RECONCILIATION WORKSHEET FOR ACTIVITY FUND REVENUE/EXPENDITURE (PROFIT/LOSS)

Fiscal Year:

SCHOOL SITE:

ACTIVITY FUND ACCOUNT NAME AND PROJECT:

PROGRAM (include with 893 Club Accounts only):

DATE:

Form completed on March 26,2021

REVENUE SOURCES				
Est. Date or Season	Deposit Type	Es	t. Amount	
2020-2021	Pencil Sales	\$	300.00	
2020-2021	Custard Sales	\$	7,000.00	
2020-2021	School Pictures: Fall, Spring, Group	\$	3,000.00	
2020-2021	5th Grade Spirit Sales	\$	700.00	
2020-2021	Square 1 Art	\$	400.00	
2020-2021	Donations	\$	1,500.00	
2020-2021	Dues, Fees, Registrations	\$	500.00	
	Go to Page 2 if more rows/cells are needed			
	TOTAL FROM PAGE #2	\$	-	
	Total Revenue	\$	13,400.00	

 Beginning Fund Balance
 \$
 23,427.97
 (A1)From Report**

 Revenue
 \$
 13,400.00
 (A2)

 Expenditures
 \$
 36,827.97
 (B1)

 Ending Fund Balance =
 Net Profit
 \$
 ______(B2) (A1+A2-B1=B2)

140-Lynn Wood Elem School

892-GENERAL

July 1, 2020 - June 30, 2021

EXPENSES				
Est. Date or Season	Expense	Es	t. Amount	
2020-2021	Fundraiser Expenses	\$	3,500.00	
2020-2021	Parent Engagement Refreshments	\$	500.00	
2020-2021	Student Enrichment: plays, guest speakers, NEHS supplies, assemblies, field trips	\$	1,500.00	
2020-2021	Substitutes	\$	1,000.00	
2020-2021	Awards, gifts, decorations, regalia, refreshments	\$	2,000.00	
2020-2021	Health Office Supplies	\$	350.00	
2020-2021	Art Supplies/ PE Supplies/ Music Supplies	\$	750.00	
2020-2021	Expenses for approved Field Trips, and student related activities	\$	3,417.97	
2020-2021	Refunds/Reimbursements	\$	200.00	
2020-2021	Technology related supplies: small equip, software, chrome books, etc.	\$	2,500.00	
2020-2021	Furniture & small fixtures <\$5000.00	\$	4,000.00	
2020-2021	General Office Supplies and/or Classroom Supplies: paper, pens, staples, etc.	\$	7,000.00	
2020-2021	Professional Development/Travel Expenses	\$	1,000.00	
2020-2021	co-curricular materials, small equip	\$	1,500.00	
2020-2021	office items repair expenses: laminator, television, etc	\$	500.00	
2020-2021	classroom instructional supplies	\$	1,000.00	
	TOTAL FROM PAGE #2	\$	6,110.00	
Total Expenses			36,827.97	

** Run this report in iAccounting (Wengage): Options --> Analysis Tools/Reports --> Revenue Expenditure Summary

Tami Slish (Email approval attached) Sponsor Signs Here		3/23/2021 Date
Chris England (Email approval attached)		3/23/2021
	Date	



RECONCILIATION WORKSHEET FOR ACTIVITY FUND REVENUE/EXPENDITURE (PROFIT/LOSS)

SCHOOL SITE:

140-Lynn Wood Elem School

ACTIVITY FUND ACCOUNT NAME AND PROJECT:

PROGRAM (include with 893 Club Accounts only):

892-GENERAL

DATE:

Form Complete On March, 26, 2021

Fiscal Year:

July 1, 2020 - June 30, 2021

REVENUE SOURCES				EXPENSES		
Est. Date or Season	Deposit Type	Est. Amount	Est. Date or Season	Expense	Es	t. Amou
	please type additional information here	\$ -	2020-2021	Student Incentive prizes	\$	1,50
			2020-2021	Counselor materials: books, magazines, etc	\$	25
			2020-2021	Furniture & fixtures, small<\$5000.00	\$	2,36
			2020-2021	Transportation Expenses	\$	50
			2020-2021	Payroll; Employee Pay & Benefits	\$	1,0
			2020-2021	NEHS Dues, Fees, Registrations	\$	5
			-			
	Total Revenue	eŚ - (A)	Total Expens	es Ś	6,11

PAGE 2

From:	Slish, Tami
To:	Otto, Kelle E
Cc:	England, Christopher
Subject:	Project 892 Revision Lynn Wood
Date:	Friday, March 26, 2021 9:10:02 AM
Attachments:	Copy of Activity Fund Budget Worksheet Template 892 Revision.xlsx

Good Morning Kelli,

I am sending you the revision for Lynn Wood Project 892. I typed the Sponsor name and the Activity Fund Custodian Name as you suggested for the signatures. Mr. England has sent you an email approving the revision. This email is my approval for the revision as well.

I approve the revision to Project 892 for Lynn Wood Elementary.

Thank you,

Tami Slish Lynn Wood Elementary

From:	England, Christopher
To:	<u>Otto, Kelle E</u>
Cc:	<u>Slish, Tami</u>
Subject:	Please approve changes
Date:	Friday, March 26, 2021 9:05:45 AM
Importance:	High

Good morning Kelle,

Please approve changes to Proj 892 for Lynn Wood.

Thank you

Chris D. England Principal Lynn Wood Elementary Broken Arrow Public Schools