

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 04/02/2025

Contract/Agreement Vendor: SchoolSAFEid / Jennifer Bellak

Name of Vendor & Contact Person

jennifer.bellak@schoolsafeid.com

Vendor Email Address

SchoolSAFEid specializes in visitor management systems and cloud based identification software that generates printable ID cards

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Districtwide

Reason/Audience to benefit

05/12/2025

BOE Date

\$ 998.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Lindsay Drake / Andrea Jackson HR/ESC

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: 

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin: _____

Cabinet Team Member: 

Funding Source: GENERAL
Fund/Project

PRJ 180 FUNCT 2572 OBJ 653
OCAS Coding

☒ **Consent**

☐ **Action**

Accept and approve the RENEWAL Licensing Agreement between Broken Arrow Public Schools and SchoolSAFEid to provide software licensing for the visitor management system to produce Employee / District ID badges. Cost to the District is \$998.00 and will be paid from General Funds.

The agreement between BAPS and SchoolSAFEid will be for the 2025-2026 school year.

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

2025/2026 Licensing Quote Broken Arrow HR Department



18289	499.00
School Safe ID Visitor Management Annual Software	x 2
License	998.00
software license	

Total \$998.00

FROM
Jennifer Bellak
School Safe ID, LLC
3400 NW 135th Street
Oklahoma City, OK 73120
www.schoolsafeid.com
PHONE
877-565-0182

FOR
Broken Arrow Public
Schools

TO
Lindsay Drake
EMAIL
ldrake@baschools.org
PHONE
918-259-5713

COPY TO
Bart Baker

QUOTE NUMBER
20786

DATE
March 4, 2025

EXPIRY DATE
August 1, 2025 at 12:00 PM