

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 07-19-2022

Contract/Agreement Vendor:
Name of Vendor & Contact Person

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO
 If yes, Technology Admin:

Leadership Team Member:

Funding Source:
Fund/Project OCAS Coding

Consent

Action

Summary *This area must be complete with full explanation of contract*

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

MEMORANDUM

To: Mr. Chuck Perry

From: Christian Welborn

Date: August 8, 2022

Re: Tulsa Balloons

SUBJECT

Discussion, motion and vote on motion to approve or disapprove the agreement between Tulsa Balloons and Broken Arrow Public Schools for activities at Broken Arrow High School Aloha Bash during the 2022-23 school year. Cost is \$475.00 and will be paid by site activity funds. C. Welborn

ENCLOSURE/ATTACHMENTS

Agreement

SUMMARY

Tulsa Balloons will provide services for entertainment at Aloha Bash.

FUNDING

Activity Funds

RECOMMENDATION

Approve

For All Entertainment LLC DBA Tulsa
Balloons
3812 S Sequoia Ave
Broken Arrow , Ok 74011

Estimate

Date	Estimate #
8/29/2022	876574

Name / Address
Broken Arrow Schools

Project

Description	Qty	Rate	Total
2 hr foam party Due net 30		475.00	475.00
Here is your quote Thank you		Total	\$475.00