology license fee for concussion evaluations to be used by our Athletic Sports Trainers for all district athletes. Cost to the district is \$1,911.00 and will be paid for from general funds. Terms of service are July 1, 2026 – June 30, 2026.

FUNDING

General Funds

RECOMMENDATION

Approve



Broken Arrow High School | 700 Sports+ Profiles

BROKEN ARROW

1901 E Albany St
Broken Arrow, OK 74012
United States

Reference: 20250405-073514114

Created: April 5, 2025

Expires: July 4, 2025

Created by: Casey Paulk

Sales Executive

casey.paulk@swaymedical.com

Daniel Steward

dsteward@baschools.org
9188517349

Comments

Hi Daniel, please see the requested quotation below.

This is for the Sports+ package at your quantity of 700 profiles. This pricing and discount are valid for a term of three years. Your subscription term is 12 months and you will be billed annually should you choose to renew on an annual basis.

Upon final signature of this quote you will receive full access to all 700 profiles now. You will pay the cost of your annual subscription in July of 2025 for a total of \$1,911.00.

Your subscription will run for the standard 12 month subscription from July 1, 2025 to June 30, 2026. You will be notified 30 days prior to the end of your subscription to either renew or cancel.

Let me know if you have any questions or would like to modify your package type or profile count.

Products & Services

Item & Description	Quantity	Unit Price	Total
Sports+	700	\$2.73 /year YEAR	\$1,911.00
Unlimited Testing			for 1 year
Remote Testing			
Symptom Tracking			
Customized Testing Protocols			
On Field Assessments			
mBESS Balance Test			
Simple Reaction Time			
Inspection Time			
Impulse Control			
Memory			
VOMs			
GAD-7			
PHQ-9			
Sleep Survey			

Subtotals

Annual subtotal			\$1,911.00
		Total	\$1,911.00

Purchase terms

This quote is only valid up until its expiration date, at which point the price can be subject to change. Sales tax is not included in this quote, but may be applicable in your state.

Please confirm acceptance of this quotation at your earliest convenience. After accepting the quote, we will send over an official invoice and begin the onboarding process with setting up your Sway account.

Please review our purchase [terms of service](#) and let us know if you have any questions. You can find our W9 [here](#).

Signature

Casey Paulk

Signature

Date

Printed name

Questions? Contact me



Casey Paulk

Sales Executive

casey.paulk@swaymedical.com

Sway Medical

32 S. Lewis Ave.

Tulsa, OK 74104

United States