



Professional Development Agreement

Services Provided

Connected Kids will provide 1 hour of professional development for the purpose of instructing parents on trauma responsive classroom practice on **February 13th, 2025**.

Cost of Services

Liberty Elementary (Broken Arrow Public Schools) agrees to pay Connected Kids the amount of \$300 for the requested professional development sessions.

Invoice

An invoice will be sent after completion of the professional development session. Upon receipt of an acceptable invoice, payment will be due within 45 days.

Refund Policy:

- 1. Connected Kids Cancels:** Applicants may choose either a full refund (less costs) or 100% toward a future event.
- 2. Applicant Cancels:** The applicant's organization may substitute a replacement applicant at no additional cost. If a replacement applicant is not available, the following shall apply: i) if more than four weeks from the event date 100% refund (less costs) or 100% towards future event; ii) if less than four weeks, a 75% refund (less costs) or 75% applied toward a future event.

*****Connected Kids cannot reserve the requested date until this agreement is signed and returned to Jill Andrews at jill@connectedkids.org**

Signed

Dr. Barbara Sorrels, CEO

Signature of Representative

11/7/24
Date

Date