

BROKEN ARROW PUBLIC SCHOOLS
Educating Today  *Leading Tomorrow*

Contract Committee Review Request
 MUST BE COMPLETED IN FULL

Date: 12/15/2021

Contract/Agreement Vendor: Hypnosis with Mike Inc.

Name of Vendor		
<u>Mike Breeze</u>		<u>580-512-5560</u>
Contact Person		Phone Number
<u>217 North 29th Street</u>		
Address		
<u>Duncan</u>	<u>OK</u>	<u>73533</u>
City	State	Zip
<u>mike@hypnosiswithmike.com</u>		
Email address – if vendor wants the agreement returned via email		

IS THIS A NEW VENDOR? IF SO, PLEASE PROVIDE :
W9 _____
 And _____

Vendor Registration

Person Submitting Contract/Agreement for Review: Christian Welborn 720
 Name Site

Reason for Review: (New Agreement, Renewal...): New Agreement

Audience/Group to benefit from Contract/Agreement: Graduating Seniors

Routing Approval: PLEASE SEND TO APPROPRIATE LEADERSHIP TEAM MEMBER BEFORE SENDING TO Karen Steitz

Principal and Director or Administrator: Christian Welborn
 Signature

Does this Contract/Agreement utilize technology? No Yes
 Has it been reviewed by the Chief Technology Officer? No Yes

If yes, Approved by: _____
 (Signature) Ben Stout, Chief Technology Officer

Leadership Team (formally Cabinet Member): Chris Perry
 Signature

Funding Source: Activity
 Description OCAS Coding

- Process: PLEASE FOLLOW ALL STEPS
1. The Contract/Agreement is reviewed and approved by site Principal/ Director/Administrator
 2. If Technology related, the Contract/Agreement is reviewed by Ben Stout, Chief Technology Officer
 3. Prepare Board Agenda Memorandum and attach to Contract/Agreement.
 4. Begin the requisition process and place a comment in the Notes section that says, "Please hold req pending board approval on January 10, 2022 "
Date of Board Meeting
 5. Attach this form with Contract/Agreement and Board Memo
 6. The appropriate Leadership Team Member will review and submit to the Contract Committee
 7. Keep copy for your records

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:30a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Karen Steitz. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

MEMORANDUM

To: Mr. Chuck Perry
From: Christian Welborn
Date: January 10, 2022
Re: Hypnosis with Mike Inc.

SUBJECT

Discussion, motion and vote on motion to approve or disapprove the agreement between Hypnosis with Mike Inc. and Broken Arrow Public Schools to serve as entertainment for project graduation at a rate of \$2500. C. Welborn

ENCLOSURE/ATTACHMENTS

Agreement

SUMMARY

Hypnosis with Mike, Inc. will provide entertainment for project graduation on May 16, 2021.

FUNDING

Activity Funds

RECOMMENDATION

Approve

QUOTE

Date: 5/16/2022
Quote # 051622BA

Hypnosis with Mike Inc.
217 N. 29th Street
Duncan, OK 73533
580.512.5560
mike@hypnosiswithmike.com

To Christian Welborn
Broken Arrow Public Schools
1901 E. Albany St.
Broken Arrow, OK 74012
918-850-4914
cwelborn@baschools.org

<i>Salesperson</i>	<i>Job</i>	<i>Payment Terms</i>	<i>Due Date</i>
	Comedy Stage Hypnosis Show	Due on receipt	05/16/2022

<i>Qty</i>	<i>Description</i>	<i>Unit Price</i>	<i>Line Total</i>
	Entertainment		\$2,500

Subtotal	
Sales Tax	
Total	\$2,500

EIN #
81-4989448

www.hypnosiswithmike.com

Make all checks payable to Hypnosis with Mike Inc.

Thank you for your business!

Performance Agreement

This will confirm the agreement between Hypnosis with Mike *Inc.* and Christian Welborn / Broken Arrow Public Schools to be known as Sponsor hereafter.

For the presentation of: Hypnosis with Mike

Date: 05/16/2022
Location: 1901 E. Albany St. Broken Arrow, OK 74012
Showtime: 2 Shows (11:15pm, 12:30)
Fee: \$2,500

A complete settlement will be made with Hypnosis with Mike on the day of the show, no later than 90 minutes following the last show.

Sponsor agrees to furnish without cost to Hypnosis with Mike a location for the event to take place.

Sponsor or Venue to provide:

- Stage area of not less than 12ft by 12ft (does not have to be a stage)
- One hour set up before guests are to arrive
- One available electrical outlet
- Between 10 and 20 armless chairs (folding chairs seem to work best)

Hypnosis with Mike can offer to sell souvenirs of the show. Sponsor may offer to sell concessions. Each retains 100% of the funds generated by these acts.

Cancellations / Rescheduling: Hypnosis with Mike will not be held liable in the event of detention due to: sickness, accidents, or accidents by means of transportation, riots, strikes, epidemics, acts of God, or any other legitimate conditions beyond his control. Should the show be cancelled for one of the above reasons, the show can be rescheduled based on availability.

As Agreed:

Christian Welborn
Broken Arrow Public Schools
1901 E. Albany St.,
Broken Arrow, OK 74012
918-850-4914
cwelborn@baschools.org

Cary M. Breeze

Mike Breeze
Hypnosis with Mike *Inc.*
217 North 29th Street
Duncan, OK 73533
580.512.5560
mike@hypnosiswithmike.com

12/13/2021

Date

