**Contract Committee Review Request** 

Summary

MUST BE COMPLETED IN FULL	•	Date: 03/05/2024		
Contract/Agreement Vendor:	RequestLineDJ- Matthew I Name of Vendor & Contact Person book@requestlinedj.com Vendor Email Address	Murrie		
	DJ for Student Activities			
	Describe Contract (Technology, program, consultant-prof Development, etc.)  Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.			
	School Dance/Student	Activities		
	Reason/Audience to benefit 3/11/2024 BOE Date	\$ 775.00 Amount of agreement		
Person Submitting Contract/A	greement for Review: Kodi I	Mason		
PLEASE SEND THROUGH A	PPROPRIATE APPROVAL RO	OUTING BEFORE SENDING TO BOARD CLERK		
Principal <u>&amp;/or</u> Director or Adm	ninistrator:	Kapaga		
Does this Contract/Agreement If yes, Technology Admin: N/A	t utilize technology? YES/NC	)		
,,. <u>.</u> ,	<del></del>			
Cabinet Team Member:	the Z. W	nan .		
Funding Source: 63/837	CARREST STATE OF THE PARTY OF T	000-000-000-780 OCAS Coding		
-		ed in full for DJ Matthew Murrie.		
Consent	le attached contract explains	og illigillor be Mariner Marie.		
Action				

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

This area must be complete with full explanation of contract



### RequestLine

Signature for the event occurring March 29, 2024

# Service agreement

Business: RequestLine book@requestlinedj.com (918) 841-6726 Recipient: Kodi Mason kmason@baschools.org

This contract is between RequestLine (the "Business") and Kodi Mason (the "Client") dated 03/29/24

The Client is hiring the Business for the services described in this contract.

## Terms

#### Invoice

The Client agrees to pay invoice(s) by the due date(s) specified. Unpaid or overdue invoices may result in your date being blocked-out by another event we service.

# Payment methods

Payment will be made to the Business via cash, check, an approved payment card, or by any other payment method determined by the Business.

# Authority to sign

Each party has the authority to enter into this Contract and to perform all of its obligations under this Contract.

#### Cancellations

The Client may cancel this Agreement at any time. If the Client cancels any services greater than 7 days prior to the event date, the Client will be entitled to a full refund for those specific services, excluding the deposit. If the Client cancels any services within 7 days prior to the Event Date, the Client will be entitled to a full refund for those specific services, excluding the deposit

amount and an additional \$500 fee.

The business may cancel this Agreement at any time. If the business cancels, the business must supply a recommendation for a replacement business (or someone acting as this entity) which shall be obtained in writing. In the alternative, the Event Producer shall refund all monies previously paid by the Client, with the exception of any non-refundable deposits or external vendor fees, which were agreed to by the Client.

### **Expenses**

If a cancellation of services is made, the client will reimburse the Business for reasonable expenses incurred by the Business in the provision of services under this Contract. This includes any items or services purchased by the business for your event.

#### Media Release

By entering this agreement, the client grants the irrevocable right and permission for the business to photograph and/or record the event and those in attendance, and to use the photographs and/or recordings for promotional purposes. This includes Instagram song-requests, social media, and other marketing purposes. I waive any right to inspect or approve the use of the photograph and/or recording and acknowledge and agree that the rights granted to this release are without compensation of any kind and responsibility of disclosure falls on the Client.

### Recipient initial

#### Indemnification

Client agrees to indemnify and hold harmless the business from any liability, which might occur as a result of a breach of any security with respect to the occasion or damages to the premises where the services of the business are to be performed. Client further agrees to pay and reimburse the business for any damage, loss, or theft which may occur to the business' equipment due to the actions of the Client and those in attendance at the event. In the event of any personal injury regarding a member in attendance, the business and its representatives, including other vendors, are not to be held liable for these circumstances.

A very small percentage of those in attendance may experience seizures or other negative effects when exposed to certain light patterns or flashing lights. Exposure to certain stimuli may induce an epileptic seizure or other video & audio-based implications. These conditions may induce previously undetected epileptic symptoms even in persons who have no history of prior seizures or epilepsy. It is the sole responsibility of the Client to post necessary warnings in

anticipation of one of these rare events as well as take any necessary precautions.

## **Entire Agreement & Modifications**

The Parties acknowledge and agree that this Agreement represents the entire agreement between the Parties. In the event that the Parties desire to change, add, or otherwise modify any terms, they shall do so in writing to be signed by both parties.

# **Signatures**

This contract may be signed electronically or in hard copy. If signed in hard copy, it must be returned to the Business for valid record. Electronic signatures count as original for all purposes.

By typing their names as signatures below, both parties agree to the terms and provisions of this agreement.

# **Business signature**

Owner name	Matthew Murrie	
Owner signature	Matthew Murrie	
Business date signed	03/04/2024	

# Recipient signature

Recipient name	
Recipient signature	
Recipient date signed	