

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: April 15, 2025

Contract/Agreement Vendor:	Junior Achievement	Mary Lou Robinson
	<small>Name of Vendor & Contact Person</small>	
	jabiztown@jaok.org	
	<small>Vendor Email Address</small>	
Junior Achievement (JA) Biztown Program		
<small>Describe Contract (Technology, program, consultant-prof Development, etc.)</small>		
<small>Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.</small>		
BAPS Fifth (5th) Grade Students		
<small>Reason/Audience to benefit</small>		
May 12, 2025		\$ 54,000.00
<small>BOE Date</small>		<small>Amount of agreement</small>

Person Submitting Contract/Agreement for Review: Jennifer Peterson

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: 

Does this Contract/Agreement utilize technology? YES/NO ☒ NO
If yes, Technology Admin: _____

Cabinet Team Member: 

Funding Source: 11/101	101-1000-810-100-1050-000-799
<small>Fund/Project</small>	<small>OCAS Coding</small>

☒ **Consent**

☐ **Action**

Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Junior Achievement. During the 2025-2026 school year the 5th grade students will receive the JA BizTown program curriculum and take a field trip to JA BizTown. the cost to the District is \$30.00 per student, not to exceed \$54,000.00 and paid with General Funds./ J. Peterson

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



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CONTRACT

This Agreement is made and entered into this 12 day of May, 2015, by and between Junior Achievement of Oklahoma, Inc., an Oklahoma non-profit corporation ("Junior Achievement") and The Private School of Tulsa County, Oklahoma a/k/a Broken Arrow Public School, for the purpose of securing certain services to be provided by Junior Achievement for the 2025-2026 academic school year.

RECITALS:

WHEREAS, Junior Achievement is the owner and operator of a Junior Achievement Facility used for interactive instructional programs (including, but not limited to "JA BizTown®"); and

WHEREAS, Junior Achievement provides, at the Junior Achievement Facility, a hands-on learning environment designed to supplement and reinforce student curriculum correlated to the Oklahoma State Standards and Common Core through the use of technology and real-life application in Junior Achievement's "JA BizTown Program"; and

WHEREAS, Junior Achievement has agreed to provide the Private School with access to the JA Tulsa Facility and to the JA BizTown Program on the terms and conditions set forth herein.

NOW, THEREFORE, Junior Achievement and the Private School agree as follows:

1. Junior Achievement agrees to enroll 1800 of the Private School's 5th (grade options for curriculum delivery 4-5-6) grade students in the JA BizTown Program. In addition, Junior Achievement agrees to provide the following services and materials in support of the JA BizTown Program:
 - Technical assistance and training for teachers and staff of the Private School, including curriculum and program materials and such other materials and assistance as are necessary for the implementation of the JA BizTown Program in the Private School's curriculum.
 - Online and onsite training of parent/community volunteers.
 - Onsite training of teachers at the Junior Achievement Facility.
 - Support and program assistance at the Junior Achievement Facility for each school group participating in the JA BizTown Program.
 - All necessary materials for implementation of the JA BizTown Program as a part of the Private School's in-school curriculum and on-site participation.
2. Junior Achievement will provide the JA BizTown Program in a safe and appropriate facility that supports and fosters learning. This facility is located at 3947 South 103rd East Avenue, Tulsa, Oklahoma.
 - If for any reason (ie: inclement weather, private school's decision to cancel school day, or an Act of God) students are not able to attend the on-site portion of the JA BizTown Program as scheduled, Junior Achievement will make every attempt to reschedule with the Private School. If no arrangements can be made for the on-site portion of the JA BizTown Program, Junior Achievement will refund 25% of the student fees for those students who are unable to be

rescheduled. Twenty-five percent of the student fee represents that portion of the on-site visit. Seventy-five percent of the student fee represents program pieces that occur prior to or are delivered in the classroom to participating students.

3. The Private School will pay Junior Achievement Thirty Dollars (\$30.00) for each of the Private School's students who enroll in the JA BizTown Program, including the experiential learning on-site portion of the Program, not to exceed a maximum of fifty-four thousand Dollars (\$54,000.00) for the 2025-2026 year.
 - Payment is due within **30 days** of receipt of JA BizTown student materials.
 - Registration of students who will participate in the JA BizTown Program will be delivered to Junior Achievement at the beginning of each semester.
 - By accepting the Private School's registration and payment, Junior Achievement agrees to provide the JA BizTown Program (both curriculum and on-site experience) to each enrolled student.
4. In addition to the fee for enrollment, the Private School agrees to provide the following personnel and/or support for its students participating in the JA BizTown Program:
 - The Private School will provide a coordinator for each school who will act as liaison and will assist Junior Achievement and individual teachers and students in their participation in the JA BizTown Program.
 - The Private School will require participating teachers to attend a JA BizTown training session and assume the responsibility for providing any necessary substitute teachers with notification to Junior Achievement of staff changes pertaining to the JA BizTown Program curriculum.
 - Use the JA BizTown Program curriculum and materials with the understanding that they are the sole property of Junior Achievement and may not be shared, given away, copied or in any way distributed to or used by any party other than those set forth in this contract.
 - The Private School will provide transportation to and from the Junior Achievement Facility for all enrolled students.
 - On the day of the site visit, the Private School will provide at least 14 (and a maximum of 18-20) Junior Achievement trained volunteers for students participating in the JA BizTown Program to facilitate the individual JA BizTown businesses and assist with the day's activities.
 - The Private School will implement the JA BizTown Program into its curriculum so that students are prepared to participate in advance of their attendance at the Junior Achievement Facility. If the students have not been adequately prepared prior to their visit to the on-site facility they will not receive maximum learning benefit of the program.
 - The Private School will obtain and maintain a parental consent form and a photo release form for each participating JA BizTown Program student with notification to Junior Achievement staff. Students may be present during Junior Achievement media opportunities. Junior Achievement will notify the school of any scheduled media visits.
 - The Private School will schedule individual classes from participating schools through coordination with Junior Achievement and JA BizTown Program staff. There is a maximum of 114 students who can participate on any given day. Allowance for additional students must be discussed with the JA BizTown Manager.

- The Private School will provide or make arrangements for student lunches for each student enrolled in the JA BizTown Program.
5. Junior Achievement agrees that it will maintain student privacy and confidentiality, as required by state and federal law and implementing regulations.
 6. Junior Achievement agrees to and shall defend, indemnify and hold the Private School, its officers, employees and agents harmless from and against any and all liability, loss, expense, including reasonable attorney's fees, or claims for injury or damages that are directly caused by or directly result from the gross negligence or willful misconduct of Junior Achievement, its officers, agents, employees or contractors.
 7. Junior Achievement agrees that, prior to entering into this Agreement, Junior Achievement has obtained a commercial general liability insurance policy insuring Junior Achievement in an amount not less than \$125,000 for personal injury to or the death of any individual, and \$1,000,000 in the aggregate for personal injury or death. Junior Achievement must maintain such insurance policy at all times while this Agreement is in effect. Junior Achievement agrees to furnish the Private School, upon request, with a copy of its current insurance policies, together with assurance that, if its insurance policies are cancelled during the term of this Agreement, Junior Achievement must immediately notify the Private School.
 8. This Agreement may only be amended or modified in writing, executed by both parties.
 9. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns.

Dated this _____ day of _____, 20_____.

Junior Achievement of Oklahoma, Inc.

The Private School of _____ County, Oklahoma,
a/k/a _____
Private School

By: Shannan Beeler
Shannan Beeler, President

By: _____
Authorized Private School Officer



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