





6511 E 44th Street  
Tulsa, OK 74145  
www.partyprorents.com  
918-622-8102 Phone

**Status: Reservation**

Contract #: 80312

Event Beg: Mon 5/16/2022 7:00PM

Event End: Mon 5/16/2022 9:00PM

Operator: Meagan Ortiz

Terms: On Account

Customer #: 13412

Broken Arrow Public Schools

Phone 918-259-5720

701 S Main

Job Descr: Broken Arrow High School Graduation '22 - Stage

Broken Arrow, OK 74012

PO #: ?

Thank you for selecting Party Pro Rents!

Ordered By: Kim Vento

Salesman: Meagan Ortiz Meagan@partyprorents.com

**Delivery Sun 5/15/2022 8:00AM - 12:00PM**

**Pickup Tue 5/17/2022 7:00AM**

Shannon Walsh 918-259-5760  
Broken Arrow High School Memorial Stadium  
1901 East Albany Street  
Broken Arrow, OK 74012

Shannon Walsh 918-259-5760  
Broken Arrow High School Memorial Stadium  
1901 East Albany Street  
Broken Arrow, OK 74012

**2 TIER STAGE FOR GRADUATION**

LOWER STAGE IS A 8X48 AT 2FT HIGH - ONE ADA RAMP ON LEFT SIDE OF STAGE AND 3 SETS OF STEPS WITH RAILING (2 IN FRONT (3 STEP) AND 1 ON RIGHT SIDE OF STAGE(2 STEP WITH RAILING)  
HIGHER STAGE IS A 16X48 AT 3FT HIGH - TWO SETS OF STEPS COMING FROM LOWER STAGE LEADING UP TO HIGHER STAGE (BOTH 2 STEP STAIRS NO RAILS)

BLACK RAILING AROUND BACK PERIMETER AND SIDES OF HIGHER STAGE

SKIRTING AROUND ALL SIDES OF HIGHER STAGE  
SKIRTING AROUND FRONT 3 SIDES OF LOWER STAGE

**\*\*MAY 17TH AND 18TH FOR BACK UP DAYS IN CASE OF WEATHER\*\***

Qty	Items	Status	Each	Price
1	8'x48' BILJAX STAGE	Reserved	\$768.00	\$768.00
	2ft High			
1	ADA RAMP FOR 24" TALL STAGE	Reserved	\$450.00	\$450.00
1	16'x48' BILJAX STAGE	Reserved	\$2,688.00	\$2,688.00
	3ft High			
3	__STAIRS, BILJAX 12" 2-STEP	Reserved	\$25.00	\$75.00
	2 From Lower to Upper Stage. 1- on right side of lower stage WITH Railing			
7	Skirt CA 13' Black Box Pleat	Reserved	\$13.00	\$91.00
25	__LEG, 36" Strata for 3' High	Reserved	\$0.00	\$0.00
13	Skirt Stage 8' Black Box Pleat 23.5" Tall	Reserved	\$12.00	\$156.00
2	Skirt Stage 21' Black Box Pleat 23.5" T	Reserved	\$25.00	\$50.00
2	__STAIRS, BILJAX 18" 3-STEP	Reserved	\$35.00	\$70.00
	Front of Stage with Railing			
	3-STEP STAIRS FOR 18"-24" BILJAX STAGE			
1	Stage Install & Removal	Selling	\$288.00	\$288.00
	Begin at: Mon 5/16/2022 9:00:00AM			
1	Del/Pickup to Tulsa, OK	Selling	\$200.00	\$200.00

**Deposit is Non-Refundable.**

**Client will incur 50% cancellation fee of contract up to 14 days prior to delivery date.**

**100% of contracted price is due 14 days from delivery date and non-refundable.**

**Rental Contract**

This is a reservation contract and the deposit is non-refundable. A non-refundable deposit is required to hold a reservation. The back of this contract contains important terms and conditions including lessor's disclaimer from all liability for injury or damage and details of customer's obligations. These terms and conditions are a part of this contract - READ THEM! All orders must have a credit card on file. The supplied credit card number will be placed on file and will be used for any and all invoices with an outstanding balance related to this customer number. These items will constitute a permanent contractual agreement for this and all future orders supplied by Party Pro Rents. Party Pro Rents may contact client for changes to your reservation due to availability of your selected product(s). Final quantities of reserved items may be required more than 14-days prior to your contract begin date otherwise, your reservation count must be finalized 14-days prior to the contract begin date to avoid restocking and cancellation fees. Reductions more than 10% of a rental line item will be billable in full. All custom items must be finalized 30 days prior to event. After specified time period, additional charges may incur for any changes. Items must be returned or ready for pickup on the scheduled due date, due to the possibility based on your return date, they may be reserved or scheduled to be used for another event. The late return of rentals will result with additional rental charges. Rental is for time out, not time used. If any damage is incurred, you will be charged for replacement cost for each damaged item. Linen replacement cost is three times original rental fee. Damage waiver may be applied, see back of contract.

I certify that I have read and agree to all terms of this contract.

**Signature:**

**Broken Arrow Public Schools**

<b>Rental:</b>	<b>\$4,348.00</b>
<b>Damage Waiver:</b>	<b>\$389.80</b>
<b>Sales:</b>	<b>\$288.00</b>
<b>Delivery Charge:</b>	<b>\$200.00</b>
<b>Subtotal:</b>	<b>\$5,225.80</b>
<b>Total:</b>	<b>\$5,225.80</b>
<b>Paid:</b>	<b>\$0.00</b>
<b>Amount Due:</b>	<b>\$5,225.80</b>



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Operator: Meagan Ortiz

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Customer #: 13412

Broken Arrow Public Schools

Phone 918-259-5720

701 S Main

Job Descr: Broken Arrow High School Graduation '22- Chairs

Broken Arrow, OK 74012

PO #: ?

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Salesman: Meagan Ortiz Meagan@partyprorents.com

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 Broken Arrow, OK 74012

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\*\*\*\*\*BROKEN ARROW PUBLIC SCHOOLS WILL BE SETTING UP AND BREAKING DOWN ALL THE CHAIRS\*\*\*\*\*

PARTY PRO WILL ONLY DROP PALLETS OFF WHERE THEY NEED TO BE DROPPED ON THE FIELD.

\*\*MAY 17TH AND 18TH FOR BACK UP DAYS IN CASE OF WEATHER\*\*

Qty	Items	Status	Each	Price
1550	Chair Grey Plastic Folding	Reserved	\$1.50	\$2,325.00
1	TENT OX	Reserved	\$0.00	\$0.00
2	Del/Pickup to Tulsa, OK	Selling	\$100.00	\$200.00
2 Trucks				

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I certify that I have read and agree to all terms of this contract.

Signature:

Broken Arrow Public Schools

Rental:	\$2,325.00
Damage Waiver:	\$232.50
Delivery Charge:	\$200.00
Subtotal:	\$2,757.50
Total:	\$2,757.50
Paid:	\$0.00
Amount Due:	\$2,757.50