

Family and Children's Services

LETTER OF AGREEMENT

This agreement dated _____, is entered between Family and Children's Services and Broken Arrow Public Schools. This letter of agreement is for the period of May 01, 2021 through June 30th, 2021 and may be renewable annually with consent of both parties. It is agreed by both parties that Family and Children's Services will provide School Based Counseling and Mental Health Services as listed in this agreement.

The purpose of this agreement is to provide for greater parent/student/teacher access to quality counseling, therapy, and mental health services in the Broken Arrow Public School Community.

Pursuant to a grant obtained by the Broken Arrow School District, funds have been made available for services to be made available to students who do not qualify for Medicaid and do not have the financial resources to pay for services. The total of the grant funds available up to \$6,800.00 but not exceed \$7,248.15.

FAMILY AND CHILDREN'S SERVICES.

FCS will be allocated funds to provide services for students in PreK, Elementary and Middle Schools who are not eligible for Medicaid or do not have the family financial resources to pay for counseling services.

Family and Children's Services will provide monthly invoices to the Broken Arrow School District documenting the services provided on an hourly basis of \$35.00 per hour. Both agencies will be responsible for ensuring that each school receives their allotment of the grant and will also ensure that each school does not exceed the allotment from the grant.

Service Fees for Program Services

Service fees for the counseling services provided because of this letter of agreement will be paid by Broken Arrow School District monthly. Broken Arrow School District will provide Family and Children's Services with invoice instructions as to how services need to be billed and who the invoices will be directed to.

Representation for all Services

- Broken Arrow School District, Family and Children's Services agree to assign specific staff members the primary responsibility for administrative activities related to this agreement, identified herein as:

- Jean Brassfield Broken Arrow Public Schools
- Faith Crittenden Family and Children's Services

Insurance

- Prior to the commencement of services under this agreement, Family and Children's Services agrees to maintain general liability insurance coverage in minimum amounts of Twenty-Five Thousand Dollars (\$25,000.00) for property damage, and Four Million Dollars (\$4,000,000.00) for bodily injury arising out of any single occurrence. Daybreak Family Services and Family and Children's Services also agrees to carry Professional Liability insurance in the amount of \$4,000,000. Both agencies shall give at least ten (10) days' notice to Broken Arrow Public Schools before cancellation of any coverage for any reason. Both agencies agree to maintain liability coverage in force during the entire term of this agreement.

Hold Harmless

- Family and Children's Services will not hold Broken Arrow Public Schools responsible for actions of each agencies employees or clients, which result in loss or damages whether action is unintended, negligent or intended. Similarly, Broken Arrow Public Schools will not hold Family and Children's Services responsible for actions of Broken Arrow Public Schools staff or any student over which both agencies has no supervision or control which results in loss or damages whether such action resulting in loss or damages, is unintended, negligent or intended.

In the event of any disagreement as to the administration of the project, the matter will be resolved by the designated Administrators as referenced in this document.

BROKEN ARROW PUBLIC SCHOOLS:

BOARD OF EDUCATION

BY: _____
President

Subscribed and sworn before me this the _____ day of _____, 2014.

My Commission expires: _____

Notary Public

DAYBREAK FAMILY SERVICES

By: _____

Subscribed and sworn before me this the _____ day of _____, 2018.

My Commission expires: _____

Notary Public

FAMILY AND CHILDREN'S SERVICES

By: _____

Subscribed and sworn before me this the _____ day of _____, 2018.