

**Contract Committee Review Request**  
**MUST BE COMPLETED IN FULL**

Date: 1.9.2024

Contract/Agreement Vendor:

Name of Vendor & Contact Person

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)


Please use Summary below to fully explain the contract purchase , any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date      Amount of agreement

Person Submitting Contract/Agreement for Review:

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator:  

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin:

Leadership Team Member:

Funding Source:

Fund/Project      OCAS Coding

☒ **Consent**

☐ **Action**

Master agreement that will allow any BAPS site to use Ruth Kelly Studios for their 2024-2025 school pictures. There is no cost to the District. J. Brown

**Summary**

This area must be complete with full explanation of contract

*The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.*

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 10/31/23

School Broken Arrow Public Schools Address 701 S. Main Street  
Send Correspondence To each site City Broken Arrow State OK Zip 74012  
Title \_\_\_\_\_ County Tulsa Phone 918, 259-5700

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: \_\_\_\_\_

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40 % No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sitzings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 25% Type \_\_\_\_\_ Names \_\_\_\_\_

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 10/31/23

School Childers M.S

Address 301 E. Tucson

Send Correspondence To \_\_\_\_\_

City Broken Arrow State OK Zip 74011

Title \_\_\_\_\_

County Tulsa Phone 918, 259-4350

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: \_\_\_\_\_

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40 % No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sitzings \$ \_\_\_\_\_

☒ SPRING Commission \_\_\_\_\_ No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☐ CLASS GROUPS Commission \_\_\_\_\_ Type \_\_\_\_\_ Names \_\_\_\_\_

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 10/31/23

School Arrow Springs ECC Address 101 W Twin Oaks St.  
Send Correspondence To Julia Emanuel City Broken Arrow State OK Zip 74012  
Title \_\_\_\_\_ County Tulsa Phone 918-259-4380

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: Jeff Rash

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

#### Fall School Day

Commission 40 % No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sittings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 25% Type T Names ☒

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 10/31/23

School Creekwood ECC

Address 1351 E. Albany

Send Correspondence To \_\_\_\_\_

City BA State OK Zip 74012

Title \_\_\_\_\_

County Tulsa Phone 918, 505-5280

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: Jeff Lantz

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40% No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sittings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 25% Type T Names ☒

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 10/31/23

School Parklane ECC

Address 7700 S. Shelby Lane

Send Correspondence To \_\_\_\_\_

City BA State OK Zip 74011

Title \_\_\_\_\_

County Tulsa Phone 918, 806-8665

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio \_\_\_\_\_

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40 % No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sittings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 25% Type T Names ☒

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 10/31/23

School Arrowhead Elementary Address 916 W. Norman  
Send Correspondence To \_\_\_\_\_ City Broken Arrow State OK Zip 74012  
Title \_\_\_\_\_ County Tulsa Phone 918/251-8183

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: Jeff Lash  
Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40% No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sitzings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 25% Type C Names ☒

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 10/31/23

School Aspen Creek Elementary Address 2800 W Florence  
Send Correspondence To \_\_\_\_\_ City Broken Arrow State OK Zip 74011  
Title \_\_\_\_\_ County Tulsa Phone 918, 259-4410

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: \_\_\_\_\_

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40 % \_\_\_\_\_ No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sitzings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 25% Type T Names ☒

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_



# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 10/31/23

School Creekwood Elementary Address 1301 E. Albany St.  
Send Correspondence To \_\_\_\_\_ City BA State OK Zip 74012  
Title \_\_\_\_\_ County Tulsa Phone 918 259-4500

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: Jeff Kelly

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40% No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sitzings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 25% Type C Names ☒

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 10/31/23

School Country Lane Primary

Send Correspondence To \_\_\_\_\_

Title \_\_\_\_\_

Address 301 E. Omaha

City BA State OK Zip 74012

County Tulsa Phone 918, 259-4400

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: \_\_\_\_\_

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40% No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sitzings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 25% Type C Names NO

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 10/26/2023

School Ba County Lane Int. Address 251 E. Omaha  
Send Correspondence To Roxanne Gerchman City BA State OK Zip 74402  
Title Principals Sec County Tulsa Phone 918 449-5600

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: \_\_\_\_\_

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_ Speculation \_\_\_\_\_

### Fall School Day

Commission 40 % \_\_\_\_\_ No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sittings \$ \_\_\_\_\_

☒ SPRING Commission 20% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☒ ACTIVITY SHOTS 25%  
Class Groups - Casual / NO Names

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

Date: 10/31/23

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

School Highland Park Elem Address 7200 E. Quincey Place  
Send Correspondence To Becca Baker City Ba State OK Zip 74014  
Title Principal Secretary County Tulsa Phone 918, 505-5930

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: \_\_\_\_\_

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40 % No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sittings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 25% Type C Names ☒

