



Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 04/01/2025

Contract/Agreement Vendor:
Name of Vendor & Contact Person

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)
Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date

Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? ☒ YES ☐ NO
If yes, Technology Admin:

Cabinet Team Member:

Funding Source:
Fund/Project OCAS Coding

☒ **Consent**
☐ **Action**
Discussion, motion, and vote on approving or disapproving a RENEWAL agreement between Broken Arrow Public Schools and Frontline Education to provide services for the district's onboarding, applicant tracking system, records management, time and attendance, and substitutes.
The cost of Frontline Education services is quoted at \$128,047.48 and will be paid from the GENERAL Fund. Dates of service will be 07/01/2025 to 06/30/2026.
Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

Frontline Education Renewal Notice

Attn: Broken Arrow Public Schools

Thank you for your continued partnership with Frontline Education. We remain focused on providing you with industry-leading solutions and technology for K-12. As part of the ongoing investment in your solutions, our Learning Center continues to be enhanced to provide access to articles with answers to routine questions 24/7. This includes the ability to create a support request directly from the Learning Center. Additionally, we have enhanced our Learning Center with Frontline Support Communities for many of our solutions, empowering you to collaborate with your peers, our experts and to share best practices with K-12 partners across your region and the country.


Below you will find information about the renewal of your subscription(s) that renew on 7/01/2025. Once you have reviewed the pricing for your upcoming subscription you can either:

- Use this [link](#) to confirm the renewal of your subscriptions, or
- If you have questions please reach out to your Client Success Manager

Description	Start Date	End Date	Qty	Rate	Amount
Absence & Time Solution	7/01/2025	6/30/2026	1	\$90,189.02	\$90,189.02
Applicant Tracking with Proactive Recruiting, unlimited usage for internal employees	7/01/2025	6/30/2026	1	\$37,858.46	\$37,858.46
Total					\$128,047.48

Please use this [link](#) to indicate that you intend to renew your subscriptions and request your invoice if needed.

Need assistance? You can reach us by calling Samantha Kaplan Heins at or by emailing us at renewals@frontlineed.com.



Robert Hawkins
Vice President, Client Success

FRONTLINE SIGNATURE PAGE

BROKEN ARROW PUBLIC SCHOOLS

AUTHORIZED SIGNATURE

Steve Allen

PRINTED NAME

President of the Board of Education

TITLE

DATE