

BROKEN ARROW PUBLIC SCHOOLS
Educating Today  *Leading Tomorrow*

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 11/15/2021

Contract/Agreement Vendor: **Encyclopaedia Britannica - Nicole DiGiacomo**

Name of Vendor & Contact Person

nd@eb.com

Vendor Email Address

Renewal of the Launchpacks: Social Studies Subscription

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Secondary Student

Reason/Audience to benefit

12/6/2021

BOE Date

\$ 2,900.00

Amount of agreement

Person Submitting Contract/Agreement for Review:

Sharon James

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin:

Yes

Leadership Team Member:

Harsh Dey

Funding Source:

32/102

Fund/Project

OCAS Coding

Renew Secondary Launchpacks: Social Student Subscriptions thru 6/30/2022

Consent

Action

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



Invoice #: Q-22281-1
Date:
PO #:
Invoice Due On:
Email: nd@eb.com
Prepared By: Nicole DiGiacomo
Payment Terms

Invoice

Encyclopaedia Britannica
 325 N. LaSalle St. Suite 200, Chicago, Illinois 60654
 Phone: (800) 621-3900 Fax: (800) 344-9624

Ship To:
 Heather Goodenough
 BROKEN ARROW SCHOOL DISTRICT
 CENTRAL WAREHOUSE
 1810 WEST DETROIT
 BROKEN ARROW, Oklahoma 74012
 United States
 Heather Goodenough
 (918) 606-4556
 hdgoodenough@baschools.org

Bill To
 ACCOUNTS PAYABLE
 BROKEN ARROW SCHOOL DISTRICT
 CENTRAL WAREHOUSE
 1810 WEST DETROIT
 BROKEN ARROW, Oklahoma 74012
 United States

Sold To

Comments:

Subscription Terms

Starting Date: 11/1/2021
 Ending Date: 6/30/2022
 Term: 8

Total Users: 0
 Weighted Users: 0

Product	Product Code	Total Price
Launchpacks: Social Studies Subscription	OLSV-Launchpacks: Social Studies Subscription	USD 2,900.00
TOTAL:		USD 2,900.00

ACH Payments:
 Encyclopaedia Britannica, Inc.
 Account # 2462513
 Routing/ABA # 071000288
 Type: Checking
 Currency: US Dollar

To pay with credit card, please email ebcustomerserv@eb.com

Terms & Conditions

Tax Id: 36-2063569
 Please return a copy of this invoice with payment to:
 ENCYCLOPAEDIA BRITANNICA, INC.
 P.O. BOX 95225
 CHICAGO, IL 60694-5225

Please Note: Unless specified tax is not included on this invoice.

Questions regarding this invoice?

Please contact us at:
(800)-554-9862 x7007
ebcustomerserv@eb.com