

Contract Committee Review Request

MUST BE COMPLETED IN FULL

Date: 1/24/2022

Contract/Agreement Vendor: World's Finest Chocolates/ Andy Gustin

Name of Vendor & Contact Person

agustin2516@yahoo.com

Vendor Email Address

candy sales

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

5th grade students at Leisure Park

Reason/Audience to benefit

2/7/2022

BOE Date

\$ 5,111.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Susan Doyle

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin: no

Leadership Team Member:

Funding Source: 70/892
Fund/Project

892-3200-670-900-0000-000-150
OCAS Coding

Consent

Action

5th Grade students at Leisure Park will sell candy bars to fund their 5th Grade day activities.

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



Organization and Contact Information

Organization Name: Leisure Park 5 th Grade	
Street Address: 4300 S Juniper Place	
City/State/Zip: Broken Arrow, Oklahoma 74011	
Organizational Email: sdoyle@baschools.org	
Shipping Address	<input checked="" type="checkbox"/> Same as above <input type="checkbox"/> Ship to:
Organization Type	<input checked="" type="checkbox"/> Elementary School <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input type="checkbox"/> Music/Sport <input type="checkbox"/> Charter School <input type="checkbox"/> Private School <input type="checkbox"/> PTO <input type="checkbox"/> PTA <input type="checkbox"/> Other
Contact Name	Susan Doyle
Contact Title	Administrator
Contact Email	sdoyle@baschools.org
Contact Phone	Organization #: 918-259-4421 Cell #:
Tax Exempt Status	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resale	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Form attached <small>Tax will be charged on invoice if exemption form or resale certificate is not provided when the order is placed.</small>
Purchase Order	<input type="checkbox"/> Not Required <input type="checkbox"/> Required. My PO# is:
Existing Customer	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Order and Dates

Dates	Start:	End:	Delivery:
	Assembly Date:	Assembly Time(s):	
Product(s)	Item #: 5609WFC	Qty/Price: 150	Total: \$4950
	Item #: 6903WFC	Qty/Price: 1	Total: \$66
	Item #:	Qty/Price:	Total:
	Freight Surcharge		\$95
Estimated Invoice			Total: \$5111.00
Prize Cases	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A	# Of Prize Cases: 8	
	<input checked="" type="checkbox"/> Delivered with WFC main order <input type="checkbox"/> Prize Cases from ISR inventory <small>Prize cases based on account using an approved prize program and the total number of cases sold. Prize cases will be delivered with your initial order, however, they will not be charged on the invoice.</small>		

Program Details

Selling organization agrees to pay for prizes using the funds generated from the prize chocolate.

Prize Level	Prize Description

Return Policy Returns will be accepted with unopened, undamaged cases within 30 days. Return fees may apply. Prize chocolate will be prorated back at the same rate it was received. Contact your ISR for more information or to start your return.

Authorization

Signature	Signature WFC Independent Sales Representative
Printed Name/Date	Printed Name/Date Andy Gustin 1-24-22
All invoices are due 30 days after delivery. A 1.5% per month interest charge will be applied to all accounts past 30 days. Buyer acknowledges that he/she has received and read a copy of "World's Finest® Chocolate - Terms and Conditions of Sale," and agrees that this order form includes the additional terms and conditions described therein.	ISR Phone#: 405-623-7295
	ISR Email: agustin2516@yahoo.com