



Work-Based Learning (WBL) Sponsoring Company Agreement

Broken Arrow Public Schools (Sponsor Site) and Tulsa Tech agree to create a cooperative relationship to assist Tulsa Tech students in acquiring Work-Based Learning (WBL) with Sponsor Company. This Agreement is effective July 1, 2024 and ending June 30, 2025.

Sponsor Company Responsibilities

The Sponsor Company Agrees to Provide:

- A WBL directly related to the student’s program of study;
- An employee to supervise all student activities occurring as a result of the WBL with the sponsor company and to coordinate with the Tulsa Tech instructor/contact person;
- An experience designed to meet educational objectives with no salary expected of the sponsor company. (The company may choose to pay a student under a part-time arrangement, with no expectation of continued employment at the completion of the training program.)
- A safe and healthy workplace; and
- Appraisal of student’s activities – signing the student weekly time sheet.

The Sponsor Company Affirms:

- It does not discriminate in employment, work assignments, or promotion on the basis of race, religion, color, ethnicity, national origin, gender, age, or disability; and
- It will not use a student trainee to displace any currently employed worker.

Tulsa Tech Responsibilities

Tulsa Tech Agrees to Provide:

- A student who has been educated in his/her responsibility to abide by all rules and regulations of the Tulsa Tech program and the sponsor company in order to participate; and his/her duty to maintain confidentiality with respect to all proprietary and confidential information about the sponsor company;
- The technical instruction needed by the student to participate in worksite activities, including industry-appropriate workplace safety training;
- Instructor has evaluated the level of readiness of student based on course objectives;
- Confidentiality with respect to all proprietary and confidential information about the sponsor company; and
- Accidental injury insurance coverage for all unpaid students participating on-site of Sponsor Company.

Shared Responsibility

The sponsor company and Tulsa Tech agree to:

- Share information concerning the student’s performance in an effort to ensure successful progress;

By _____ Date _____
(Sponsor Company Representative)

By SueAnn M. Date 04/1
(Tulsa Tech Representative)

Student Name:	_____
Business Name/Address:	_____ _____ _____
Contact Person:	_____
Phone #:	_____