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 10/31/23

School Leisure Park Elem. Address 4300 S. Juniper Pl.  
Send Correspondence To \_\_\_\_\_ City BA State OK Zip 74011  
Title \_\_\_\_\_ County Tulsa Phone 918, 259-4420

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: Jeff Rasky

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40% No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sitzings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 25% Type C Names ☒

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 10/31/23

School Lynn Wood Elementary Address 1600 W Quincy St.  
Send Correspondence To \_\_\_\_\_ City BA State OK Zip 74012  
Title \_\_\_\_\_ County Tulsa Phone 918 259-4430

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: Jeff Lash

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40% No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sitzings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 25% Type C Names ☒

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 11/1/23

School Rosewood Elementary Address 4300 E. Gary St.  
Send Correspondence To \_\_\_\_\_ City BA State OK Zip 74014  
Title \_\_\_\_\_ County Tulsa Phone 918, 893-6387

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: Jeff Lash

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40 % No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sitzings \$ \_\_\_\_\_

☒ SPRING Commission 30 % No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 30 % Type T Names ☒

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 11/1/23

School Spring Creek Elem.

Address 6801 S. 3rd

Send Correspondence To \_\_\_\_\_

City BA State OK Zip 74011

Title \_\_\_\_\_

County Tulsa Phone 259, 4480

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☐ RENEWAL ☐ SPRING ☐ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: Sandra Dink

Title: Principal

Date: 11/8/23

Accepted for Ruth Kelly Studio: Jeff Lask  
Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40 % No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sitzings \$ \_\_\_\_\_

☒ SPRING Commission 30 % No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 20 % Type T Names NO

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_



# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 11/1/23

School Timber Ridge Elem. Address 3500 E. Kenosha St  
Send Correspondence To Kayla Murphree City BA State OK Zip 74014  
Title Principal Secretary County Tulsa Phone 505/5260

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025 We are only committing to 2024 at this time

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: Beth K. Johnson

Title: Assistant principal

Date: 11/28

Accepted for Ruth Kelly Studio: Jeff Kelly

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof ☐

### Fall School Day

Commission 40% No Commission ☐

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sitzings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission ☐

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 20% Type T Names ☒

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 11-3-23

School Vandever Elementary Address 2200 S Lions Ave  
Send Correspondence To Aubra Beerran City B.A State OK Zip 74012  
Title Principal Secretary County Tulsa Phone 259 4490

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: Jeff Rash

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_ Speculation \_\_\_\_\_

### Fall School Day

Commission 40 % No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sittings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ Class Groups 25% com

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_

# Ruth Kelly Studio

## PICTURE AGREEMENT

### Home Office:

201 West Broadway  
Muskogee, OK 74401  
(918) 687-0523  
Fax: 918-687-1371

Date: 11/1/23

School Wolf Creek Elem.

Address 3000 W. New Orleans St

Send Correspondence To \_\_\_\_\_

City BA State OK Zip 74011

Title \_\_\_\_\_

County Tulsa Phone 259, 4510

This agreement covers the taking and selling of school pictures between the school and the Representative of Ruth Kelly Studio. All picture packages will be processed by Ruth Kelly Studio in Muskogee, Oklahoma.

Since materials are purchased and commitments are made on the basis of this contract, this agreement shall remain in effect for the stated year unless unforeseen circumstances arise.

This agreement is for the years of 2024 & 2025

### SPECIAL INSTRUCTIONS:

☐ NEW ☒ RENEWAL ☒ SPRING ☒ FALL

### SCHOOL RESPONSIBILITY

- (a) Assisting with the picture shooting schedule.
- (b) Providing space for the studio setting.
- (c) Assisting in promoting the sales of pictures.
- (d) Scheduling with RUTH KELLY STUDIO the necessary dates for picture shooting.

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted for Ruth Kelly Studio: [Signature]

Representative

### Underclass Portraits:

Program: Prepay ☒ Proof \_\_\_\_\_

### Fall School Day

Commission 40 % No Commission \_\_\_\_\_

Date pictures are to be taken: \_\_\_\_\_

Average Daily Attendance: \_\_\_\_\_

Starting Time: \_\_\_\_\_

### Senior Portraits

☐ At the School ☐ At the Studio

Average Attendance: \_\_\_\_\_

Yearbook Only Fee \$ \_\_\_\_\_

Deposit for Full Sitzings \$ \_\_\_\_\_

☒ SPRING Commission 30% No Commission \_\_\_\_\_

☐ HOMECOMINGS

☐ MEMORY MATES

☐ PROM

☐ ACTIVITY SHOTS

☒ CLASS GROUPS Commission 25% Type T Names ☒

Yearbook Sponsor \_\_\_\_\_

Planning Period \_\_\_\_\_