

BROKEN ARROW PUBLIC SCHOOLS

Educating Today

Leading Tomorrow



Contract Committee Review Request  
MUST BE COMPLETED IN FULL

Date: Sept. 21, 2021

Contract/Agreement Vendor:

Name of Vendor & Contact Person

World's Finest Chocolate

Vendor Email Address

4801 S Lawndale

Chicago, IL 60632

Summary

Sundraiser

Reason/Audience to benefit Academic Team

BOE Date

9-21-21

Amount of agreement

\$360.00

Person Submitting Contract/Agreement for Review: Holden Rowe

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: [Signature]

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin: [Signature]

Leadership Team Member: Holden Rowe [Signature]

Funding Source: Academic Team/801  
Fund/Project OCAS Coding

Consent Item: Accept and approve the NEW/RENEWAL agreement between Broken Arrow Public Schools and the vendor listed above. (ie. New fiscal year &/or Renewal services)

Action Item: Discussion, motion and vote on motion to approve or disapprove the NEW agreement between Broken Arrow Public Schools and the vendor listed above. (ie. Purchase over \$50,000 &/or new service)

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



**WORLD'S FINEST® CHOCOLATE**  
**WE FUND COMMUNITIES™**

September 20<sup>th</sup>, 2021

**Broken Arrow Public Schools**

**701 S. Main**

**Broken Arrow OK 74012**

To Whom It May Concern:

Thanks for choosing World's Finest Chocolate for your fundraising needs. We appreciate your business and look forward to helping your school with their fundraising efforts.

After receiving your chocolate on consignment, you'll have 30 days to pay the invoice. Invoices over 45 days may be subject to a service fee.

If you should have any unsold chocolate, that hasn't been opened and has been stored in a suitable/secure environment. That product may be returned to World's Finest Chocolate within 45 days of delivery for credit. Freight charges on returned items are the responsibility of the organization.

Sincerely,

Andy Gustin

Independent Sales Representative

World's Finest Chocolate

[agustin2516@yahoo.com](mailto:agustin2516@yahoo.com)

405-623-7295



**Organization and Contact Information**

|  |  |
|--|--|
| Organization Name: <b>Broken Arrow Academic Team</b>     |  |
| Street Address: <b>1901 E Albany St</b>                  |  |
| City/State/Zip: <b>Broken Arrow, Oklahoma 74012-9275</b> |  |
| Organizational Email: <b>hrowe@baschools.org</b>         |  |
| Shipping Address   | <input checked="" type="checkbox"/> Same as above <input type="checkbox"/> Ship to:  |
| Organization Type  | <input type="checkbox"/> Elementary School <input type="checkbox"/> Middle School <input checked="" type="checkbox"/> High School <input type="checkbox"/> Music/Sport<br><input type="checkbox"/> Charter School <input type="checkbox"/> Private School <input type="checkbox"/> PTO <input type="checkbox"/> PTA <input type="checkbox"/> Other |
| Contact Name   | <b>Holden Rowe</b>   |
| Contact Title  | <b>Instructor</b>  |
| Contact Email  | <b>hrowe@baschools.org</b>   |
| Contact Phone  | Organization #: <b>918-259-4700</b> Cell #: <b>(580) 919-7686</b>  |
| Tax Exempt Status  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |
| Resale   | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Form attached<br><small>Tax will be charged on invoice if exemption form or resale certificate is not provided when the order is placed.</small>   |
| Purchase Order   | <input type="checkbox"/> Not Required <input type="checkbox"/> Required. My PO# is:  |
| Existing Customer  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |

**Order and Dates**

|                          |  |                      |                     |
|--------------------------|--|----------------------|---------------------|
| Dates                    | Start:   | End:                 | Delivery:           |
|                          | Assembly Date:   | Assembly Time(s):    |                     |
| Product(s)               | Item #: <b>5609WFC</b>   | Qty/Price: <b>10</b> | Total: <b>\$360</b> |
|                          | Item #:  | Qty/Price:           | Total:              |
|                          | Item #:  | Qty/Price:           | Total:              |
|                          | Freight Surcharge  |                      | I'll Deliver        |
| <b>Estimated Invoice</b> |  |                      | <b>Total: \$360</b> |
| Prize Cases              | <input type="checkbox"/> Yes <input type="checkbox"/> N/A  | # of Prize Cases:    |                     |
|                          | <input type="checkbox"/> Delivered with WFC main order <input type="checkbox"/> Prize Cases from ISR inventory<br><small>Prize cases based on account using an approved prize program and the total number of cases sold. Prize cases will be delivered with your initial order, however, they will not be charged on the invoice.</small> |                      |                     |

**Program Details**

Selling organization agrees to pay for prizes using the funds generated from the prize chocolate.

| Prize Level | Prize Description |
|-------------|-------------------|
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**Return Policy**    Returns will be accepted with unopened, undamaged cases within 30 days. Return fees may apply. Prize chocolate will be prorated back at the same rate it was received. Contact your ISR for more information or to start your return.

**Authorization**

|   |  |
|---|--|
| Signature   | Signature WFC Independent Sales Representative |
| Printed Name/Date   | Printed Name/Date                              |
| <small>All invoices are due 30 days after delivery. A 1.5% per month interest charge will be applied to all accounts past 30 days. Buyer acknowledges that he/she has received and read a copy of "World's Finest" Chocolate - Terms and Conditions of Sale," and agrees that this order form includes the additional terms and conditions described therein.</small> | ISR Phone#:                                    |
|   | ISR Email:                                     |