

B

BROKEN ARROW PUBLIC SCHOOLS
Educating Today Leading Tomorrow

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 9/4/24

Contract/Agreement Vendor: Kagan Vern Minor
Name of Vendor & Contact Person
vern@kagononline.com
Vendor Email Address

Cooperative Learning for Primary Grades Days 1&2

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

PreK-2 Staff
Reason/Audience to benefit
10/14/24 \$ 15,086.00
BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review: Kristin Henness

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: *Kristin Henness*

Does this Contract/Agreement utilize technology? YES NO
 If yes, Technology Admin: _____

Cabinet Team Member: *Karla Dyer*

Funding Source: 11/156 156-2213/2573-320-100-0000-000-site
Fund/Project OCAS Coding

Consent **Action**

Kagan structures to engage all your little ones. Learn how to get your budding students to follow directions, how to work in teams, how to share and take turns, how to communicate effectively, how to think critically, and how to master the content necessary to make cooperative learning a huge hit with your youngsters. Start your little ones on the path to school success by nurturing important social and academic skills. The cost to the district will be \$15,086.00 using instructional funds./K Henness

Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

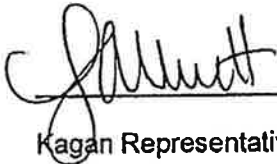
40074



September 4, 2024

Kagan will provide onsite professional development services for the Broken Arrow School District for the following Cooperative Learning for Primary Grades for November 14-15th. The cost to the district will be \$15,086.00. Please see Appendix A for detailed cost/information. No additional cost other than on Appendix A will be paid out by Broken Arrow Public Schools.

The Broken Arrow School District agrees to reserve and provide meeting space for the Kagan training.


Kagan Representative

9/5/2024
Date

Broken Arrow Public Schools Representative

Date

Thank you for booking a Kagan event!

Primary Contact:

Kristin Henness
Executive Director of Teaching and Learning
khenness@baschools.org
918-259-5725
918-519-5748

Secondary Contact:

Julie Williams
Administrative Assistant
jwilliams@baschools.org
918-259-7784
918-798-0756

Venue:

Central on Main
210 N Main St
Broken Arrow, Oklahoma, 74012-4181

Date & Time:

November 14-15, 2024
8:00am - 3:15pm, Central Time (US and Canada)
Please plan to have the room set up the day prior to your workshop.

Title: Kagan Cooperative Learning for Primary Grades Day 1 & 2

Price:

Event Fee: \$11,996.00
Course Material Price: \$39.00 per person *plus applicable sales tax*
This pricing is for 60 participants from Broken Arrow Public Schools ISD #I-3.

Travel Fee of \$750.00

* If your approved Purchase Order is not received at least 21 days prior to your event, you may be responsible for any additional shipping charges incurred.

Grade Level:

PreK-2

Participant Count:

60 participants from Broken Arrow Public Schools ISD #I-3.



Quote 14383
Customer 206063

Broken Arrow Public Schools ISD #I-3
Broken Arrow, OK

Kagan Quote September 2, 2024

District Flat Fee			
Description	Quantity	Amount	Est. Total
Cooperative Learning for Primary Grades - Days 1 & 2 Date(s): November 14 & 15, 2024 Schools: Broken Arrow Public Schools ISD #I-3 Participant Description: 60 participants	2 days	\$5,998.00	\$11,996.00
Materials			
Description	Quantity	Amount	Est. Total
Cooperative Learning Book, Workbooks, Action Plans, Software* Date(s): November 14 & 15, 2024 Schools: Broken Arrow Public Schools ISD #I-3 Participant Description: 60 participants	60 sets	\$39.00	\$2,340.00
Travel Fee			
Description	Quantity	Amount	Est. Total
Travel Fee		\$750.00	\$750.00
Total:			\$15,086.00

Please Note: This Price Quote will expire on December 2, 2024

Notes

- Workshop Date: Requested date is contingent upon trainer availability.
- Course Material Fee : There is a one-time Course Material Fee for all workshops, not included in the Workshop Fee. The fee covers all materials, including additional workbooks for subsequent training days, up to 5 days of training on the same workshop topic.
- Sales Tax: *Sales tax applies to course materials except for tax exempt organizations.
- Travel Fee: The Travel Fee is a one-time fee that covers all flights, lodging, meals, cabs, rental car, parking, and incidentals for the duration of the trainer visit.
- For questions about this quote, please contact Jan Carroll – Jan@KaganOnline.com or 949.545.6341