

**Contract Committee Review Request**  
**MUST BE COMPLETED IN FULL**

Date: June 15, 2022

Contract/Agreement Vendor:   
Name of Vendor & Contact Person

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review:

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO  
 If yes, Technology Admin: \_\_\_\_\_

Leadership Team Member:

Funding Source:    
Fund/Project OCAS Coding

**Consent**

**Action**

The agreement between Broken Arrow Public Schools and Westlake Hardware, Inc will allow the Broken Arrow Swim Team to host a carwash fundraiser in the parking lot of Westlake Hardware, Inc. located at 708 S aspen, Broken Arrow, OK. There is no cost to the district.

**Summary** This area must be complete with full explanation of contract

*The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*



## MEMORANDUM

To: Chuck Perry

From: Darren Melton

Date: June 15, 2022

Re: Westlake Hardware, Inc. (Vendor Indemnity Agreement)

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### **SUBJECT**

Accept and approve the NEW agreement between Broken Arrow Public Schools and Westlake Hardware, Inc., to provide fundraising space in their parking lot for the Broken Arrow Swim Team to host a carwash fundraiser on the Westlake Hardware, Inc. property located at 708 S Aspen in Broken Arrow, Oklahoma. There is no cost to the district. D. Melton

### **ENCLOSURES/ATTACHMENTS**

Agreement

### **SUMMARY**

The agreement between Broken Arrow Public Schools and Westlake Hardware, Inc will allow the Broken Arrow Swim Team to host a carwash fundraiser in the parking lot of Westlake Hardware, Inc. located at 708 S aspen, Broken Arrow, OK.

### **FUNDING**

Not applicable

### **RECOMMENDATION**

Approve

## Vendor Indemnity Agreement

Through execution of this Indemnity Agreement, Broken Arrow Swim Team ("Vendor") agrees to indemnify and hold harmless Westlake Hardware, Inc., ("Westlake") its officers, agents, employees, successors, heirs, and administrators and all other persons and Sanford and Susan Sandelman, Trustees ("Landlord"), from any and all claims, actions, causes of action, demands, rights, damages, costs, expenses and compensation whatsoever that may result from any and all injuries or claims for damages whatever that may occur as a result of the activities of Vendor, its employees and agents, during the car wash fundraising event to be held at the Westlake Ace Hardware store located at 708 S. Aspen in Broken Arrow, Oklahoma ("Premises") on Saturday, August 27, 2022 or during any other time in which Vendor is present on the Premises.

Vendor agrees that they are solely responsible for any and all accidents that may occur on or around the event area during the event. Vendor shall keep in force a policy of insurance covering commercial general liability in an amount of \$1 million per occurrence or greater.

The signer and representative of Vendor has the authority to execute this document.

Vendor Representative: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_